

ADOPTED

**MINUTES OF THE NORTH PENDER ISLAND
LOCAL TRUST COMMITTEE BUSINESS MEETING
HELD ON MONDAY, SEPTEMBER 23, 2013, AT 9:45 AM
PENDER COMMUNITY HALL (LOUNGE),
4418 BEDWELL HARBOUR ROAD,
NORTH PENDER ISLAND, B.C.**

PRESENT:	Peter Luckham	Chair
	Gary Steeves	Local Trustee
	Ken Hancock	Local Trustee
	Robert Kojima	Regional Planning Manager
	Andrea Pickard	Islands Trust Planner
	Zorah Staar	Recording Secretary

REGRETS: None

There were four (4) members of the public in attendance.

1. CALL TO ORDER

Chair Luckham called the meeting to order at 9:53 am, recognizing that we were meeting on traditional Coast Salish territory, and acknowledging the recent First Nations Truth & Reconciliation events that had involved many Islanders.

2. APPROVAL OF AGENDA

2.1 Additions/Deletions

A brief In Camera session was added to the agenda, to occur under item 10.1.

The amended agenda, by consensus, was adopted.

2.2 Questions from Public on Agenda Items

None

3. COMMUNITY INFORMATION MEETING

None

4. PUBLIC HEARINGS

None

5. PREVIOUS MEETINGS

5.1 Local Trust Committee Minutes for Consideration

Draft Minutes from August 29, 2013 Local Trust Committee Meeting

The August 29, 2013 Local Trust Committee minutes were amended as follows:

- page 3, item 9.1, 1st paragraph, final sentence: replace “established as” with “establishing a”;
- page 3, item 9.1, 2nd paragraph, first sentence: insert “and advised” after “proposal”;
- page 4, item 9.1, 2nd note: add the words “and discussion continued regarding rezoning application NP-RZ-2013.2 (Hamson).”

The August 29, 2013 minutes by consensus, as amended, were then adopted.

In addition, Trustee Steeves commented about item 8.3 (page 3), confirming that the Deputy Chief Gold Commissioner had subsequently confirmed that the refusal to grant an exemption from the Mineral Tenures Act for the Islands Trust Area applied to North Pender Island as well.

5.2 Public Hearing Records and Community Information Meeting Notes

None

5.3 Section 26 Resolutions-without-meeting

None

5.4 Advisory Planning Commission

None

6. BUSINESS ARISING FROM THE MINUTES

6.1 Follow-up Action Report

Planner Pickard reviewed the Follow-up Action Report. Trustee Steeves reported that he had attended the Magic Lake Property Owners’ Society Annual General Meeting, to discuss the advisability of including all marinas (not just some) within the National Marine Conservation Area process.

Regional Planning Manager (RPM) Kojima said that he would forward an email to the entire Local Trust Committee, confirming the suggested approach to a Development Variance Permit (DVP) application associated with a Development Permit application (namely that these should be treated as two separate permits, with notification occurring as usual for the DVP).

7. DELEGATIONS

None

8. CORRESPONDENCE

8.1 Interim Report & Funds Requisition from Pender Community Transition

Resolution NP-LTC-75-13

It was Moved and Seconded that the North Pender Island Local Trust Committee authorize disbursement to the Pender Community Transition Society in the amount of \$300.00

CARRIED

9. APPLICATIONS, PERMITS, AND REFERRALS

None

10. LOCAL TRUST COMMITTEE PROJECTS

10.1 Conservation Subdivision Review

Planner Pickard reviewed the Conservation Subdivision Review Memorandum dated September 11, 2013, which included suggestions for the project timeline, community workshops, draft materials, advertisements, and reference mapping. It was confirmed that Conservation Subdivision principles involve lot clustering, with an objective to rearrange density so that less land is used for roads and residential development, and that green spaces and other features are preserved. Planner Pickard also discussed the recommended consultants to be workshop presenters.

The Trustees gave positive feedback and suggestions as follows: to preface the draft FAQ sheet and list of examples with a 1-page summary sheet. The summary should include why this project was initiated (for future subdivisions to be done with sensitivity, creating better neighbourhoods); describe the benefits for owners of subdividable land (e.g. lots that are more desirable, fewer roads) and the limited amount of remaining subdivision potential (related map reviewed); use the detailed “Values and Features” chart for planning rather than public education, but transfer the feature headings to the summary sheet (i.e. Habitat/Environment, Working Landscapes, Cultural, etc.); and make the slides as uncluttered as possible (requested that Trustees be emailed all 28 slides).

The Trustees also supported having a community workshop on November 9, 16, or 23, and engaging consultants Barry Gates, Anne Mortifee, and Doug Makaroff.

Resolution NP-LTC-76-13

It was Moved and Seconded, pursuant to Section 90(1)(j) of the Community Charter, that the North Pender Island Local Trust Committee resolves to close the meeting to the public for the purpose of considering information prohibited from disclosure, and further that Staff and the Recording Secretary remain present.

CARRIED

Note: See separate In Camera Meeting Minutes of the same date.

Resolution NP-LTC-77-13

It was Moved and Seconded that the North Pender Island Local Trust Committee re-open the meeting to the public.

CARRIED

During the closed portion of the meeting, the Local Trust Committee had considered personal information relating to subdividable land. After the meeting re-opened, the Trustees endorsed the Conservation Subdivision Review workshop advertising suggested in the September 11, 2013 Memorandum, including a mailing to owners of large properties with subdivision potential. In addition, Trustee Hancock suggested a Pender Post 1-page notice that he could draft, a Local Trust Committee newsletter article, and email distribution including the Pender Island Trust Protection Society and Pender Community Transition.

10.2 Shoreline Review

Regional Planning Manager (RPM) Kojima provided an update as follows: that as part of Phase 2 of the Shoreline Review project, he had prepared a draft PowerPoint presentation based on the “Sharing Our Shorelines” booklet; that the compiled map of shoreline features was now on the Islands Trust website, and was shortly going to be made functional within MapIt; and that remaining steps included the tri-fold Green Shores brochure, QR code tie-in with Parks ocean accesses, and future school and community workshops.

Trustee Hancock asked for the draft PowerPoint presentation to be emailed to the Trustees. It was also agreed that RPM Kojima would speak with Consultant Ramona C. de Graaf about the potential for her to provide the tri-fold brochure about the Green Shores approach, instead of Islands Trust Staff doing this. The goal was to complete project materials and work by the March 31 year-end, in time for the April 2014 North Pender Stewardship Day about shorelines.

11. REPORTS

11.1 Work Program Reports

11.1.1 Adopted Policies & Standing Resolutions and Objects

This report was unchanged.

11.1.2 North Pender Island Local Trust Committee Work Program – September 2013

The Work Program was unchanged.

11.2 Applications Report

11.2.1 North Pender Island Applications Report

Planner Pickard reviewed the available Applications Report.

11.3 Expense/Budget Reports

11.3.1 Trustee and Local Expenses Report

For information.

11.3.1.1 Trustee Expense Report Dated August 2013

For information.

11.4..Bylaw Enforcement Report

None

11.5 North Pender LTC Web Page

Staff were requested to add a “Latest News” post about the Conservation Subdivision Review project. Trustee Steeves repeated ongoing concerns about flaws in the new Islands Trust website, and the need for Trustee concerns to be addressed other than by an opportunity to submit electronic comments.

Resolution NP-LTC-78-13

It was Moved and Seconded that the North Pender Island Local Trust Committee direct Staff to forward a copy of the amended August 29, 2013 minutes to the Director of Trust Area Services, to illustrate the Local Trust Committee’s view of the new website and to ask the Director what process should be used, in future, when Trustees have questions regarding the use of the new website.

CARRIED

11.6 Chair’s Report

Chair Luckham commented as follows: that it had been a busy time, including a Trust Council meeting on Lasqueti Island with a great off-grid hosting experience; that a Forage Fish group had received a Stewardship Award; that Chair Luckham attended the recent Union of BC Municipalities (UBCM) meeting in Vancouver, where the Islands Trust advocated about derelict vessels and other issues; that First Nations Truth & Reconciliation was also discussed, and there were related events; and that Chair Luckham had met a UBC “Professor on Mining & Communities”.

11.7 Trustee Reports

Trustee Steeves reported on his recent activities regarding the Magic Lake Property Owners Association AGM, property owners contemplating applications, mining concerns, and the issue of Pender losing a doctor.

Trustee Hancock commented as follows: that at the recent UBCM meeting, a resolution from Tofino asking the provincial government to reform the Mineral Tenure Act was passed; that a resolution was also passed re: Elections Act amendments to increased local government terms to 4 years; that a White Paper was discussed concerning election changes to eliminate anonymous donations and limit third-party ads; that there was a First Nations Truth & Reconciliation event involving very meaningful witnessing of Residential School survivors telling their stories; and that at UBCM, Stephen Lewis also gave an amazing speech.

12. OTHER BUSINESS

12.1 Upcoming Meetings

The next Local Trust Committee Business Meeting was scheduled for Thursday, October 31, 2013 (9:45 am, Community Hall Lounge).

13. TOWN HALL MEETING

Sara Steil commented as follows: she thanked the Trustees for their support of the Pender Islands Conservancy Association's four (4) Shoreline events this year; that one of the event speakers described how landowners on low-lying ocean shorelines could expect their properties to lose significant value; that a sea level rise of 1 metre was projected by 2100; that with the Conservation Subdivision Review project, groundwater and potable water supplies were an important feature to protect, as well as all watershed areas.

Planner Pickard noted that the Conservation Subdivision chart of features included watershed mapping as a basis for protection.

Trustee Steeves noted that the North Pender applications list was getting longer again, and he supported Planner Pickard requesting applicants to come forward with materials in a timely fashion.

14. ADJOURNMENT

The meeting, by consensus at approximately 12:28 pm, was adjourned .

RECORDER

CHAIR