



ADOPTED

Saturna Island Local Trust Committee Minutes of Regular Meeting

Date: October 8, 2015
Location: Saturna Island Community Hall
105 East Point Road, Saturna Island, BC

Members Present: George Grams, Chair
Paul Brent, Local Trustee
Lee Middleton, Local Trustee

Staff Present: Gary Richardson, Island Planner
Beverly Lowsley, Recorder

Public and Media Present: There were 11 members of the public present and no media.

1. CALL TO ORDER

Chair Grams called the meeting to order at 11:00 a.m. He acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

The following addition to the agenda was presented for consideration:

- Add item 9.1 - Late Correspondence: Update on Proposed Laundry /Shower Facility and Tenting Site.

By general consent the agenda, as amended, was Adopted.

3. TOWN HALL AND QUESTIONS

Pat Carney asked what the process will be for the above mentioned letter added to item 9.1.

Trustee Brent responded that the proponent will need to submit a Temporary Use Permit (TUP) after which there will be an open meeting for community input.

Pat Carney then asked for the history of the zoning for the original pub, in particular requesting specifics related to provision of parking for the pub.

Planner Richardson offered to follow up on this.

Al Sewell recalled that the property in question was originally zoned as commercial. He suggested that consideration be given to amending the original zoning to add this as "permitted usage" rather than have the applicant go through the full TUP process.

Pat Carney requested an update on the status of the Peretz application.

Planner Richardson responded that it is on hold until the applicants decide how they wish to proceed.

4. COMMUNITY INFORMATION MEETING

none

5. PUBLIC HEARING

none

6. MINUTES

6.1 Local Trust Committee Adopted Minutes Dated June 9, 2015

By general consent the Local Trust Committee meeting minutes of June 9, 2015 were received.

6.2 Section 26 Resolutions-without-meeting Report Dated September 2015

For information

6.3 Advisory Planning Commission Minutes

none

7. BUSINESS ARISING FROM THE MINUTES

7.1 Follow-up Action List Dated September 2015

Item 1. options pertaining to carbon free energy installations is still ongoing.

8. DELEGATIONS

none

9. CORRESPONDENCE

Correspondence received concerning current applications or projects is posted to the LTC webpage

9.1 Late Correspondence

A letter was received from Robert Fitzgerald stating that he is unable to attend the October 8 LTC meeting provided an update on the proposed laundry/shower facility and tenting site. Saturna Point Holdings are working on completion of Temporary Use Permit application.

Chair Grams noted that once an application has been submitted, this will be brought forward for community input.

10. APPLICATIONS AND REFERRALS

none

11. LOCAL TRUST COMMITTEE PROJECTS

11.1 Community Profile - Staff Report

Planner Richardson gave a brief report on the Draft Questionnaire to facilitate the preparation of a community profile.

A wide ranging discussion followed with a variety of suggestions for clarification of wording and capturing relevant demographic/personal information including income, full time or part time employment, and primary residence.

Areas of additional information not addressed in the draft were also identified such as:

- How to capture multigenerational family connections to the island;
- Specifics relating to business operators including numbers of employees seasonal or year round;
- Specific amenities desired such as broadband internet service.

It was noted that some information may also be available from other sources such as the affordable housing survey previously done or from tax rolls.

It was agreed that questions which asked about Local Trust Committee communications and their focus on specific issues was not relevant to development of a Saturna Community Profile and that those be deleted.

Planner Richardson agreed to form an amended questionnaire based on today's feedback and bring it back for further consideration.

Note: There was a break at 12:00 P.M.

Community Service Award Presentation

An Islands Trust Community Service Award was presented to the Saturna Island Marine Research Education Society (SIMRES). The award was presented by Trustee Middleton to SIMRES members Larry Peck, Bill Schermbrucker, and Charles Reif.

Note: The meeting reconvened at 12:30 P.M.

12. REPORTS

12.1 Work Program Reports (attached)

12.1.1 Top Priorities Report dated September 2015

For information

12.1.2 Projects List Report Dated September 2015

Chair Grams noted that the Projects list contains a number of items that do not relate to the Community Profile and suggested adding some of these items to the Work Program.

Planner Richardson reviewed each item on the Projects list with discussion between both Trustees and Chair Grams prior to requesting input from the floor.

SA-2015-034

It was MOVED and SECONDED

That the Saturna Island Local Trust Committee revise the Projects list by deleting items 2,4,5,6,7,8,9,10,12 and to modify item 1 Land Use Bylaw Review, by deleting reference to Bylaw Enforcement Notification Bylaw.

CARRIED

SA-2015-035

It was MOVED and SECONDED

That the Saturna Island Local Trust Committee add Freshwater Resource Protection and elevate it to the Priorities List.

CARRIED

Planner Richardson will explore what is currently being done regarding water resource management.

12.2 Applications Report Dated September 2015

Current applications are on hold.

Richard Blagbourne noted for information that an application will soon be submitted in regard to proposed modifications to the Saturna Community Hall.

12.3 Trustee and Local Expense Report Dated September 2015

For information

12.4 Adopted Policies and Standing Resolutions

For information

12.5 Local Trust Committee Webpage

Letters related to specific applications are posted on the website. The website can be found at www.islandstrust.bc.ca/saturna

12.6 Chair's Report

Chair Grams spoke on the quarterly Trust Council Meeting which was held on Bowen Island, September 15 – 17 where Bowen Island Municipality (BIM) and Islands Trust signed a new collaborative agreement. Chair Grams also attended an Agricultural Land Reserve meeting. Issues were discussed with the new Agricultural Land Commission Chair and Chair Grams plans to meet the ALR panel and do a presentation regarding specific local issues. Consideration was being given to holding the next Trust Council meeting in Victoria. This will facilitate recognition of retiring Islands Trust Chief Administrative Officer. Chair Grams touched on the following ongoing items: the Salt Spring Incorporation Committee is exploring tax implications and service delivery; and the integrated water management plan for St. Mary's Lake.

12.7 Trustee Report

Trustee Middleton also attended the Trust Council meeting on Bowen Island. He noted that Trust Council considered the Strategic Priorities list based on what was possible and currently relevant for the federation. A groundwater workshop will be held next weekend on Salt Spring Island. Trustee Middleton recently attended an oil spill presentation at the Mary Winspear Centre in Sidney where he worked with a group including representatives from the San Juan Islands. He is also exploring the importance of broadband internet access for businesses in the Gulf Islands areas.

Trustee Brent also attended the oil spill presentation. He noted that the Chief Administrative Officer of Islands Trust is retiring soon and he is on the hiring committee to find a replacement.

12.8 Trust Fund Board Report Dated August 2015

For information

13. NEW BUSINESS

none

14. UPCOMING MEETINGS

14.1 Next Regular Meeting Scheduled for December 3, 2015, at the Saturna Recreation & Cultural Centre at 1pm.

There was discussion of possibly increasing to monthly meetings for the 2016 schedule.

There will not be an extra meeting in November.

15. TOWN HALL

Janet Land requested to keep the roundtable mode for the alternate meetings. She also related that a local a group is working with a student to develop a community website on Saturna (to include community calendar, resources, useful links, etc.) noting that it could be another option for the Local Trust Committee to publish the meeting dates and times as well as other relevant information.

Al Sewell recommended that preliminary discussion of proposed land use applications should include discussion with the applicant of possible hurdles which will need to be addressed. This could save time, energy and cost to the involved parties.

John Hutchinson said he was interested to hear of another community website but offered cautions regarding it being used as a sounding board for personal issues.

16. CLOSED MEETING (Distributed Under Separate Cover)

16.1 Motion to Close the Meeting

SA-2015-035

It was MOVED and SECONDED

That the meeting be closed to the public in accordance with the *Community Charter*, Part 4, Division e, s. 90(1) (a) & (d) for the purpose of considering:

Adoption of In-Camera Meeting Minutes Dated April 23, 2015

Appointment of BOV Members

AND that the recorder and staff attend the meeting.

CARRIED

Note: The meeting was closed at 1:38 PM and the public asked to leave the room.

16.2. Recall to Order

Note: The meeting was reopened to the public at 1:43 PM

16.3 Rise and Report

A motion was approved that the following members of the Saturna Island Board of Variance have had their terms extended for a further three years, Priscilla Zimmerman, Jim Petrie, and James White.

17. PRESENTATION

17.1 Particularly Sensitive Sea Areas - For Information

By general consent, this item was deferred to next meeting.

18. ADJOURNMENT

By general consent the meeting was adjourned at 1:45 pm.

George Grams, Chair

Certified Correct:

Beverly Lowsley, Recorder