



## Thetis Island Local Trust Committee Minutes of Regular Meeting

**Date:** November 24, 2015  
**Location:** Thetis Island Community Centre (Forbes Hall)  
 North Cove Road, Thetis Island, BC

**Members Present:** Susan Morrison, Chair  
 Peter Luckham, Local Trustee  
 Ken Hunter, Local Trustee

**Staff Present:** Janice Young, Recorder  
 Marnie Eggen, Acting Island Planner

**Media and Others:** 2 (two) members of the public were in attendance.

### 1. CALL TO ORDER

Chair Morrison called the meeting to order at 9:34 am. She acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations. She then introduced the staff and trustees and welcomed the public in attendance.

### 2. APPROVAL OF AGENDA

The following additions to the agenda were presented for consideration:

- Add late item 9.2 – Follow-up on Union of British Columbia Municipalities
- Add late item 12.10 – Trust Fund Board Report dated November 2015.
- Change 13.5 to “Request to Financial Planning Committee to Continue to Create Allocated Financial Statements for Discussion”.

**By general consent** the agenda was adopted as amended.

### 3. TOWN HALL AND QUESTIONS

Kathleen Johnnie, Lyackson First Nation Lands and Resource Coordinator introduced herself and stated that she was happy to be at the meeting and to help bring First Nations and Islands Trust together on planning issues, as well as other mutual interests.

### 4. COMMUNITY INFORMATION MEETING – None

5. PUBLIC HEARING – None

6. MINUTES

6.1 Local Trust Committee Minutes Dated September 29, 2015 for adoption

The following amendment to the minutes was presented for consideration:

- Item 10.3, page 4, Resolution TH-2015-028, line 3, delete repeat of the word “in”.

By general consent the minutes were adopted as amended.

6.2 Section 26 Resolutions-without-meeting Report - None

6.3 Advisory Planning Commission Minutes - None

7. BUSINESS ARISING FROM MINUTES

7.1 Follow-up Action List Dated November 13, 2015

Update by Acting Island Planner Eggen.

Trustee Luckham spoke of attending a meeting with the Cowichan Valley Regional District.

7.2 Advisory Planning Commission - Verbal Update

Acting Island Planner Eggen reported that there are three applicants to date and that a minimum of five members are required.

Discussion followed.

**TH-2015-032**

It was **MOVED** and **SECONDED**

that the Thetis Island Local Trust Committee request staff to investigate options regarding a smaller number of members for the Advisory Planning Commission and bring a Resolution Without Meeting to the Thetis Island Local Trust Committee.

**CARRIED**

8. DELEGATIONS – None

**9. CORRESPONDENCE**

*(Correspondence received concerning current applications or projects is posted to the LTC webpage)*

**9.1 Letter dated October 27, 2015 from Union of British Columbia Municipalities regarding the Regional Community to Community Forum Grant Application**

Received.

**9.2 Follow-up on Community to Community Funding via Union of British Columbia Municipalities**

Trustee Luckham spoke to this matter.

Discussion followed. There are many options in developing an agenda and invitation list.

Chair Morrison recommended an informal community based approach.

**10. APPLICATIONS AND REFERRALS**

**10.1 Salt Spring Island Local Trust Area Bylaw Referral Request for Response for Land Use Bylaw No. 485**

**TH-2015-033**

It was **MOVED** and **SECONDED**

that the Thetis Island Local Trust Committee's interests are unaffected by Salt Spring Island Local Trust Area Land Use Bylaw No. 485, application number SS-RZ-2015.1; however, we advise the Salt Spring Island Local Trust Committee consider requiring a pump-out facility.

**CARRIED**

**10.2 TH-RZ-2015.1 (Penelakut Seafoods Ltd.)**

10.2.1 Staff Report Dated November 9, 2015

Presented by Acting Island Planner Eggen. Discussion followed.

**TH-2015-034**

It was **MOVED** and **SECONDED**

that the Thetis Island Local Trust Committee give first reading to draft Bylaw No. 96 – cited as “Thetis Island Official Community Plan, 2011, Amendment No.1, 2015.”

**CARRIED**

**TH-2015-035**

It was **MOVED** and **SECONDED**

that the Thetis Island Local Trust Committee give first reading to draft Bylaw No. 97 – cited as “Thetis Island Land Use Bylaw, 2011, Amendment No.1, 2015.”

**CARRIED**

**TH-2015-036**

It was **MOVED** and **SECONDED**

that the Thetis Island Local Trust Committee advise the Executive Committee that it has reviewed the Directives Only Checklist and determined that Bylaws No. 96 and No. 97 are not contrary to or at variance with the Islands Trust Policy Statement.

**CARRIED**

**TH-2015-037**

It was **MOVED** and **SECONDED**

that the Thetis Island Local Trust Committee request staff to proceed with referrals for proposed Bylaw No. 96 cited as “Thetis Island Official Community Plan 2011, Amendment No. 1, 2015” and proposed Bylaw No. 97 cited as “Thetis Island Land Use Bylaw, 2011, Amendment No.1, 2015” to the local governments, local trustee committees, provincial agencies, federal agencies, First Nations and Islands Trust Bylaw Enforcement as noted in the staff report.

**CARRIED**

**10.3 TH-RZ-2015.2 (Hardy Island Granite Quarries Ltd.)**

**10.3.1 Staff Report Dated November 10, 2015**

Staff report presented by Acting Island Planner Eggen. Discussion followed, including dialogue with Helgi Sigurgjerson, representative of Hardy Island Granite Quarries Ltd.

**TH-2015-038**

It was **MOVED** and **SECONDED**

that the Thetis Island Local Trust Committee request staff to prepare an amending bylaw to rezone unsurveyed Crown foreshore and land covered by water being part of the bed of Pylades Channel, adjacent to Lyackson IR3, Valdes Island as shown on "Site Map (License of Occupation – Hardy Island Granite Quarries Ltd., Sept. 27, 2014)" from the Marine Conservation 'W1' zone to a zone that permits barge facilities.

**CARRIED**

**11. LOCAL TRUST COMMITTEE PROJECTS - None**

**12. REPORTS**

**12.1 Work Program Reports**

12.1.1 Top Priorities Report Dated November 13, 2015

Acting Island Planner Eggen presented and reported updates.

12.1.2 Projects List Report Dated November 13, 2015

Acting Island Planner Eggen presented and reported updates.  
Discussion followed.

**12.2 Applications Report Dated November 13, 2015**

Presented by Acting Island Planner Eggen.

**12.3 Trustee and Local Expense Report Dated October, 2015**

Received.

**12.4 Adopted Policies and Standing Resolutions - None**

**12.5 Local Trust Committee Webpage**

Thanks were extended to staff for updating the webpage.

**12.6 Chair's Report**

Chair Morrison reported on the Victoria Office Relocation Committee meeting, and the steps the Committee is going through to explore options.

**12.7 Trustee Reports**

Trustee Hunter reported on the following:

- Feedback from the Thetis Island Residents and Ratepayers Association (TIRRA) meeting that had an Islands Trust related item on the agenda.

Trustee Luckham reported on the following:

- He also attended the TIRRA meeting, in which he reported the following:
  - He spoke to the question of how Islands Trust benefits Thetis Island residents.
  - The meeting was well attended by Thetis Island residents.
  - He will follow up by meeting with Easton Vance, who brought a motion to the floor, for further discussion.
- He attended a meeting with Kathleen Johnnie to discuss the Community to Community Forum project, as well as First Nations archaeological sites.
- The results of the letter he sent to Beacon Wireless. The grant was received and options for expanding the service will be explored.

**12.8 Electoral Area Director's Report – None**

**12.9 Trust Fund Board Report Dated October, 2015**

Presented by Chair Morrison.

**12.10 Trust Fund Board Report Dated November, 2015**

Presented by Chair Morrison.

**13. NEW BUSINESS**

**13.1 Cowichan Valley Regional District Meeting Follow-up**

**13.1.1 Memorandum Dated November 12, 2015**

Memorandum presented by Acting Island Planner Eggen. Discussion followed.

**TH-2015-039**

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee request staff to add to the Projects List a Letter of Understanding between Thetis Island Local Trust Committee and the Cowichan Valley Regional District.

**CARRIED**

**13.2 Memorandum Dated November 2, 2015 Regarding 2016 LTC Meeting Dates for Adoption**

**TH-2015-040**

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee schedule its 2016 regular business meetings at 9:30 AM on the following dates:

Tuesday, January 26, 2016  
Tuesday, March 29, 2016  
Tuesday, May 24, 2016  
Tuesday, July 26, 2016  
Tuesday, October 11, 2016  
Tuesday, November 29, 2016

**CARRIED**

**13.3 Coastal Douglas Fir and Associated Ecosystems Partnership Conservation Strategy**

13.3.1 Briefing Report dated November 10, 2015

Received and discussed.

**13.4 Letter of support for "ThINC" - for Discussion**

Trustee Luckham received a request from the Thetis Island Nature Conservancy (ThINC) for a letter to the Habitat Stewardship Program, in support of a grant application.

**TH-2015-041**

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee ask the Chair to send a letter of support to the Environment Canada Habitat Stewardship Program on behalf of the Thetis Island Nature Conservancy.

**CARRIED**

**13.5 Request to Financial Planning Committee to Continue to Create Allocated Financial Statements – for Discussion.**

Presented by Trustee Luckham; discussion followed.

**TH-2015-042**

It was **MOVED** and **SECONDED** that the Thetis Island Local Trust Committee request that the Financial Planning Committee continue to create allocated financial statements in the future.

**CARRIED**

**14. UPCOMING MEETINGS**

**14.1 Next Regular Meeting Scheduled for Tuesday, January 26, 2016 at 9:30 am at the Thetis Island Community Centre (Forbes Hall), North Cove Road, Thetis Island, BC**

**15. TOWN HALL - None**

**16. CLOSED MEETING - None**

**17. ADJOURNMENT**

**By general consent** the meeting was adjourned at 11:22 am.

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Susan Morrison, Chair

Certified Correct:

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Janice Young, Recorder