



## Thetis Island Local Trust Committee Minutes of Regular Meeting

- Date:** March 29, 2016
- Location:** Thetis Island Community Centre (Forbes Hall)  
North Cove Road, Thetis Island, BC
- Members Present:** Susan Morrison, Chair  
Peter Luckham, Local Trustee  
Ken Hunter, Local Trustee
- Staff Present:** Marnie Eggen, Acting Island Planner  
Janice Young, Recorder
- Others Present:** Two (2) members of the public were in attendance.

### 1. CALL TO ORDER

Chair Morrison called the meeting to order at 9:30 am. She acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations. She then introduced the staff and trustees and welcomed the members of the public.

### 2. APPROVAL OF AGENDA

The following amendment to the agenda was presented for consideration:

**16. Motion to Close Meeting:** Remove the words “Board of Variance Members and”.

**By general consent** the agenda was adopted as amended

### 3. TOWN HALL AND QUESTIONS

Graeme Shelford, representing the Thetis Island Residents and Ratepayers Association (TIRRA) presented the need for a road safety analysis on Thetis Island, due to several hazardous sharp bends in the road infrastructure, and requested a letter of support from the Local Trust Committee (LTC) for the TIRRA letter to the Department of Highways for a road safety analysis. The Department of Highways will not take on this project unless a political body is involved in the process.

Trustee Luckham mentioned that Cowichan Valley Regional District Director of our area, Mel Dorey would be on Thetis Island this Wednesday, and that Trustee Luckham would talk with him and bring up this important issue, noting that trails to the ferry have already been established on other islands.

As a result of Town Hall, a new agenda item: **13.3 Road Safety Analysis on Thetis Island** was added to further discuss this issue.

**4. COMMUNITY INFORMATION MEETING – None**

**5. PUBLIC HEARING - None**

**6. MINUTES**

**6.1 Local Trust Committee Minutes January 26, 2016 for adoption**

The following amendments to the minutes were presented for consideration:

**Item 1, page 1**, add a last sentence “Introductions were done prior to the meeting start.”

**By general consent** the minutes were adopted as amended.

**6.2 Section 26 Resolutions-Without-Meeting Report dated March 18, 2016**

Received, with the suggestion from Trustee Hunter that these resolutions, when passed, be termed “Carried” rather than “In Favour” to more accurately reflect the result of the process.

**6.3 Advisory Planning Commission Minutes - None**

**7. BUSINESS ARISING FROM MINUTES**

**7.1 Follow-up Action List dated March 18, 2016**

Planner Eggen presented the Follow-up Action List dated March 18, 2016 and provided updates.

**7.2 Advisory Planning Commission - None**

**8. DELEGATIONS – None**

**9. CORRESPONDENCE**

*(Correspondence received concerning current applications or projects is posted to the LTC webpage)*

**9.1 Letter dated March 7, 2016 from Ann Erickson on behalf of the Thetis Island Nature Conservancy**

Received for information. Trustee Luckham added that he wrote a letter of support for the Thetis Island Nature Conservancy (ThINC) funding application to Mountain Equipment Co-op.

**10. APPLICATIONS AND REFERRALS**

**10.1 TH-RZ-2015.2 (Hardy Granite Quarries Ltd.)**

10.1.1 Staff Report dated March 9, 2016

Presented by Planner Eggen. Discussion followed.

**TH-2016-008**

**It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee Bylaw No. 98 cited as “Valdes Island Rural Land Use Bylaw, 1998, Amendment No.1, 2016” be read a first time.

**CARRIED**

**TH-2016-009**

**It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee has reviewed the Islands Trust Policy Statement Directives Only Checklist and determined that Bylaw No. 98 cited as “Valdes Island Rural Land Use Bylaw, 1998, Amendment No. 1, 2016” is not contrary to or at variance with the Islands Trust Policy Statement.

**CARRIED**

**TH-2016-010****It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee request staff to refer Bylaw No. 98 cited as “Valdes Island Rural Land Use Bylaw, 1998, Amendment No. 1, 2016” to the following agencies for comment:

- Town of Ladysmith
- Cowichan Valley Regional District
- Nanaimo Regional District
- Gabriola Island Local Trust Committee
- Galiano Island Local Trust Committee
- Salt Spring Island Local Trust Committee
- Ministry of Environment
- Ministry of Community, Sport and Cultural Development
- Ministry of Forests, Lands and Natural Resources Operations – Ecosystems
- Ministry of Forests, Lands and Natural Resource Operations – Archaeology Site Inventory
- School District #68 (Nanaimo-Ladysmith)
- Transport Canada
- Environment Canada
- Parks Canada
- Semiahmoo First Nation
- Stz’uminus First Nation
- Cowichan Tribes
- Halalt First Nation
- Lake Cowichan First Nation
- Lyackson First Nation
- Penelakut Tribe
- Snuneymuxw First Nation
- Hul’qumi’num Treaty Group
- Ruxton Island Ratepayers Association

**CARRIED****10.2 TH-RZ-2015.1 (Penelakut Seafoods Ltd.)****10.2.1 Staff Report dated March 10, 2016**

Planner Eggen presented the staff report. Discussion followed, including concerns regarding predator netting.

**TH-2016-011**

**It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee request staff to schedule a community information meeting and public hearing for Bylaw No. 96 cited as "Thetis Island Official Community Plan, 2011, Amendment No. 1, 2015," and for Bylaw No. 97 cited as "Thetis Island Land Use Bylaw, 2011, Amendment No. 1, 2015."

**CARRIED**

**10.3 TH-RZ-2016.1 (West Vancouver Yacht Club)**

**10.3.1 Staff Report dated March 14, 2016**

Planner Eggen presented the staff report. David Jones, representing the applicant, West Vancouver Yacht Club, spoke to the issues and made points of clarification. Discussion followed.

**TH-2016-012**

**It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee request staff to schedule a community information meeting for the application TH-RZ-2016.1 (West Vancouver Yacht Club) to gather public comments on the proposed breakwater prior to drafting a bylaw amendment.

**CARRIED**

**TH-2016-013**

**It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee request staff to request additional information 1) from the applicant regarding potential impacts of the proposed breakwater on coastal processes and adjacent marine areas and shorelines, and 2) from the Archaeological Branch, archeological site and traditional uses information.

**CARRIED**

**10.4 TH-Bylaw No. 99 APC Bylaw Amendment**

**TH-2016-014**

**It was MOVED and SECONDED**

that Thetis Island Local Trust Committee Bylaw No. 99, cited as "Thetis Island Local Trust Committee Advisory Planning Commission Bylaw, 2012, Amendment No. 1, 2016", be adopted.

**CARRIED**

**11. LOCAL TRUST COMMITTEE PROJECTS**

**11.1 Shoreline Protection**

11.1.1 Memorandum dated March 18, 2016

The Shoreline Protection Project update was presented by Planner Eggen. Discussion followed with positive comments regarding a prototype Marine Shoreline Design Guidelines technical document produced by the Washington Department of Fish and Wildlife, included in the agenda package.

**11.2 Riparian Areas Regulation Implementation - Verbal update**

Planner Eggen reported that this is a slow process due to limited staff time to move the project forward. Working with Ian Ralston continues. Discussion followed.

**12. REPORTS**

**12.1 Work Program Reports**

12.1.1 Top Priorities Report dated March 18, 2016

Received. Discussion followed and it was agreed that item 2. Shoreline Protection be removed from the Top Priorities List.

12.1.2 Projects List Report dated March 18, 2016

Received. Discussion followed.

**TH-2016-015**

**It was MOVED and SECONDED**

that Thetis Island Local Trust Committee ask staff to remove the following from the Projects List:

- Housekeeping Amendments to the LUB
- Housekeeping Amendments to the OCP
- OCP/LUB amendments to consider ocean loop geothermal exchange systems
- Explore regulatory measures to address impact of wharf related structures

and add to the Top Priorities List as No. 3 OCP/LUB Amendments with the activity being the description from the Projects List.

**CARRIED**

**TH-2016-016**

**It was MOVED and SECONDED**

that Thetis Island Local Trust Committee direct staff to create a report considering No. 3 on the Top Priorities List, when time permits.

**CARRIED**

**12.2 Applications Report dated March 18, 2016**

Applications Report dated March 18, 2016 presented by Planner Eggen. Discussion followed.

**12.3 Trustee and Local Expense Report dated February, 2016**

Received.

**12.4 Adopted Policies and Standing Resolutions - None**

**12.5 Local Trust Committee Webpage**

Trustees Luckham presented photos that he had taken as possible banner pictures for staff to use on the LTC webpage.

**12.6 Chair's Report**

Chair Morrison reported on the following:

- Trust Council meetings.
- Upcoming Gambier Island Community to Community (C2C) meeting.
- Association of Vancouver Island and Coastal Communities (AVICC) meeting in April.

**12.7 Trustee Reports**

Trustee Hunter reported on the following:

- Ongoing dialogue with Ian Ralston regarding the issue of Riparian Areas Regulation (RAR).

Trustee Luckham reported on the following:

- AVICC meeting in April.
- Clear Seas Marine Management meeting.
- Attended the renaming of the Shaw Ocean Discovery Centre to the Aquarium of the Salish Sea.
- TIRRA meeting

**12.8 Electoral Area Director's Report - None**

**12.9 Trust Fund Board Report dated March, 2016**

Received for information.

**13. NEW BUSINESS**

**13.1 Thetis Island Community Association**

13.1.1 Invoice for Webcam link 2015/16 - for Consideration

Presented by Planner Eggen. Discussion followed.

**TH-2016-017**

**It was MOVED and SECONDED**

that Thetis Island Local Trust Committee approve the invoice from the Thetis Island Community Association (TICA) for webcam advertising.

**CARRIED**

**13.2 Wakes Cove Park**

13.2.1 Draft Management Plan for Public Review

Presented by Planner Eggen. Discussion followed. Trustee Luckham will forward his notes and comments.

**TH-2016-018**

**It was MOVED and SECONDED**

that Thetis Island Local Trust Committee forward to BC Parks the attached suggestions for changes to the Waves Cove Park Draft Management Plan and endorse in 3.2 Management Objectives, Issues and Strategies that BC Parks pursue supporting the Lyackson First Nation with a new name that supports the Lyackson First Nation.

**CARRIED**

**13.3 Road Safety Analysis on Thetis Island**

The issue was further discussed and past incidents/accidents recalled.

**TH-2016-019**

**It was MOVED and SECONDED**

that Thetis Island Local Trust Committee write to the Ministry of Transportation and Infrastructure requesting a road safety report, to be signed by the Chair.

**CARRIED**

**14. UPCOMING MEETINGS**

**14.1 Next Regular Meeting Scheduled for Tuesday, May 24, 2016 at 9:30 am at the Thetis Island Community Centre (Forbes Hall), North Cove Road, Thetis Island, BC**

**15. TOWN HALL - None**

**16. CLOSED MEETING**



**16.1 Motion to Close Meeting**

**TH-2016-20**

**It was MOVED and SECONDED**

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s.90(1)(a) for the purpose of considering appointment of an Advisory Planning Commission Member and s.90(1)(d) for the adoption of in-camera minutes dated January 26, 2016 AND that the recorder and staff attend the meeting.

**CARRIED**

The meeting was closed to the public at 11:32am.

**16.2 Recall to Order**

The meeting was reopened to the public at 11:37 am.

**16.3 Rise and Report**

Chair Morrison stated that the minutes of January 26, 2016 Closed Meeting were adopted, and announced that Patrick Mooney was appointed to the Thetis Island Advisory Planning Commission.

**17. ADJOURNMENT**

**By general consent** the meeting was adjourned at 11:38 am.

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Susan Morrison, Chair

Certified Correct:

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Janice Young, Recorder