



Gabriola Island Local Trust Committee Minutes of Regular Meeting

Date:	September 4, 2014
Location:	Gabriola Women's Institute Hall 476 South Road, Gabriola Island, BC
Members Present	Sheila Malcolmson Gisele Rudischer David Graham
Staff Present	Courtney Simpson Jessie Sherk, Recorder
Others Present	One (1) member of the local media and three (3) members of the public were in attendance.

1. CALL TO ORDER

Chair Graham called the meeting to order at 10:15 am. Staff and trustees were introduced and the public was welcomed. He acknowledged that the meeting was being held in the traditional territory of the Coast Salish People.

2. APPROVAL OF AGENDA

The following additions to the agenda were presented for consideration:

-remove page 81 from the agenda

By general consent, the agenda was adopted as amended.

3. MINUTES

3.1. Local Trust Committee Meeting Minutes of July 17, 2014 – for adoption

The following changes to the minutes were presented for consideration:

Page 2, 4.2:

- Second sentence, removed the word "issue" and replace with "authority".
- Add new sentence to the end of the paragraph that reads "They cited the commitments the Ministry of Transportation and Infrastructure had made in its protocol agreement on vegetation control, summarized in the LTC letter dated July 17, 2013.

Page 7, 14.1.2 :

- Second sentence of first paragraph, insert the word "only" after the word "seeing".
- In the last paragraph, end of second sentence, replace "were considered" with "are allowed in LTC zoning".
- In the fourth sentence replace "Gabriola Sounder" with "Flying Shingle".

By general consent, the minutes were adopted as amended.

3.2. Section 26 Resolutions Without Meeting

None.

3.3. Gabriola Island Advisory Planning Commission Meeting Minutes - none

None.

3.4. Mudge Island Advisory Planning Commission Meeting Minutes - none

None.

3.5. Gabriola Island Agricultural Advisory Commission Meeting Minutes - none

None.

3.6. Gabriola Island Transportation Advisory Commission Meeting Minutes of August 12, 2014 - attached

Trustee Malcolmson gave a brief background on the content of the Transportation Advisory Commission (TAC) minutes. Steven Earle, the chair of the TAC, was in the audience and was invited to speak. He noted that the most important items discussed in the meeting were regarding signage. He also gave some rationale behind some of the suggested changes recommended in the meeting.

GB-2014-141

It was MOVED and SECONDED

that the Gabriola Island Local Trust Committee request that staff draft a letter for Chair Graham's signature to recommend changes to the Taylor Bay Hill 2013 bike path, and forward the Transportation Advisory Commission's recommendations to the Ministry of Transportation and Infrastructure.

CARRIED

GB-2014-142

It was MOVED and SECONDED

that the Gabriola Island Local Trust Committee request that staff include the Gabriola Island Transportation Advisory Commission recommendations on Official Community Plan Bike Lane Policies 7.1 h) and i) in the Housekeeping Amendments Bylaw 278

CARRIED

4. BUSINESS ARISING FROM MINUTES

4.1. Follow-up Action List dated August 26, 2014- attached

Planning Manager Simpson noted that there is a memorandum regarding item one on the Follow Up Action List in the agenda. Also noted was that the fourth item on Page 18 regarding the Housekeeping Bylaw Amendments was complete.

5. CORRESPONDENCE

“Correspondence specific to an active development application and/or project will be received by the Gabriola Island Local Trust Committee when that application or project is on the Agenda for Consideration”

5.1. Email from Sarah H. Robinson dated August 15, 2014 - attached

Robinson Woods Registered Covenant (April 26, 2013) - attached

Trustees reviewed the email. It was recognized that the landowner was present at the meeting. Staff and Trustees discussed if the request outlined in the email was something that could be included in the Housekeeping Bylaw. John Pierce, President of Gabriola Land and Trails Trust, was in the audience and discussed his point of view.

GB-2014-143

It was MOVED and SECONDED

that the Gabriola Island Local Trust Committee request that staff include the landowners request to remove densities from Lot 7 in the Local Trust Committee's Housekeeping Bylaw.

CARRIED

6. REPORTS

6.1. Work Program Reports

6.1.1. Top Priorities Report & Projects List dated August 26, 2014 - attached

Planning Manager Simpson had no updates. Staff and Trustees discussed the current status of the Riparian Areas Regulation bylaw.

GB-2014-144

It was MOVED and SECONDED

that the Gabriola Island Local Trust Committee convey to the Province of British Columbia its disappointment with the ministerial delays of bylaw approval, especially Riparian Area Regulation which was provincially directed.

CARRIED

6.2. Applications Log

6.2.1. Report dated August 26, 2014 – attached

Reviewed for information. It was noted that the items assigned to Linda Prowse are being reassigned to a new planner. Also noted was that the only remaining items on the applications log can be dealt with at a staff level and do not need Local Trust Committee decisions.

6.3. Trustee and Local Expenses

6.3.1. Expenses posted to the end of August, 2014 - attached

Reviewed for information.

7. NEW BUSINESS

7.1. 2015-16 Budget Submissions - Memorandum dated August 18, 2014

The memorandum was reviewed.

GB-2014-145

It was MOVED and SECONDED

that the Gabriola Island Local Trust Committee approve and forward the Draft 2015-16 Local Trust Committee Project Budget Submission to the Financial Planning Committee as presented

CARRIED

8. TRUSTEES' REPORT

No report from Trustee Rudischer.

Trustee Malcolmson summarized the events that she attended over the summer in the community, including: the Theatre Festival, Antony Holland receiving the Order Of Canada, and the Raging Grannies film screening at the Vancouver Island Regional Library. Also mentioned were the service for RDN Chair Stanhope's wife, Jane which she attended with the Regional Director, the Save Our Shores slideshow, and the

Salmon BBQ. She also reported that she has recently been preparing for the final Islands Trust Council meeting on Keats/Gambier Islands next week and noted that the agenda is now online. She stated that the item of the most interest to Gabriola Islanders would be that the mail-in ballot for election voting is changing and that the Regional District of Nanaimo is proposing the change for all elections in the future.

11. DELEGATIONS

11.1. Village Vision Project – Megan Walker and John Pierce

John Pierce introduced the project and gave the history behind it noting that Sustainable Gabriola and the Chamber of Commerce support it. Meghan Walker stated that their intention is to maintain a positive relationship with Islands Trust. Their goal is to develop a vision for the village core through a series of workshops. She noted that their first meeting would be on September 27, 2014.

It was recognized that there had been a process similar to this last term and what was lacking then was the residential aspect of the village. John Pierce and Meghan Walker agreed that the village is more than just businesses and they plan on leading community input. Discussion ensued among the Trustees.

12. TOWN HALL SESSION

Derek Kilbourn asked the Chair and trustees if they will be running in the upcoming election.

Chair Graham stated that he is not running. He noted that he has really enjoyed the work and encourages anyone else to pursue it. Trustee Rudischer also commented saying that after 18 years of service she is also not she has decided not to run. Trustee Malcolmson also recommended the job to anyone who is thinking of applying.

13. APPLICATIONS AND PERMITS

13.1. Dormant Applications

Staff Report dated August 15, 2014 - attached

Planning Manager Simpson updated the LTC and stated that both applicants have withdrawn and have already received the partial refunds they were entitled to.

14. LOCAL TRUST COMMITTEE PROJECTS

14.1. Climate Change Implementation

Memorandum dated August 1, 2014 - attached

Planner Simpson introduced the memorandum noting that this is also the first item on the Follow-up Action list. She stated that the recommendation was initially developed in consultation with the director who thought it was an appropriate way to make a request to Trust Council. It was noted that this is actually not the correct way to do this. Discussion ensued.

It was noted that the Development Approval Information Bylaw adopted by the LTC this term has achieved what was discussed in the memorandum. Trustees asked that staff update the Follow-up Action list to reflect the decision that it was decided not to go in that direction.

9. CHAIR'S REPORT

Chair Graham reported that he has been preparing for the last Trust Council meeting and is looking forward to review and hearing feedback from the Trustees.

10. REGIONAL DIRECTOR'S REPORT

No report from Director Houle.

14. LOCAL TRUST COMMITTEE PROJECTS

14.2. Housekeeping Bylaw Amendments

Staff Report dated August 26, 2014 - attached

Planning Manager Simpson introduced the Project Charter presented in the report and summarized the staff report. Discussion ensued. Each item highlighted in the Table of Housekeeping Amendments was reviewed and discussed. It was noted that staff would come back with recommendations based on the items that were discussed today.

The Project Charter was then reviewed and discussed and the following changes/additions were noted:

- Background – In the last sentence add after “and two at their September 4, 2014” after “March 13, 2014”.
- Workplan Overview – Add a new item: “Consideration of 1st reading, October 2014 LTC Meeting”
- Workplan Overview – 3rd item, the date should be changed to “October – November, 2014”
- Workplan Overview – 4th item, the date should be changed to “January 2015”
- Workplan Overview – 6th item, the date should be corrected to say “March 31, 2015”
- In Scope – add a new bullet “ Limited consultation with property owners”

GB-2014-146

It was MOVED and SECONDED

That the Gabriola Island Local Trust Committee endorse the project charter for the Housekeeping Amendments project as amended September 4, 2014

CARRIED

15. BYLAWS

- 15.1. Proposed Bylaw No. 277, cited as "Gabriola Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2014 - for consideration of adoption - attached**

GB-2014-147

It was MOVED and SECONDED

that the Gabriola Island Local Trust Committee adopt Bylaw No. 277, cited as "Gabriola Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2014

CARRIED

- 15.2. Proposed Bylaw No. 267, cited as "Mudge Island Official Community Plan Bylaw 227, 2007, Amendment No. 1, 2012"- for consideration of adoption – attached**

GB-2014-148

It was MOVED and SECONDED

that the Gabriola Island Local Trust Committee adopt Bylaw No. 267, cited as "Mudge Island Official Community Plan Bylaw 227, 2007, Amendment No. 1, 2012"

CARRIED

- 15.3. Draft Bylaw No. 278, cited as "Gabriola Island Official Community Plan (Gabriola Island) Bylaw 166, 1997, Amendment No. 3, 2014" - for consideration of first reading - attached**

These bylaws were addressed in 14.2.

- 15.4. Draft Bylaw No. 279, cited as "Gabriola Island Land Use Bylaw 177, 1999, Amendment No. 2, 2014" - for consideration of first reading - attached**

These bylaws were addressed in 14.2.

16. ISLANDS TRUST WEBSITE

16.1. Gabriola Pages - for consideration

The Gabriola Island Local Trust Committee Website can be found at:
<http://www.islandstrust.bc.ca/islands/local-trust-areas/gabriola.aspx>

No updates.

17. NEXT MEETING DATE

Thursday, October 2, 2014 at 10:15 am at the Women's Institute, 476 South Road,
Gabriola Island, BC

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18. TOWN HALL SESSION - time permitting

No Town Hall.

19. ADJOURNMENT

By general consent, the meeting adjourned at 12:45 pm.

David Graham, Chair

Certified Correct:

Jessie Sherk, Recorder