

ADOPTED

**MINUTES OF THE NORTH PENDER ISLAND
LOCAL TRUST COMMITTEE BUSINESS MEETING
HELD ON THURSDAY, OCTOBER 25, 2012, AT 9:45 AM
COMMUNITY HALL, NORTH PENDER ISLAND, B.C.**

PRESENT: **Gary Steeves** **Local Trustee**
 Ken Hancock **Local Trustee**
 Peter Luckham **Chair**
 Andrea Pickard **Island Planner**
 Robert Kojima **Regional Planning Manager (RPM)**
 Zorah Staar **Recording Secretary**

REGRETS: **none**

There were five (5) members of the public in attendance.

1. CALL TO ORDER

Chair Luckham called the meeting to order at 9:46 am, acknowledging that he was thankful today to be meeting on traditional Coast Salish territory.

2. APPROVAL OF AGENDA

2.1 Additions/Deletions

The proposed agenda was amended as follows:

- to add item 8.3 for Shoreline Correspondence from Nicki Wright;
- to add item 12.2 for the 2013 Local Trust Committee Meeting Schedule;
- to add item 12.3 re: Economic Development Commission Information Sharing.

2.2 Questions from Public on Agenda Items

None

3. COMMUNITY INFORMATION MEETING

None

4. PUBLIC HEARINGS

None

5. PREVIOUS MEETINGS

5.1 Local Trust Committee Minutes for adoption

5.1.1 Minutes of September 20, 2012 Local Trust Committee Business Meeting

The September 20, 2012 Local Trust Minutes were amended at page 9, 4th paragraph, 3rd line, to delete “roads” after “Pender Island.” The minutes were then approved by consensus, as amended.

5.2 Public Hearing Records and Community Information Meeting Notes

None

5.3 Section 26 Resolutions-without-meeting

None

5.4 Advisory Planning Commission/Task Force Minutes

None

6. BUSINESS ARISING FROM THE MINUTES

6.1 Follow-up Action Report

Planner Pickard reviewed the available Follow-up Action Report. For item 1 (NP-DVP-2010.3), Planner Pickard would send another email re: confirmation of the building permit. For item 7 (enforcement policy re: signage), RPM Kojima would follow up with Miles Drew. For item 14 (hazardous slope and tree cutting concerns), Trustee Hancock would follow-up with William Deverell.

7. DELEGATIONS

None

8. CORRESPONDENCE

8.1 Z. Staar Letter dated October 15, 2012 re: Pender Community Transition (PCT) Interim Funding Report & Request for Disbursement

Zorah Staar had submitted a report on behalf of the non-profit Pender Community Transition Society, about the first 3 PCT events organized in the current fiscal year (an Inter-Island Sustainability Gathering, a Climate Change Talk, and a Workshop on Seed Saving and Seed Banks).

Resolution NP-LTC-103-12

It was Moved and Seconded that the North Pender Island Local Trust Committee, having read the Pender Community Transition Report, authorize the disbursement of \$100 to Pender Community Transition.

CARRIED

8.2 September 9, 2012 Email from Jim Burrows, re: Timbers, North Pender

Trustees Steeves and Hancock noted the information received from Jim Burrows about the Timbers Resort seeking to restart their event and accommodation activities (contrary to existing zoning). There was also a petition circulating in support of short-term vacation rentals. The Trustees noted the general community feedback to them, to the effect that there were ongoing concerns about STVR's and no general support to move towards legalization.

8.3 October 20, 2012 Letter from Sara Steil re: Shoreline Event

Sara Steil had written to thank the Trustees for their support of the October 13, 2012 event on "Uplands and Near-Shore Apocalypse: How Climate Change, Plunging Fish Stocks, and Declining Orcas will affect all our Futures". The Trustees in turn thanked Ms. Steil and the Pender Islands Conservancy Organization (PICA) for organizing a phenomenal educational opportunity.

8.4 Shoreline Correspondence from Nicki Wright

Sara Steil further reported that shoreline expert Nicki Wright had written to PICA, offering to organize a Green Shores presentation on Pender in future.

9. APPLICATIONS, PERMITS, AND REFERRALS

None

10. LOCAL TRUST COMMITTEE PROJECTS

10.1 Draft Bylaw No. 187 (LUB Amendments) and Draft Bylaw No. 189 (OCP Amendments) re: Associated Islands

Planner Pickard reviewed the October 15, 2012 Staff Report and commented as follows: that based on Sidney Island community feedback (including a survey) and other considerations, there had been further revisions to the two draft bylaws to amend the Associated Islands Land Use Bylaw (LUB) and Official Community Plan (OCP); that Draft Bylaw No. 187 included 61 LUB amendments, 44 of which only revised numeric cross-references; that there were 12 more substantive LUB amendments (re: one second dwelling, the community hall, storage buildings, maximum floor area, recreational vehicles,

heritage orchard, etc.); and that Draft Bylaw 189 included amendments to the OCP re: development permit areas, and maximum dwelling size.

At the request of the Trustees, Planner Pickard went through all of the proposed Land Use Bylaw amendments pertaining to Sidney Island, providing explanations and answering questions. The survey conducted by the Sidney Strata Council was considered to be of limited usefulness (due to its method).

Vic Johnston was present as a Sidney Island Strata member and resident, and he remarked on the various opinions of the other owners and himself, many of whom supported regulation to protect the natural environment on the island.

Resolution NP-LTC-104-12

It was Moved and Seconded that North Pender Island Local Trust Committee Draft Bylaw No. 187, cited as “North Pender Associated Islands Land Use Bylaw 148, 2003, Amendment No. 1, 2011”, be revised by deleting Plan No. 3 that would amend the zoning from ‘Community Services Two’ to “Conservation’ for the area known as the Heritage Orchard.

CARRIED

Resolution NP-LTC-105-12

It was Moved and Seconded that North Pender Island Local Trust Committee Draft Bylaw No. 187, cited as “North Pender Associated Islands Land Use Bylaw 148, 2003, Amendment No. 1, 2011”, be revised to include clauses 8, 10, 21, and 25 as presented in the staff report dated October 15, 2012.

CARRIED

Resolution NP-LTC-106-12

It was Moved and Seconded that North Pender Island Local Trust Committee Bylaw Draft No. 187, cited as “North Pender Associated Islands Land Use Bylaw 148, 2003, Amendment No. 1, 2011”, be revised by changing clause 8 to refer to 5.8 (2).

CARRIED

Resolution NP-LTC-107-12

It was Moved and Seconded that North Pender Island Local Trust Committee Draft Bylaw No. 187, cited as “North Pender Associated Islands Land Use Bylaw 148, 2003, Amendment No. 1, 2011”, be given First Reading, as amended.

CARRIED

Resolution NP-LTC-108-12

It was Moved and Seconded that the North Pender Island Local Trust Committee direct Staff to accompany Proposed Bylaw No. 187 with a consolidated version of Bylaw No. 148, and a Staff Report summarizing the substantive changes.

CARRIED

Planner Pickard reviewed and the Trustees discussed Draft Bylaw 189 and its proposed amendments to the Associated Islands Official Community Plan.

Resolution NP-LTC-109-12

It was Moved and Seconded that the North Pender Island Local Trust Committee direct Staff to amend Draft Bylaw No. 189, Schedule 4, subparagraph (7), to limit tree cutting in Area B, and to remove 7(g) re: construction of a fence within Area B.

CARRIED

Resolution NP-LTC-110-12

It was Moved and Seconded that North Pender Island Local Trust Committee Draft Bylaw No. 189, cited as “North Pender Associated Islands Official Community Plan Bylaw No. 147, 2003, Amendment No. 1, 2011”, be revised by deleting Schedule 8 that would amend the Land Use Designation from ‘Agricultural’ to ‘Resource Conservation’ for the area known as the Heritage Orchard.

CARRIED

Resolution NP-LTC-111-12

It was Moved and Seconded that North Pender Island Local Trust Committee Draft Bylaw No. 189, cited as “North Pender Associated Islands Official Community Plan Bylaw No. 147, 2003, Amendment No. 1, 2011”, be revised as presented in the staff report dated October 15, 2012 and to include an Area A and an Area B in the proposed Sidney Island Hazard Lands Development Permit Area.

CARRIED

Resolution NP-LTC-112-12

It was Moved and Seconded that North Pender Island Local Trust Committee Draft Bylaw No. 189, cited as “North Pender Associated Islands Official Community Plan Bylaw No. 147, 2003, Amendment No. 1, 2011”, be revised to include Schedule 1 as presented in the staff report dated October 15, 2012.

CARRIED

The Trustees noted that after further consideration of the above Bylaws No. 187 and 189 at their next meeting, a Community Information Meeting and Public Hearing could potentially be scheduled (for example, in Sidney in January).

10.2 NP-6500-20 Shoreline Review

Planner Pickard reviewed the October 18, 2012 Staff Report, and noted the October 4, 2012 North Pender Island Local Trust Committee Special Meeting, at which the existing Integrated Shoreline Mapping was discussed. The Planner said that one potential follow-up was to pull together this mapping and other available information (i.e. the eelgrass mapping to come) into a comprehensive web-based tool, with links to site-specific ecosystem information and also useful resources, and including hard copy materials that were printable or available (promoting education and stewardship of sensitive shoreline areas).

Trustee Hancock commented as follows: that instead of a web-based tool to access place-specific information, he supported beginning with a more general educational and stewardship approach; that the October 13 PICA workshop had inspired him towards distilling available information into key messages about our shoreline ecosystems; that regulation should come from community support, which required building understanding first; that this could start with the eelgrass mapping (soon to be received), and the distribution of simple, easy to understand brochures, similar to the Bamfield, CRD, and other materials like those of biologist Ramona De Graaf; that these materials could also be available on the Islands Trust website, but a lot of people were in “web overload”; and that new research suggested the best way to reach community members was to show up where they gather and provide information there.

Trustee Steeves commented as follows: that we needed a shoreline educational product which was online (e.g. in .pdf) and also in hard copy to give to people; that a lot of older people did not have computers or printers, and island folk appeared to be online less than city folk; that the Local Trust Committees who had Shoreline Review in their budgets could cooperate to support the creation of shoreline materials; that there should also be a Local Trust Committee policy requiring consideration of available mapping for applications involving the shoreline; that at the time of further Land Use Bylaw review work in future, there could be some zoning options to protect our shorelines (e.g. restricting docks in some areas); that the Integrated Shoreline Mapping reviewed on October 4 was not sufficient in itself to support additional shoreline development permit areas.

Chair Luckham did not disagree, but felt that it was important to have a web-based tool as well, for both the Local Trustees and also landowners who were interested to “drill down” to information for their particular property (if available).

Planner Pickard said that this kind of web tool could also be used to reach contractors, architects, etc., so they could educate landowners towards better choices when developing near shorelines. In addition, RMP Kojima suggested putting online the video samples from the Integrated Shoreline Mapping Project.

Trustee Hancock suggested considering the aluminum signs created by Ramona De Graaf and Nicki Wright, which had simple drawings and shoreline stewardship messages (e.g. to mark the presence of eelgrass).

Resolution NP-LTC-113-12

It was Moved and Seconded that the North Pender Island Local Trust Committee direct Staff to discuss with Ramona De Graaf the development and production of a Bamfield-like brochure on shoreline use and ecology, for use on North Pender Island.

CARRIED

Regarding the Integrated Shoreline Mapping previously obtained by the Islands Trust as a whole, Trustees Hancock and Steeves said that it was the role of Trust Council to develop and fund a way for this information to be integrated into Local Trust Committee decision-making, and into the MAP IT mapping tool if possible. Trustee Steeves said that he would draft a resolution in this regard.

11. REPORTS

11.1 Work Program Reports

11.1.1 North Pender Island Local Trust Committee Work Program

There were no changes to the Work Program.

11.1.2 Islands Trust Council Strategic Plan 2011 to 2014

Chair Luckham noted that the new Strategic Plan was available.

11.2 Applications Report

11.2.1 North Pender Island Applications Report

Planner Pickard reviewed the available Applications Report.

11.3 Bylaw Enforcement

There was no Bylaw Enforcement report.

11.4 Expense/Budget Reports

11.4.1 Trustee and Local Expenses Report

In addition to the available Expenses Report, Trustee Steeves said that he was going to ask the Executive Council to remove from the North Pender allocation his expenses from attending a recent conference on the Executive's behalf.

11.4.2 Local Trust Committee Budget 2012/2013 – attached for information

11.5 Adopted Policies and Standing Resolutions Report – attached for information

11.6 North Pender LTC Web Page

Trustee Hancock said that the new Islands Trust Fund website had now been launched. The new Islands Trust website was similar and should be up by mid-November. There was agreement to remove some older items from the web page.

11.7 Chair's Report

Chair Luckham commented as follows: that the Islands Trust budget cycle had started; that the new Strategic Plan had been adopted; that there were ongoing Islands Trust concerns and advocacy about oil spills, and also derelict vessels; and that there was a National Marine Conservation Area meeting tomorrow.

11.8 Trustee Reports

Trustee Steeves reported that he had recently been involved with meetings or teleconferences relating to the Association of Vancouver Island Coastal Communities (AVICC), the local HSBC Bank, BC Hydro, and Parks Canada. A meeting with the Ministry of Transportation & Infrastructure was coming up.

Trustee Hancock commented as follows: that BC Hydro and BC Ferries usage for Pender was going up, which was attributed to more landowners now retiring to their properties; that BC Hydro needed to install a new submarine cable from Salt Spring Island to Port Washington on Pender, to rectify an ongoing problem with power "brown-outs" in that area; and that Hancock was going to Port Townsend on November 1 for a San Juan all-day oil spill response workshop.

12. OTHER BUSINESS

12.1 Upcoming Meetings

12.1.1 Next Local Trust Committee Business Meeting

The next Local Trust Committee Business Meeting was scheduled for Thursday, November 29, 2012 (9:45 am, Community Hall Lounge).

12.2 2013 Local Trust Committee Meeting Schedule

Resolution NP-LTC-114-12

It was Moved and Seconded that the North Pender Island Local Trust Committee adopt the 2013 Local Trust Committee Meeting Schedule as presented.

CARRIED

12.3 Economic Development Commission Information Sharing.

The Trustees agreed by consensus to release some North Pender Island statistical and historical data to the new Southern Gulf Islands Economic Development Commission.

13. TOWN HALL MEETING

Sara Steil commented as follows: that she asked the Local Trust Committee to remember a particular Official Community Plan change on the Work Program, to support the proposed “Magic Ferry Route” bike route; and that regarding the recent response to Bill Deverell, the Islands Trust also needed to remember hazardous slope issues and regulation, since it was the only government body which had concerned itself with this issue.

Trustee Steeves responded that the hazardous slope issue was also on the Work Program, but it was really hard to get to everything in one term.

16. ADJOURNMENT

Resolution NP-LTC-115-12

It was Moved and Seconded that the meeting be adjourned at approximately 2:35 pm.

CARRIED

RECORDER

CHAIR