

**MINUTES OF THE LASQUETI LOCAL TRUST COMMITTEE MEETING
THURSDAY, OCTOBER 18, 2012 AT 11:00 AM
AT THE LASQUETI ARTS CENTRE,
MAIN ROAD, LASQUETI ISLAND, BC**

PRESENT: David Graham Chair
 Susan Morrison Local Trustee
 Peter Johnston Local Trustee
 Linda Prowse Planner and Recorder

There were (5) five members of the public in attendance.

1. CALL TO ORDER

Chair Graham called the meeting to order at 11:00 am.

2. APPROVAL OF AGENDA

The agenda was amended by consensus as follows:

- Add Section 7.1 – Correspondence – Undated e-mail attachment received by Trustee Susan Morrison from Sheila Harrington requesting a letter of support from the Local Trust Committee
- Add Section 9.2.2 – Lasqueti Island Local Trust Committee Riparian Areas Regulation Communications Budget

3. TOWNHALL SESSION

Tom Weinerth, Advisory Planning Commission member, said that the Advisory Planning Commission was stuck on this parking issue, and that provision is needed for easily established pay parking in the False Bay area.

4. MINUTES

4.1 Local Trust Committee Adopted Meeting Minutes of June 21, 2012 – attached for revision and adoption

It was noted that the minutes of June 21, 2012 were previously approved by consensus; however it was felt that further changes were required.

LA-032-2012

It was **MOVED** and **SECONDED** that the June 21, 012 Local Trust Committee adopted minutes be amended as follows:

Section 3, after the second paragraph, items 1, 2 and 3 read as follows:

- “1. Why is this good for Lasqueti? Answer: I’m not sure it is. It simplifies the enforcement process and would make it less expensive for both parties and easier to “do it yourself”.
2. Who initiated the bylaw amendment? Answer: Not sure. I think Trust Council and the Bylaw Enforcement staff.
3. Can a complaint be anonymous? Answer: No, but the names of complainants are completely confidential.”

CARRIED

LA-033-2012

It was **MOVED** and **SECONDED** that the June 21, 2012 Local Trust Committee minutes be adopted as amended.

CARRIED

4.2 *Local Trust Committee Adopted Meeting Minutes of August 30, 2012 – attached for information*

Planner Prowse advised that the minutes were adopted before this meeting by Resolution Without Meeting.

4.3 *Section 26 Resolutions Without Meeting Log dated October 10, 2012 – attached for information*

Received. It was noted that Resolutions Without Meeting take place between scheduled Local Trust Committee meetings to ensure that Local Trust Committee business is carried out in a timely manner and that Resolutions Without Meeting are reported on at Local Trust Committee business meetings.

4.4 *Lasqueti Island Advisory Planning Commission Draft Meeting Minutes dated April 23, 2012 – attached for information*

The Advisory Planning Commission draft minutes of April 23, 2012 were received.

4.5 *Lasqueti Island Advisory Planning Commission Draft Meeting Minutes dated May 8, 2012 – attached for information*

The Advisory Planning Commission draft minutes of May 8, 2012 were received. It was noted that Nadine Simpson is the new Advisory Planning Commission

secretary. It was further noted that the Advisory Planning Commission should consider making the following change to the draft minutes:

Page 2, third paragraph – change the word “parking” to “policing”.

5. BUSINESS ARISING FROM MINUTES

5.1 Follow-up Action List dated October 10, 2012- attached

Planner Prowse reviewed the Follow Up Action List with the Local Trust Committee.

6. DELEGATIONS

There were no delegations

7. CORRESPONDENCE

An E-mail from Trustee Susan Morrison to Planner Prowse with an attachment from the Lasqueti Island Nature Conservancy requesting a letter of support from the Local Trust Committee for the conservancy’s grant application to Mountain Equipment Coop for the Tucker Bay Bluff property was received.

It was noted that the Trust Fund Board was sending a letter of support, but that the Conservancy would also like a letter of support from the Local Trust Committee.

LA-034-2012 It was **MOVED** and **SECONDED** that the Local Trust Committee Chairperson send a letter for support to the Mountain Equipment Coop for a grant application from the Lasqueti Island Nature Conservancy for the Tucker Bay property on Lasqueti Island.

CARRIED

8. APPLICATIONS AND PERMITS

There were no applications or permits to be reported upon.

9. LOCAL TRUST COMMITTEE PROJECTS

9.1 *False Bay Parking Master Plan Staff Report dated October 11, 2012 - to be distributed*

Planner Prowse summarized her report on Commercial Parking in the False Bay Area. A discussion about the derelict vehicles (i.e. abandoned vehicles) parked along Main Road ensued, and the following was noted:

- There is now a tow truck on the island and the driver has agreed that he could take derelict vehicles from the roads to a barge to be taken off the island to a lot on Vancouver Island.
- The tow truck driver needs to have the okay to tow derelict cars away.
- It is important to have a meeting with the RCMP to find out how to deal with uninsured vehicles as the RCMP have the mandated responsibility to take care of law enforcement
- There are enabling policies in the Official Community Plan requesting the Ministry of Transportation, RCMP, Powell River Regional District and businesses and citizens to combine efforts to coordinate the removal of unwanted and derelict vehicles
- It is not illegal for an insured vehicle to park on the side of the road.

LA-035-2012

It was **MOVED** and **SECONDED** that staff write to the Ministry of Transportation and Infrastructure, the RCMP, and the Powell River Regional District to arrange a meeting of these bodies with the Local Trust Committee to discuss what can be done with illegally parked vehicles in the road right of way on Main Road.

CARRIED

Tom Weinerth, Advisory Planning Commission member, noted that the Advisory Planning Commission would be getting a first draft of a Master Plan together around November/December, 2012, and that it would be good if the Local Trust Committee could have this meeting (as noted in the motion above) as soon as possible.

A discussion ensued regarding commercial parking in the False Bay area, and the following points were made:

- According to the October 11th staff report, commercial parking could be a home enterprise, however only 4 cars could be parked as part of that home based enterprise and this would not solve the problem
- Research should be done as to what a reasonable amount of cars would be, OR maximum property coverage, OR both, on a commercial parking lot.
- It could be possible to amend the Land Use Bylaw to allow a home enterprise to have more cars parked on a specifically identified lot.

- The Powell River Regional District Director is continuing to pursue alternative road access to the Arts Centre to provide more parking at the Arts Centre for functions held there.

LA-036-2012

It was **MOVED** and **SECONDED** that staff write a report and draft a Land Use Planning amendment to allow for home enterprise parking for more than four vehicles on Lot B, Plan 74002, Section 31, Lasqueti Island.

CARRIED

9.2 *Riparian Areas Regulation Working Group – verbal update*

Both Trustee Johnston and Trustee Morrison attended the working group session. The trustees noted that the meeting was adequate, however rather than Lasqueti's \$4000 communication budget allocation going into a Northern Local Trust Committee communication budget, it would be better to keep the money on Lasqueti Island.

9.2.1 *Email dated August 31, 2012 – attached for information*

It was noted that Riparian Areas Regulation reports done by Qualified Environmental Professionals for specific applications could be compiled and used for Lasqueti Riparian Areas Regulation mapping. It was also noted that the Lasqueti Stream Keepers organization could have some helpful information on this matter.

LA-037-2012

It was **MOVED** and **SECONDED** That staff draft a report, putting together all of the Riparian Areas regulation reports that have been done for Lasqueti Island applications, and present this at the next Local Trust Committee meeting.

CARRIED

9.2.2 *Riparian Areas Regulation Communications budget*

It was noted that \$4000 had been allocated to the Lasqueti Local Trust Committee for Riparian Areas Regulation communication, but that this money could also be put towards Riparian Areas Regulation mapping. It was felt that it would be more advantageous for Lasqueti Island to spend the money for mapping. It was further noted that there are 19 unknown and four known watersheds on Lasqueti Island, however; the Pete's Lake watershed would be a good watershed to focus on as many people live in that area and so the impact of having the mapping done there would be the greatest.

LA-038-2012 It was **MOVED** and **SECONDED** that the Lasqueti Island Local Trust Committee allocates \$4000 to have a Riparian Areas Regulation assessment of Pete's Lake watershed mapped prior to March 31, 2013.

CARRIED

It was noted that it would also be advantageous if a Riparian Areas Regulation workshop could be done for Lasqueti Island, and if staff from the Ministry of Environment come to hold the workshop.

LA-039-2012 It was **MOVED** and **SECONDED** that staff contact Ministry of Environment staff to request that they hold a Riparian Areas Regulation workshop on Lasqueti Island

CARRIED

9.3 *Workshops – verbal updates*

Trustee Morrison noted that at the September Trust Council meeting, there was an oil spill workshop and it showed how unprepared communities are. She noted that Burrard Clean from Duncan has been contacted they are interested in arranging an oil spill workshop for Lasqueti with Scott Stilling. It was noted that the Local Trust Committee has already budgeted money for this, and that someone from Burrard Clean just needs to come to the island to do this workshop.

10. REPORTS

10.1 *Strategic Plan for Local Trust Committees – attached*

The Local Trust Committee reviewed the approved Trust Council Strategic Plan. It was asked that this strategic plan only be placed in Local Trust Committee agendas once a year, or when extensive changes have been made to the plan.

10.2 *Work Program - Top Priorities Report and Projects List dated October 10, 2012 – attached*

LA-040-2012 It was **MOVED** and **SECONDED** that the top priorities chart be amended to delete priority 3 - "Review of Land Use Bylaw Guest Cabin Regulations" and replace this with "Integrated Shoreline Mapping Workshop".

CARRIED

10.3 *Applications Log - Report dated October 10, 2012- attached*

It was noted that there were no applications being reviewed.

10.4 *Trustee and Local Expenses*

10.4.1 *Expenses posted to August 31, 2012 – attached*

The August 31, 2012 expense report was reviewed.

10.4.2 *Expenses posted to September 30, 2012 – attached*

The September 30, 2012 expense report was reviewed.

10.5 *Adopted Policies and Standing Resolutions – attached*

The adopted policies and standing resolutions document was reviewed.

10.6 *Chair's Report*

Chair Graham gave his report.

10.7 *Trustees' Report*

The Local Trustees gave their reports.

11. NEW BUSINESS

11.1 *Lasqueti Island Local Trust Committee Business Meeting Schedule 2013 – Memorandum dated October 3, 2012 - for discussion*

LA-041-2012

It was **MOVED** and **SECONDED** that the proposed meeting schedule be amended to exclude the January and November, 2013 meeting dates, and that the schedule be adopted as amended so that the 2013 meeting dates are:

- Thursday, March 14, 2013
- Thursday, May 2, 2013
- Thursday, July 11, 2013
- Thursday, August 29, 2013
- Thursday, October 17, 2013

CARRIED

11.2 *Local Trust Committee Budget Request for 2012/2013 Memorandum dated September 20, 2012 – attached*

LA-042-2012

It was **MOVED** and **SECONDED** that the Lasqueti Island Local Trust Committee revise and approve funding requests for Projects Proposed for the Next Fiscal, 2013/14 as follows:

- RAR Implementation – Amount 30k – Priority No. 1
- OCP/LUB False Bay Parking – Amount 1k – Priority No. 2
- Targeted OCP/LUB Review – Amount 8k – Work Program Projects List”

and that this request be forwarded to the Financial Planning Committee as revised.

CARRIED

12. BYLAWS

There were no bylaws to be considered.

13. ISLANDS TRUST WEBSITE

13.1 Lasqueti Page – attached

It was requested that the new 2013 Business meetings schedule be posted to replace the 2012 business meeting document.

14. TOWN HALL SESSION

There were no speakers for the Town Hall session

15. CLOSED MEETING

The Lasqueti Island Local Trust Committee closed the next part of the October 18, 2012 business meeting to discuss matters pursuant to Section 90(1)(b) Community Stewardship Award and that Staff be invited to attend this meeting.

16. RECALL TO ORDER

Rise and Report from Closed Meeting

It was reported that Pat Forbes is the recipient of the Lasqueti Island Community Stewardship Award for 2012.

17. NEXT MEETING DATE

It was noted that the next scheduled Lasqueti Island Local Trust Committee meeting will be held on Thursday, March 28, 2013 at the Lasqueti Arts Centre.

18. ADJOURNMENT

The meeting was adjourned by consensus at 1:55 pm.

Chairperson

Recorder