



Gambier Island Local Trust Committee Minutes of Regular Meeting

Date: February 12, 2015
Location: Gleneagles Community Centre
6262 Marine Drive, West Vancouver, BC

Members Present Susan Morrison, Chair
Dan Rogers, Local Trustee
Kate-Louise Stamford, Local Trustee

Staff Present Aleksandra Brzozowski, Island Planner
Courtney Simpson, Regional Planning Manager
Miles Drew, Bylaw Enforcement Manager
Diane Corbett, Recorder

Also Present 4 Members of the public – am
2 Members of the public – pm

1. CALL TO ORDER

Chair Morrison called the meeting to order at 10:30 am. She acknowledged that the meeting was being held in the traditional territory of the Coast Salish First Nations. Chair Morrison welcomed members of the public and introduced trustees and staff in attendance.

2. APPROVAL OF AGENDA

The following additions to the agenda were presented for consideration:

- 11.3.2 Response to Clare Frater email request regarding LNG actions;
- 11.3.3 Correspondence from Sunshine Coast Regional District to Ministry of Environment and Ministry of Energy and Mines regarding Woodfibre LNG and request for public meeting on the Sunshine Coast;
- 14.7 Ramona de Graaf request for letter of support for environmental grant.

GM-2015-001

It was MOVED and SECONDED,

that the Gambier Island Local Trust Committee add the following amendments to the February 12, 2015 business agenda:

- 11.3.2 Response to Clare Frater email request regarding LNG actions;
- 11.3.3 Correspondence from Sunshine Coast Regional District to Ministry of Environment and Ministry of Energy and Mines regarding Woodfibre LNG and request for public meeting on the Sunshine Coast;
- 14.7 Ramona de Graaf request for letter of support for environmental grant.

CARRIED

3. TOWN HALL AND QUESTIONS

None.

4. COMMUNITY INFORMATION MEETING

None.

5. PUBLIC HEARING

None.

6. MINUTES

6.1. Local Trust Committee Meeting Adopted Minutes Dated October 23, 2014 for receipt

Received.

6.2. Section 26 Resolutions-without-meeting Report Dated February 3, 2015

By general consent, the Section 26 Resolutions Without Meeting Report dated February 3, 2015 was received. A Resolution Without Meeting from January 29, 2015 will be posted on the next agenda.

6.3. Advisory Planning Commission Minutes

None.

7. BUSINESS ARISING FROM MINUTES

7.1. Follow-up Action List Dated February 3, 2015

The Follow-up Action List dated February 3, 2015 was received. Planner Brzozowski reported she had not heard back from Ramona de Graaf regarding a green wharf guide, in response to which Trustee Rogers indicated he would follow up on this with Ms. de Graaf.

8. DELEGATIONS

None.

9. CORRESPONDENCE

(Correspondence received concerning current applications or projects is posted to the LTC webpage)

9.1. Letter Dated January 13, 2015 from Gambier Island Conservancy regarding Amendment to Bylaw Nos. 73 and 86 for Woodlot Use and Timber Harvesting

Received. A response to the correspondence would be pending discussion on this topic for the Gambier Official Community Plan review.

10. APPLICATIONS AND REFERRALS

10.1. Gabriola Island Local Trust Area Bylaw Referral Request for Response regarding Bylaw Nos. 278 and 279

GM-2015-002

It was MOVED and SECONDED,

that the Gambier Island Local Trust Committee respond to the Gabriola Island Local Trust Area referral regarding Bylaw Nos. 278 and 279 on the response summary by selecting "Interests Unaffected by Bylaw".

CARRIED

11. LOCAL TRUST COMMITTEE PROJECTS

11.1. Foreshore Protection and Stewardship – Forage Fish Mapping

11.1.1. Memorandum dated January 27, 2015

The memorandum dated January 27, 2015 and titled “Foreshore Protection and Stewardship Deliverable – Forage Fish Mapping” was received for information; it included an attached report titled “Gambier and Keats Islands Surf Smelt and Pacific Sand Lance Spawning Habitat Suitability Assessments” that was prepared by the BC Marina Conservation and Research Society for Islands Trust and Islands Trust Fund.

Planner Brzozowski noted that the next steps for the mapping department would involve putting the shoreline mapping in Map-IT and TAPIS.

Trustees’ feedback was positive, and possible distribution methods were discussed. Discussion ensued on an educational event for contractors and engineers, ideally three to four hours in length, tentatively to be held in late March in the Gibsons area.

GM-2015-003

It was MOVED and SECONDED,

that the Gambier Island Local Trust Committee request staff to organize a soft shore workshop for the construction industry for late March.

CARRIED

GM-2015-004

It was MOVED and SECONDED,

that the Gambier Island Local Trust Committee directs that the remaining funds of the shoreline protection project budget are authorized to be utilized, if necessary, for the landowners’ shoreline protection guide.

CARRIED

Trustees will assist staff with communications about the workshop event once the date is confirmed.

11.2. Riparian Areas Regulation – verbal update

Staff announced that a contract had been awarded for Riparian Areas Regulation (RAR) stream identification and mapping in the Local Trust Area. Regional Planning Manager Simpson discussed the current status of the RAR and RAR compliance in the Trust Area.

11.3. Implementing Official Community Plan Advocacy Policies

11.3.1. Memorandum Dated January 27, 2015

The memorandum dated January 27, 2015 with an update regarding response procedures for Howe Sound Industrial applications was received for information.

Trustee Rogers requested clarity regarding advocacy by the Local Trust Committee (LTC) regarding Howe Sound industrial issues, referring to the discussion on advocacy in the previous LTC meeting minutes.

Staff explained that the role of LTCs in legislation is land use planning, with priority on zoned areas. Currently there are a number of industrial proposals for Howe Sound, a large un-zoned area. Trust Council has the legislative authority, staff and resources to do advocacy work.

It was noted that advocacy could be done in reference to OCP advocacy policies. It was further noted that the LTC Chair's role is to bring trustee concerns to the Executive Committee, which meets regularly via teleconference or in person.

11.3.2 Response to Clare Frater email request regarding LNG actions

There was discussion regarding an email received by trustees on February 10, 2015 from Islands Trust Policy Analyst Clare Frater on action pertaining to the Woodfibre LNG proposal.

GM-2015-005

It was MOVED and SECONDED,

that the Gambier Island Local Trust Committee request the Executive Committee to provide comment on the Environmental Assessment application and the process for Woodfibre LNG through a letter from the Chair prior to March 9, 2015.

CARRIED

11.3.3 Correspondence from Sunshine Coast Regional District to Ministry of Environment and Ministry of Energy and Mines regarding Woodfibre LNG and request for public meeting on the Sunshine Coast

Planner Brzozowski reported that the Sunshine Coast Regional District (SCRD) Board recently sent a formal letter to the BC Ministry of Environment and Ministry of Energy and Mines reiterating its previous

request that the BC Environmental Assessment Office have a public meeting on the Sunshine Coast regarding the Woodfibre LNG application.

Trustee Stamford announced that she attended the January 29, 2015 meeting on the Woodfibre LNG proposal in West Vancouver. She reported on her interaction with a Woodfibre LNG staff member at the event, who indicated the company had no interest in a meeting on the Sunshine Coast, since the company's view was that the project would not affect the Sunshine Coast, but it would be willing to have a meeting on Gambier Island. Discussion ensued.

12. REPORTS

12.1. Work Program Reports

12.1.1. Top Priorities Report Dated February 3, 2015

Received.

12.1.2. Projects List Report Dated February 3, 2015

Received.

12.2. Applications Report Dated February 3, 2015

Received.

12.3. Trustee and Local Expense Report Dated January 2015

Received. There was discussion on the trustee travel expenses allocated for the Gambier Trust Area, and the process by which the allocation to the Gambier Island LTC would be adapted to reflect the actual travel costs required. Trustee Stamford emphasized the need for clarification on the report regarding the extra travel expense for trustees from the Gambier Local Trust Area.

Chair Morrison indicated she would discuss this issue at the Financial Planning Committee the following week.

12.4. Adopted Policies and Standing Resolutions

None.

12.5. Local Trust Committee Webpage

The Gambier Island Local Trust Committee website can be found at:
<http://www.islandstrust.bc.ca/islands/local-trust-areas/gambier.aspx>

Staff was requested to post the following documents to the Gambier webpage:

- Current updates on status of Howe Sound industrial applications
- “Gambier and Keats Islands Surf Smelt and Pacific Sand Lance Spawning Habitat Suitability Assessments” report.

12.6. Chair's Report

Chair Morrison remarked that she attends a lot of meetings and that she had been learning a lot. She commented to her colleagues that she takes all the local trustees’ concerns to the executive and that she looks forward to working with Trustee Stamford on the Trust Fund Board.

12.7. Trustee Reports

Trustee Stamford commented that she had been busy with advocacy and attending meetings. The *HMS Annapolis* project is still going and has stalled. Numerous docks need repairs. In the Gambier Local Trust Area, since New Brighton lost its road maintenance person, service has gone downhill. The trustee is working with Capilano Highways to organize a meeting to see how it would be possible to structure things to get better service.

Trustee Stamford attended a meeting with MP John Weston regarding abandoned vessels. Someone from Bowen Island has taken the lead on this issue. Trustee Stamford is serving as Alternate Director for Ian Winn, the Area F (West Howe Sound) SCRD Director. She has attended some land plan issue meetings for specific district lot issues within Gambier.

Trustee Rogers attended Woodfibre open house. He also attended a meeting with Network BC, a branch of the provincial government, to talk about how to get high speed Internet onto the islands. Trustee Rogers became a member of Sea-to-Sky Clean Air Society working group, and has been working on their action plan and implementing recommendations. A road community meeting on Keats Island is set for March 16, 2015. Trustees Rogers and Stamford and others will be meeting with the SCRD directors regarding taxation and services on the islands on Monday, February 16, 2015.

12.8. Electoral Area Director's Report

Chair Morrison explained that Islands Trust had contacted the Electoral Area director to advise that there now is an opportunity to report at the LTC business meetings.

Trustee Stamford had spoken with SCRD Area F Director Ian Winn who indicated he would like to attend a meeting and looks forward to working with the Islands Trust.

12.9. Trust Fund Board Report Dated January 2015

Chair Morrison reviewed highlights from the Trust Fund Board Report, dated January 2015. There had been an effort to get the document on every Local Trust Committee agenda to increase awareness of the work of the Trust Fund Board.

13. CLOSED MEETING

13.1. Motion to Close the Meeting

GM-2015-006

It was MOVED and SECONDED,

that the Gambier Island Local Trust Committee close the meeting to the public in accordance with the Community Charter, Part 4, Division 3, s. 90(1)(f) for the purpose of considering Bylaw Enforcement, and that the recorder and staff attend the meeting.

CARRIED

The Local Trust Committee recessed for a closed meeting at 12:06 pm.

13.2. Recall to Order

Chair Morrison recalled the meeting to order at 12:42 pm.

13.3. Rise and Report

The Chair announced that the following items were received:

- Communications strategy;
- Official Community Plan and Land Use Bylaw excerpts regarding walls.

14. NEW BUSINESS

14.1. Bylaw Enforcement – Miles Drew, Bylaw Enforcement Manager

14.1.1. Staff Report Dated January 28, 2015

The staff report dated January 28, 2015 regarding bylaw enforcement was received. Bylaw Enforcement Manager Drew noted he makes a bylaw report quarterly to Trust Council. Trustees could make a copy of the report for the information of constituents.

14.2. Gambier Island Local Trust Committee Work Program – 2015

14.2.1. Staff Report Dated January 21, 2015

Received.

14.2.2. Goal Setting Session

Staff engaged with trustees in a facilitated goal setting session pertaining to the 2014-2018 term. A report on the session will be forwarded to the next Local Trust Committee meeting agenda.

GM-2015-007

It was MOVED and SECONDED,

that the Gambier Island Local Trust Committee amend the Priority Project #2: Implementation of OCP Advocacy Policies as a responsibility of trustees Dan Rogers and Kate Stamford rather than Island Planner Brzozowski.

CARRIED

GM-2015-008

It was MOVED and SECONDED,

that the Gambier Island Local Trust Committee add to the Top Priorities List a #4: the Gambier Island Official Community Plan comprehensive review.

CARRIED

GM-2015-009

It was MOVED and SECONDED,

that the Gambier Island Local Trust Committee request that staff provide a report with recommendations on examining the Wilderness Conservation zone on Gambier Island first in the Official Community Plan process.

CARRIED

14.3. 2014 Eelgrass Mapping

14.3.1. Memorandum Dated January 28, 2015 from Kate Emmings, Ecosystem Specialist

Deferred to next business meeting agenda.

14.4. Trust Council Participation with Howe Sound Community Forum

14.4.1. Briefing Dated January 15, 2015 from Clare Frater, Policy Analyst

Trustees considered options for participation in the Howe Sound Community Forum listed in the Executive Committee briefing, dated January 15, 2015.

GM-2015-010

It was MOVED and SECONDED,

that the Gambier Island Local Trust Committee recommend to the Executive Committee to adopt options 3, 4, and 5 from the memorandum entitled "Islands Trust Options for Howe Sound Forum Participation", dated January 15, 2015.

CARRIED

14.5. Scheduling Meeting with Metro Vancouver Area A Director

Deferred to next business meeting agenda.

14.6. Trustee Liaison Positions with Community Groups

Deferred to next business meeting agenda.

14.7 Ramona de Graaf Request for Letter of Support for Environmental Grant

There was discussion regarding a request from Ramona de Graaf, Sea Watch Society, for a letter of support for a grant application.

GM-2015-011

It was MOVED and SECONDED,

that the Gambier Island Local Trust Committee write a letter of support for the Sea Watch Society for its application to the Environment Canada Environmental Damages Fund for funding for fish habitat restoration in Howe Sound and Burrard Inlet.

CARRIED

15. UPCOMING MEETINGS

15.1. Next Regular Meeting Scheduled for Thursday, March 26, 2015 at 10:30 am at Gibsons & District Public Library, 470 South Fletcher Road, Gibsons, BC.

16. TOWN HALL

Eoin Finn, Bowen Island, commented on the amount of reading required for the Environmental Assessment submissions from Woodfibre LNG and Fortis Gas proponents, approximately 12,000 pages; reading this amount of material in the 45-day comment period requires reading 206 pages per day. The proponent has unlimited time to prepare and the public has a limited time to respond. Mr. Finn encouraged trustees to

consider sending a letter to BC Environmental Assessment Office stating this is not a public process that anyone could regard as equitable. Due to the volume of the material to review, the public has been deprived of time to participate.

17. ADJOURNMENT

By general consent, the meeting was adjourned at 2:20 pm.

Susan Morrison, Chair
Certified Correct:

Diane Corbett, Recorder