

ADOPTED



Saturna Island Local Trust Committee Minutes of Regular Meeting

Date: September 18, 2014
Time: 12:30 pm
Location: Saturna Recreation and Cultural Centre
104 Harris Road, Saturna Island, BC

Members Present: Ken Hancock, Chair
Pam Janszen, Local Trustee
Paul Brent, Local Trustee

Staff Present: Gary Richardson, Island Planner
Bev Lowsley, Recording Secretary

Media and Others Present: 30 members of the public

1. CALL TO ORDER

Chair Hancock called the meeting to order at 12:35 p.m. stating appreciation and acknowledgement that today's meeting is taking place on the traditional territories of the Coast Salish people. Introductions were made and the meeting introduced. He requested that members of the public state their name prior to making a comment.

2. APPROVAL OF THE AGENDA

2.1 Additions/Deletions

The following additions to the agenda were presented for consideration:

8.1 Correspondence.

9.3 Mayne Island Local Trust Committee Bylaws No. 161 & 162 referral.

SA-2014-049

It was MOVED and SECONDED that the Saturna Island Local Trust Committee approve the agenda as amended.

CARRIED

3. COMMUNITY INFORMATION MEETING

3.1 Saturna Island Local Trust Committee Proposed Bylaws No. 112,113, 114, and 115

See separate September 18, 2014, Community Information Meeting Notes for the Saturna Island Local Trust Committee.

Planner Richardson briefly summarized proposed Bylaws No. 112, 113, 114, and 115.

Chair Hancock responded to questions regarding specific processes for making submissions at this meeting. A process to accommodate inclusion of written statements from others not in attendance was agreed upon. People were encouraged to submit a copy of their submission, either in person today and/or letter and email to the Islands Trust Office. As there were many individuals wishing to speak, five minutes was allocated for each presentation. Once all individuals had one chance to speak, those who had not completed their first statement could then continue.

Janet Land requested that the letter from Pat Lapcevic, a late submission at the August 8 meeting and not included as part of the late agenda package, should be included in the information binder.

Chair Hancock clarified the Islands Trust policy for the process of handling correspondence. Public Hearing submissions and referral documents are retained in a binder at the office but are not posted on the Islands Trust Website.

SA-2014-050

It was MOVED and SECONDED by the Saturna Island Local Trust Committee that the letter from Pat Lapcevic be noted as received and shall be included in the information package for the next Local Trust Committee meeting.

CARRIED

SA-2014-051

It was MOVED and SECONDED by the Saturna Island Local Trust Committee that proposed Bylaws No. 112, 113, 114, 115, and 116 be tabled and be considered further by the next Local Trust Committee and that the Community Amenity Density Reserve, Secondary Suites, and Short Term Vacation Rental projects remain on the work program priority list and that the Trails Map be added to the work program priority list.

CARRIED

4. PUBLIC HEARING

4.1 Saturna Island Local Trust Committee Proposed Bylaws No. 112, 113, 114, and 115

This item was tabled; see resolution SA-2014-051.

5. PREVIOUS MEETINGS

5.1 Local Trust Committee Minutes

5.1.1 Saturna Island Local Trust Committee Meeting Adopted Minutes of July 10, 2014

Provided for information.

5.1.2 Saturna Island Local Trust Committee Draft Meeting Minutes of August 6, 2014

SA-2014-052

It was MOVED and SECONDED that Saturna Island Local Trust Committee Meeting Minutes of August 6, 2014, be adopted.

CARRIED

5.2 Public Hearing Record and Community Information Meeting Notes

5.2.1 Saturna Island Local Trust Committee Draft Public Hearing Record of August 6, 2014

SA-2014-053

It was MOVED and SECONDED that the Saturna Island Local Trust Committee Record of a Public Hearing dated August 6, 2014, be adopted.

CARRIED

5.2.2 Saturna Island Local Trust Committee Draft Community Information Notes of August 6, 2014

The following amendments to the Community Information Meeting Notes were presented as follows:

page 6. spelling errors of Attilio Bertolami's and Joan Combes last names.

page 8. Andrew Money's question after *the island* insert *are*.

page 10. Dawn Wood reading Fire Chief's response, following the word *dangers*, insert *exist*.

By general consent, the Community Information Notes of August 6, 2014, were adopted as amended.

5.3 Section 26 Resolutions without Meeting

RWM Report dated July 10, 2014, to September 10, 2014, provided for information. Amendments were made related to first reading of the bylaws

5.4 Advisory Planning Commission

None

6. BUSINESS ARISING FROM THE MINUTES

6.1 Follow-up Action Report

All requested actions were done.

7. DELEGATIONS

None

8. CORRESPONDENCE

Items received today will be added to the Public Hearing correspondence and submissions.

9. APPLICATIONS, PERMITS, BYLAWS, AND REFERRALS

9.1 Post Public Hearing Process Re Bylaws No. 112, 113, 114, and 115

These bylaws were tabled in resolution SA-2014-051, see item 3.1.

9.2 Bylaw No. 116

SA-2014-054

It was **MOVED** and **SECONDED** that Saturna Island Local Trust Committee defer proposed Bylaw 116 at this time.

CARRIED

9.3 Mayne Island Local Trust Committee Bylaws No. 161 & 162

SA-2014-055

It was **MOVED** and **SECONDED** that the Saturna Island Trust Committee finds their interests unaffected by Mayne Island Bylaws No. 161 and 162.

CARRIED

10. LOCAL TRUST COMMITTEE PROJECTS

None

11. REPORTS

11.1 Work Program Reports

Provided for information.

11.2 Applications Report

Applications Report dated September 2014. Planner Richardson was not present to speak to the report. Local Trust Committee will forward any questions to be addressed at the next meeting.

11.3 Expense/Budget Reports

11.3.1 Trustee and Local Expenses

Expense Report dated August 2014 provided for information.

11.3.2 2015/16 Budget Requests

Chair Hancock reported that the Trust Council is working on the first round of planning the 2015/16 budget to begin April 1, 2015. The Local Trust Committee draft budget of \$6500.00 was presented.

SA-2014-056

It was MOVED and SECONDED that Saturna Island Local Trust Committee approve and forward the draft 2015-16 LTC Project Budget Request to the Financial Planning Committee as presented.

CARRIED

11.4 Bylaw Enforcement

None

11.5 Policies and Standing Resolutions Report

Non-enforcement policy relating to hydrophones and other instrumentation on the sea floor from previous meeting has been referred to Bylaw Enforcement. No response has yet been received.

11.6 Saturna Island LTC Web Page for Review

The Saturna Island Local Trust Committee Web page can be found at:
www.islandstrust.bc.ca/islands/local-trust-areas/saturna

11.7 Chair's Report

Chair Hancock reported the final Trust Council meeting for this term was on Keats and Gambier islands. It included an interesting presentation on glass sponges, found on local reefs, following which a resolution was put forward to extend the park boundaries to include protection of this area. Also, staff has been requested to advance the protocol with the new Ministry of Forest, Lands and Natural Resource Operations (FLNRO).

11.8 Trustee Report

Trustee Brent chairs the Trust Programs Committee. One idea put forward is to present the Community Stewardship Awards every two years rather than annually. Also the focus on BC Ferries issues is continuing and the committee has given direction to the next Trust Council to consider ferry advocacy as part of their focus.

Trustee Janszen reported that Trust Council Chair Sheila Malcolmson's term is ending. A recognition celebration was held in her honor. Elections are coming up in November. Trustee Janszen encouraged everyone to vote.

12. OTHER BUSINESS

12.1 Next Business Meeting

In view of the motion to table the proposed bylaws, it was questioned whether a meeting in October is necessary.

Chair Hancock suggested that any items needing to be addressed could be done by Resolution without Meeting.

SA-2014-057

It was MOVED and SECONDED that the Saturna Island Local Trust Committee meeting of October 23, 2014 be cancelled.

CARRIED

12.2 Experience the Southern Gulf Islands Cycling & Pedestrian Draft Trail Plan

SA-2014-058

It was MOVED and SECONDED that the Saturna Island Local Trust Committee request that staff provide comments from Regional Planning Manager Kojima's report concerning the draft Cycling and Pedestrian Trail Plan to the Capital Regional District.

CARRIED

13. TOWN HALL MEETING

John Money commented that he has a development application in process and found the fees to be overly high. He requested that the application not be held up due to cancellation of the October meeting.

Trustee Brent reported that a motion to Trust Council to raise the fees had been defeated.

John Money also thanked individuals who had commented positively on the process of developing the Official Community Plan. He also encouraged community members to come out and participate constructively in these public processes.

14. Adjournment

There being no further business, Chair Hancock adjourned the meeting at 4:20 pm.

Ken Hancock, Chair

CERTIFIED CORRECT

Bev Lowsley, Recorder