

**MINUTES OF THE THETIS ISLAND LOCAL TRUST COMMITTEE BUSINESS MEETING  
HELD AT 10:45AM ON WEDNESDAY, FEBRUARY 6, 2013  
AT THE THETIS ISLAND COMMUNITY CENTRE  
FORBES HALL LIBRARY, NORTH COVE ROAD  
THETIS ISLAND, BC**

**PRESENT**

Ken Hancock	Chair
Peter Luckham	Local Trustee
Sue French	Local Trustee
Courtney Simpson	Acting Regional Planning Manager
Aleksandra Brzozowski	Island Planner
Janice Young	Recorder

There was one (1) member of the public in attendance.

**1. CALL TO ORDER**

Chair Hancock called the meeting to order at 10:50 am. He made opening remarks, welcomed members of the public; and introduced himself, Local Trustees, Staff and the Recorder. He acknowledged that the meeting was being held in the Traditional Territory of the Coast Salish First Nations.

**2. APPROVAL OF AGENDA**

The agenda was adopted by consensus, with the following amendments:

- Lunch to be working a break between 12:15 pm and 12:45 pm.

**3. TOWN HALL**

**Ernie Hunter** asked for clarification regarding Draft Bylaw No. 92 (Streams to Riparian Area Regulation) and the difference between Board of Variance and Variance Permit.

Chair Hancock gave a brief explanation summarizing that a Board of Variance is a separate body charged with permitting a Variance as a result of a hardship, and a Variance Permit is a change to a Land Use Bylaw limitation that does not change a density or use.

**4. MINUTES**

*4.1 Local Trust Committee Meeting Minutes of November 21, 2012.*

The minutes of the November 21, 2012 Thetis Island Local Trust Committee

were adopted by consensus, with the following amendments:

- On page 1, Item 2, Title, change “agneda” to “agenda”.
- On page 3, Item 5.1, fifth bullet, first line after the last word “At” add “a”, and in the last line, second word, change “five” to “three”.
- On page 4, Item 9.1, paragraph that begins “Trustee French”, last line, change “later date” to “ earlier date, August 9, 2012”
- On page 6, Item 11.5, third line, after “involved” add “with”.

4.2 *Section 26 Resolutions Without Meeting - for information.*

Received.

4.3 *Advisory Planning Commission Minutes – none*

4.4 *Ruxton Island Advisory Planning Commission Meeting Minutes - none*

## **5. BUSINESS ARISING FROM MINUTES**

5.1 *Follow-up Action List dated January 29, 2013*

The list was reviewed by Planner Brzozowski.

5.2 *Net Zero Emissions Vehicles – Memorandum dated January 23, 2013*

Acting Regional Planning Manager Simpson provided an update; discussion followed.

5.3 *Protocol Agreement with Cowichan Valley Regional District – Memorandum dated January 23, 2013*

Acting Regional Planning Manager Simpson provided an update; discussion followed.

Staff advise that a Protocol Agreement is not needed for Islands Trust staff to interact with the Cowichan Valley Regional District Staff.

**TH-001-2013**

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee remove the item from the project list titled “Ratification of protocol agreement with the Cowichan Valley Regional District”.

**CARRIED**

Acting Regional Planning Manager Simpson will follow up and prepare a report for the Executive Committee from the Thetis Island Local Trust Committee.

## **6. DELEGATIONS**

There were no delegations.

7. CORRESPONDENCE

7.1 *Email dated November 20, 2012 from Denis Gagnon regarding Riparian Areas Regulation*

Received.

7.2 *Email dated November 20, 2012 from Dan Giesbrecht regarding Ruxton Advisory Planning Commission Meeting October 29, 2012 and Additional Comments*

To be discussed along with Item 9.1.

7.3 *Email dated November 20, 2012 from Ian Ralston regarding Freshwater Habitat on Thetis*

Received.

7.4 *Email dated November 26, 2012 from William Pearce regarding Woodlot License 2043.*

Acting Regional Planning Manager Simpson gave an update on the Woodlot License Plan; discussion followed.

**TH-002-2013**

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee request staff to ensure that the referral of Valdes Island Woodlot License 2043 be considered at a business meeting of the Thetis Island Local Trust Committee.

**CARRIED**

Staff will contact William Pearce to follow up.

7.5 *Letter dated November 19, 2012 from Ramsay, Lampman, Rhodes regarding Trax Development Limited – Riparian Regulation for Ralston Watershed*

Received.

7.6 *Email dated November 23, 2013 from Judy Shaw regarding Ruxton Island Input on Associated Islands Official Community Plan*

To be discussed along with Item 9.1.

8. APPLICATIONS AND PERMITS

There were no applications and permits.

9. LOCAL TRUST COMMITTEE PROJECTS

9.1 *Thetis Associated Islands Community Plan Review*

Planner Brzozowski gave an update on the Associated Islands Community Plan review. A second newsletter has been distributed and an agenda is being created for the March 1, 2013 Ruxton APC meeting.

Discussion followed regarding details of existing Official Community Plans for small islands as resource for the Ruxton Island Advisory Planing Commission.

Correspondence items 7.2 and 7.6 were received.

9.2 *Marine Shoreline Development Permit Area – Memorandum dated January 23, 2013.*

The memorandum was presented by Acting Regional Planning Manager Simpson.

Discussion followed regarding Trustees' comments on the proposed agenda for the workshop; Trustees French and Luckham requested that the workshop title be changed to "Shoreline Protection Workshop". Further discussion followed regarding advertising this workshop and the preceding Greenshores presentation, and the possibility of videotaping the proceedings for those unable to attend the events.

**10. REPORTS**

10.1 *Work Program Reports - Top Priorities and Projects Report dated January 29, 2013*

Received for information.

10.2 *Applications Log - Report dated January 29, 2013*

Received for information.

10.3 *Trustee and Local Expenses*

10.3.1 *Expenses posted to November 30, 2012*

10.3.2 *Expenses posted to December 31, 2012*

10.3.3 *Expenses posted to January 31, 2013*

Discussion followed. Trustee French will follow up to ensure that expenses for a Trust Council event are correctly charged to the Trust Council rather than the Thetis Island Local Trust Committee.

10.4 *Chair's Report*

Chair Hancock reported that the Executive Committee is busy helping to prepare for the upcoming Trust Council meeting on Thetis Island, and he is looking forward to that gathering.

10.5 *Trustees' Report*

Trustee French reported that she is excited about Trust Council being held on Thetis Island, and that preparations are underway for the Council to meet with community members during and after Wednesday's "Soup's On" at the Community Centre.

Trustee Luckham added that during this Trust Council meeting, there will be discussion regarding, and adoption of the budget. Also, the Trust Fund Board will make a presentation, as will other local groups.

10.6 *Advisory Planning Commission Report - None*

**11. NEW BUSINESS**

11.1 *Communication Protocol with Lyackson First Nation*

Trustee French provided a verbal update.

Discussion followed regarding ways to maintain open communication channels and follow up with casual meetings.

11.2 *Local Trust Committee Meeting Schedule – Change in Date for September 2013.*

There was discussion regarding a new date for the September, 2013 meeting.

**TH-003-2013**

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee meeting scheduled for September 17, 2013 be changed to September 25, 2013.

**CARRIED**

There was discussion regarding the November meeting date not being properly posted.

**TH-004-2013**

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee meeting scheduled for November 21, 2013 be rescheduled to November 20, 2013.

**CARRIED**

11.3 *On-Island Planner Hours for 2013 - Memorandum dated January 24, 2013*

There was discussion regarding on-island planner hours for 2013.

It was decided that planner hours will, in the future, be by appointment and that E-Spokes will be used to announce this news, as well as to advise locals of the new Island Planner.

- 11.4 *Galiano Island Local Trust Committee Bylaw Referral – Bylaw Referral for Bylaws 238 and 239.*

Bylaw referrals were reviewed and discussion followed.

**TH-005-2013**

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee advise the Gabriola Island Local Trust Committee that in regards to Bylaw No. 238 and 239, interests are unaffected by the bylaws.

**CARRIED**

The LTC thanked the Gabriola LTC for the referral.

- 11.5 *Salt Spring Island Local Trust Committee Bylaw Referral*

11.5.1 *Bylaw Referral for Bylaw No. 461*

11.5.2 *Bylaw Referral for Bylaw No. 464*

11.5.3 *Bylaw Referral for Bylaw No. 465 and 466*

Bylaw referrals reviewed and discussion followed.

**TH-006-2013**

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee advise the Salt Spring Island Local Trust Committee that, in regards to Bylaw No. 461, 464, 465 and 466, interests are unaffected by the bylaws, and thanks the Salt Spring LTC for the referral.

**CARRIED**

The LTC thanked the Salt Spring LTC for the referrals.

- 11.6 *Proposed National Marine Conservation Area – Memorandum Dated January 24, 2013*

The memorandum was presented by Acting Regional Planning Manager Simpson; discussion followed.

**TH-007-2013**

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee request a staff review of the Parks Canada proposed National Marine Conservation Area boundaries in comparison to Islands Trust mapping and Local Trust Committee bylaw designation and zoning.

**CARRIED**

## 12. **BYLAWS**

There were no bylaws to be discussed.

**13. CLOSED MEETING**

Item deferred.

**14. RECALL TO ORDER**

None.

**15. ISLANDS TRUST WEBSITE**

*15.1 Thetis Page*

Trustees asked that staff update the Latest News section; trustees will email any additional recommendations.

**16. TOWN HALL DISCUSSION**

There was no Town Hall discussion.

**17. NEXT MEETING DATE**

The next meeting of the Thetis Island Local Trust Committee will be Wednesday, April 17, 2013 at the Thetis Island Community Centre (Forbes Hall), North Cover Road, Thetis Island, BC.

The start time of the meeting will be decided by Resolution Without Meeting.

**18. ADJOURNMENT**

**TH-008-2013**

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee adjourn the February 6, 2013 business meeting at 2:40 pm.

**CARRIED**

---

Chair

---

Recorder