

**MINUTES OF THE THETIS ISLAND LOCAL TRUST COMMITTEE BUSINESS MEETING
HELD AT 10:45AM ON WEDNESDAY, NOVEMBER 21, 2012
AT THE THETIS ISLAND COMMUNITY CENTRE
FORBES HALL-HUNTER ROOM, NORTH COVE ROAD
THETIS ISLAND, BC**

PRESENT

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|-----------------------|----------------------------------|
| Ken Hancock | Chair |
| Peter Luckham | Local Trustee |
| Sue French | Local Trustee |
| Courtney Simpson | Acting Regional Planning Manager |
| Aleksandra Brzozowski | Island Planner |
| Stephanie Cottell | Recorder |

There were seven (7) members of the public in attendance.

1. CALL TO ORDER

Chair Hancock called the meeting to order at 10:50 am. He opened with remarks of acknowledgement and appreciation for Thetis Island's place within the traditional territory of the Coast Salish First Nation. The community was welcomed and Chair Hancock introduced himself, the Local Trustees, Island Trust Planners, and the Recorder.

2. APPROVAL OF AGENDA

2.1 Late items

Although recent electronic submissions had been made, none had been printed in time, and therefore could not be received and added to the agenda. No late items were added to the agenda.

2.2 Approval

The agenda was adopted by consensus with the following amendments:

- Item 9. Local Trustee Committee Projects becomes agenda item 4 (in part)
- Item 9.3 becomes item 4.1;
- Item 9.1 becomes item 4.2.
- Remaining Local Trust Committee projects become Item 10.
- The second Town Hall session becomes item 15.

3. TOWN HALL

Ian Ralston, Thetis Island: discussed his legal submission regarding Riparian Areas Regulation applicability and compliance issues. He spoke to fresh water protection on Thetis Island generally as a potential participatory community initiative.

Planner Simpson: clarified that Mimulus Biological Consultants had only focused on that watershed (Ralston Creek) in their study.

Denis Gagnon, Thetis Island: expressed his general appreciation for the Riparian Areas Regulation. He sees the issue requiring island wide discussion with the Department of Fisheries and Oceans involvement.

Ernie Hunter, Thetis Island: spoke to interconnectedness of waterways into the ocean. He expressed concern about the implications of zeroing in on one water body.

Matt Hess, Thetis Island: spoke to the value of Ian Ralston's legal submission. He appealed to the Trustees to please read and consider, and thanked Ian for his efforts.

Trustee Luckham: spoke to the protocol of receiving late submissions, and that he is eager to move forward together as a community on these issues.

4. LOCAL TRUST COMMITTEE PROJECTS

4.1 Riparian Areas Regulation Compliance

Planner Simpson presented her report and recommendations. Discussion followed. Discussion points included:

TH-064-2012

It was **MOVED** and **SECONDED** that the Local Trust Committee request staff to provide a report on existing levels of protection of Ralston Creek, options for enhanced levels of protection, and future plans for the development.

CARRIED

The Local Trust Committee deferred consideration of current staff report recommendations until the next Local Trust Committee business meeting.

4.2 Associated Island Community Plan (originally item 9.1)

Judy Shaw, Ruxton Island: spoke to the Associated Islands Advisory Planning Commission minutes, and expressed her concerns about excessive studies (such as specific technical studies). She feels these choices should be made after Advisory Planning Commission process, not during. She will send detailed notes as an email for the Local Trust Committee to review.

Planner Simpson: spoke to the scope of studies. There is \$8000 budgeted for external studies.

Chair Hancock recessed the meeting for lunch at 12:25 pm.

The meeting was reconvened 1:12 pm.

4.2 *Associated Island Community Plan (continued)*

Planner Simpson presented her report and associated recommendations. Discussion followed. .

TH-064-2012 It was **MOVED** and **SECONDED** to endorse the Table of Project Goals dated November 13, 2012.

CARRIED

TH-065-2012 It was **MOVED** and **SECONDED** to refer the table of project goals and results of the online survey to the Ruxton Island Advisory Planning Commission for the purpose of soliciting recommendations for refining the projects goals and creating Official Community Plan policies.

CARRIED

TH-066-2012 It was **MOVED** and **SECONDED** to endorse revised Project Terms of Reference dated November 13, 2012.

CARRIED

Planner Simpson brought to attention the question of goals related to but beyond the scope of this project, as outlined on page 2 of her report.

5. MINUTES

5.1 *Local Trust Committee Meeting Minutes of October 3, 2012*

The minutes of the October 3, 2012 Local Trust Committee meeting were adopted by consensus with the following amendments:

- Page 2, paragraph 4, remove the words 'and see where we are at following'.
- Page 3, paragraph 2, remove 'Trustee Luckham asked to vote on this to move the issue forward';
- Page 5, motion TH-055-2012, insert the words 'that the Local Trust committee direct staff' before the words 'to contact'.
- Page 6, section 10.5, paragraph 2, sentence 2, remove hyphen after the word 'convention' and add the words 'where he participated in discussion regarding' between the words 'convention' and 'rural';
- Page 6, section 10.5, paragraph 3, remove paragraph and replace with: 'At a Trust Council joint session with Bowen Island Municipality, the Executive Committee met with Bowen Island Mayor and Council. Trust Council approved the strategic plan to guide our work over the next three years';
- Page 7, section 11.2, paragraph 1, insert a space between the words 'regarding' and 'the'.

It was noted to amend the year's projected meeting schedule during agenda item 18.

- 5.2 *Section 26 resolutions without a meeting ~ none*
- 5.3 *Thetis Island Advisory Planning Commission ~ none*
- 5.4 *Ruxton Island Advisory Planning Commission October 18, 2012 ~ received for information*

6. BUSINESS ARISING FROM MINUTES

- 6.1 *Follow up action list dated November 14, 2012*

Received for discussion.

- 6.2 *Valdes Island Woodlot License Plan WL2043*

Trustee Luckham reported on this issue. There has been ongoing discussion with the Valdes Conservancy group, who are opposed to logging on Crown land. Outstanding questions and unresolved factors include:

Planner Simpson confirmed that the Ministry of Forests, Lands and Natural Resource Operations will refer the proposed cutting license and plan to the Thetis Island Local Trust Committee. .

7. DELEGATIONS

There were no delegations.

8. CORRESPONDENCE

There was no correspondence to be received.

9. APPLICATIONS

- 9.1 *TH-DVP-2010.1 Trincomali Holdings Ltd- 204 Pilkey Point Road
Staff report dated November 14, 2012*

Planner Simpson presented her report. Discussion followed.

Trustee French noted a correction on page 2 of the staff report, in the section titled "Staff Comments", paragraph one, line 3. The trustees did not visit the site at the same time; Trustee French visited the site at an earlier date, August 9, 2012.

TH-067-2012

It was **MOVED** and **SECONDED** not to issue a Development Variance Permit for application TH-DVP-2010.1.

CARRIED

Trustee Luckham requested that the following comments be included for the record:

“Let the Minutes show that the lack of information and science regarding the site has made this a difficult decision for the Local Trust Committee and we are hopeful that the applicant returns with more information.”

10. LOCAL TRUST COMMITTEE PROJECTS (continued)

10.1 *Associated Islands Community Plan* (discussed as Item 4.2, page 3)

9.1.1 *Staff report dated Nov. 14, 2012*

10.2 *Thetis Island Sustainability Guide*

Memo dated Nov. 14, 2012

Discussion followed regarding distribution of the Sustainability Guide. Trustee French suggested 10 copies in library to be taken by residents, one in library to remain as a reference, one to the Cowichan Valley Regional District. It was decided that the Trustees will take the copies and distribute as they see fit.

10.3 *Riparian Areas Regulation Compliance*

Staff report dated Nov14, 2012

This item was discussed previously as Item 4.1, page 2 of the minutes.

11. REPORTS

11.1 *Strategic Plan for Local Trust Committees*

Received for information.

11.2 *Work program reports*

Top priorities and Projects report dated November 14, 2012

Planner Simpson presented the report. A consultant has been hired to assist with community consultation on the draft Marine Shorelands Development Permit Area.

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TH-068-2012

It was **MOVED** and **SECONDED** to direct staff to add “Island wide Watershed Protection” onto the projects list with associated activities “To Be Determined”.

CARRIED

11.3 *Applications Log*

Received for information.

11.4 *Trustees and Local expenses*

Received for information.

11.5 *Chair's Report*

Chair Hancock reported on his involvement in an Oil-spill Response workshop in Port Townsend with the Environmental Protection Agency and other groups. Topics included the use of dispersants/surfactants, and the dynamics involved with Diluted Bitumen clean up.

11.6 *Trustees' report*

Trustee French is currently writing a community report for the Thetis Island Quarterly. She highlighted preparations for hosting the quarterly IslandsTrust Council meeting on Thetis Island in March, 2013.

Trustee Luckham reported on Executive Committee items; they are well on their way to a draft budget for 2013-14 which minimizes tax increases. The Executive Committee is also sending a strong message to BC Ferries regarding the current consultation process.

11.7 *Advisory Planning Commission report*

There was no report.

12. NEW BUSINESS

12.1 *Public education/consultation workshop event on Green Shores/Integrated Watershed and Shoreline Mapping*

Planner Simpson provided a verbal report. Discussion followed regarding timing of a workshop on Thetis Island. It was noted that March or April is ideal, not before. For advertising a mail out to shoreline property owners, and mail drop to local residents was suggested

TH-069-2012

It was **MOVED** and **SECONDED** to advise staff to schedule a Public education/consultation workshop event on Green Shores/Integrated Watershed and Shoreline Mapping on Thetis Island.

CARRIED

Trustee French agreed to be the contact for logistics for this workshop. It was agreed that it needs to be cohesive to hold attention of community, and the potential to engage the involvement of John Readshaw, P Engineer from SNC Lavalin.

13. BYLAWS

There were no Bylaws to be discussed.

14. ISLAND TRUST WEBSITE

14.1 Thetis Island webpage

Trustee French asked: under 'Thetis Island General, Development potential build out map' if this takes into account covenants that would limit build out (i.e. Lot 20).

Planner Simpson will put on the follow-up action list to amend the map accordingly.

It was decided to include the Local Trust Committee Work Program under the 'General' section of the webpage.

15. TOWN HALL DISCUSSION

Ernie Hunter, Thetis Island: spoke to woodlot license referral on Valdes Island and inquired if that was a normal process.

Trustee Luckham addressed his question, that the woodlot license and plan is a two part process.

Ernie Hunter, Thetis Island: spoke to Islands Trust approved sea walls built on other local properties; and asked if sea walls in general were a bad thing to build.

Trustee Luckham spoke to different factors affecting shoreline areas.

Chair Hancock spoke to First Nations archeological aspects of shoreline sea wall development.

16. CLOSED MEETING

TH-070-2012

It was **MOVED** and **SECONDED** to close the next part of the November 21, 2012 business meeting to discuss matters pursuant to Section 90 (1)(i) of the *Community Charter* to consider advice that is subject to solicitor-client privilege and that Planner Simpson and Planner Brzozowski be invited to attend this meeting.

CARRIED

The meeting was recalled to order of the regular business meeting at 3:55 pm.

18. NEXT MEETING DATE

The next Local Trust Committee business meeting will be held on February 6, 2013 at 10:45 am at Forbes Community Hall, Thetis Island.

18. ADJOURNMENT

The Local Trust Committee business meeting was adjourned by consensus at 4:03 pm.

Recorder

Chair