



# ADOPTED

## Saturna Island Local Trust Committee Minutes of Regular Meeting

**Date:** September 16, 2016  
**Location:** Saturna Recreation and Cultural Centre  
104 Harris Road, Saturna Island, BC

**Members Present** George Grams, Chair  
Paul Brent, Local Trustee  
Lee Middleton, Local Trustee

**Staff Present** Robert Kojima, Regional Planning Manager  
Gary Richardson, Island Planner  
Regina Robinson, Recorder

**Others Present:** Approximately 8 members of the public

### 1. CALL TO ORDER

Chair Grams called the meeting to order at 12:30pm. He acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

### 2. APPROVAL OF AGENDA

The following additions to the agenda were presented for consideration:  
12.1.3 Potential Work Program Item - First Nations Relationship Building

**By general consent** the agenda was adopted as amended.

### 3. TOWN HALL AND QUESTIONS

**Priscilla Ewbank** requested that Islands Trust do a public announcement for the description of the Tsawout and Tseycum First Nations project for the upcoming community meeting.

Trustee Brent clarified that this is outside LTC jurisdiction and that Islands Trust's previous assistance was administrative; we are removed from meeting planning in this instance but would attend if requested by the Tsawout and Tseycum.

Chair Grams suggested that it was important to confirm if the trustees were invited they would attend, and noted this subject will be a part of the agenda later on.

### 4. COMMUNITY INFORMATION MEETING

none

### 5. PUBLIC HEARING

none

**6. MINUTES**

**6.1 Local Trust Committee Minutes Dated June 17, 2016 (for Adoption)**

Trustee Middleton questioned some content of the minutes but noted adjustments would not be required due to changes to projects to be discussed later in the agenda.

**By general consent** the Local Trust Committee meeting minutes of June 17, 2016 were adopted.

**6.2 Section 26 Resolutions-without-meeting Report Dated September 2016**

**6.3 Advisory Planning Commission Minutes**

none

**7. BUSINESS ARISING FROM THE MINUTES**

**7.1 Follow-up Action List Dated September 2016**

For information.

**8. DELEGATIONS**

none

**9. CORRESPONDENCE**

*Correspondence received concerning current applications or projects is posted to the LTC webpage*

none

**10. APPLICATIONS AND REFERRALS**

**10.1 North Pender Island Local Trust Committee Bylaws No. 203 & 204 Referral**

**SA-2016-021**

**It was MOVED and SECONDED,**

that the interests of the Saturna Island Local Trust Committee are unaffected by Bylaws 203 & 204.

**CARRIED**

**10.2 Mayne Island Local Trust Committee Bylaw 170 Referral**

**SA-2016-022**

**It was MOVED and SECONDED,**

that the interests of the Saturna Island Local Trust Committee are unaffected by Bylaw 170.

**CARRIED**

**10.3 SA-DVP-2016.1 (Henry) - Staff Report**

Gary Richardson reviewed the report in the agenda noting two concerns: engineering – which the CRD resolved, and trees – aesthetics being the main issue. He noted that screening cannot be a condition of a variance. The options for the LTC are to approve the permit today, approve once the screening is in place, or not approve the variance and the wall removal would be required.

The neighbor stated that there has been a neighborly agreement for screening to be installed.

It was suggested that the LTC defer consideration of the variance and the permit be issued once confirmation from the neighbor that the screening has been completed. It was noted that this could be completed by Resolution Without Meeting (RWM) or at the next business meeting.

**SA-2016-023**

**It was MOVED and SECONDED,**

that SA-DVP-2016.1 (Henry) be considered once screening of the retaining wall, to the satisfaction of the neighbor, is provided.

**CARRIED**

**11. LOCAL TRUST COMMITTEE PROJECTS**

none

**12. REPORTS**

**12.1 Work Program Reports (attached)**

**12.1.1 Top Priorities Report dated September 2016**

Current items on the list were discussed. Trustee Brent spoke in favour of the Land Use Bylaw (LUB) Technical Review and thought that First Nations (FN) Engagement is important to include.

Trustee Middleton agreed with adding FN Engagement specifically with the Tsawout and Tseycum on Saturna Island. He provided some background on the importance of establishing dialogue and noted the desire for an opportunity to have a relationship that extends through the trustees to the community.

The following items were suggested:

- Density to be removed or go to the project list
- Top two priorities stay on the list and the rest move to projects
- Water Resource Protection needs a larger forum than the local LTC

**SA-2016-024**

**It was MOVED and SECONDED,**

that the Saturna Island Local Trust Committee include Relationship Building and Reconciliation with First Nations to the Saturna Island Local Trust Committee Top Priorities list.

**CARRIED**

**SA-2016-025**

**It was MOVED and SECONDED,**

that the Saturna Island Local Trust Committee move Review of Density Transfer Mechanisms and Amenity Zoning from the Top Priorities list to the Projects List and remove Water Resource Protection from the Top Priorities list.

**CARRIED**

**SA-2016-026**

**It was MOVED and SECONDED,**

that the Saturna Island Local Trust committee directs staff to prepare a report outlining options with respect to pursuing a long term program that reflects a thriving and sustainable relationship with local First Nations who have interests in Saturna Island

**CARRIED**

Discussion occurred regarding the benefits of establishing a relationship outside of having motive or potential influence in response to concerns regarding logging on IR-7.

Trustee Brent noted the intention with relationship building and engagement is to gain understanding and be a good neighbor.

12.1.2 Projects List Report Dated September 2016

For information.

**12.2 Applications Report Dated September 2016 (attached)**

For information

**12.3 Trustee and Local Expense Report Dated July 2016 (attached)**

For information

**12.4 Adopted Policies and Standing Resolutions (attached)**

For information

**12.5 Local Trust Committee Webpage**

A suggestion was made that the website be used as a tool for initiatives related to the Top Priorities.

## 12.6 Chair's Report

Chair Grams updated on the Salt Spring Incorporation study noting that clarity was requested around the potential impact of change to a different government organization, and what it could mean to the trust area. He reported that CAO Russ Hotsenpiller prepared a report exploring financial and staffing ramifications, and outlined other background steps for a potential referendum and the intent to have dialogue throughout the process.

## 12.7 Trustee Report

Trustee Brent reported on attendance at Financial Planning Committee and Local Planning Committee meetings. He noted that work on affordable housing has been a priority and interest is high on this topic.

Trustee Middleton updated on Trust Council meetings and updated on the visioning session for the Islands Trust's mandate for the future. He also updated on attendance at the 100<sup>th</sup> anniversary of the US Parks Service.

## 12.8 Trust Fund Board Report

none

## 13. NEW BUSINESS

### 13.1 2017-18 Budget: LTC Project Funding Requests - Staff Memo

Regional Planning Manager (RPM) Kojima reviewed the budget from the agenda package and recommended that it be adjusted based on the changes to the Top Priorities list.

#### **SA-2016-027**

**It was MOVED and SECONDED,**

that the Saturna Island Local Trust Committee revise the budget request by deleting \$6000 for Amenity Zoning and Density Transfer review and replace it with First Nations Relations, revise the budget to \$2000, and forward to the Financial Planning Committee as revised for \$8000.

**CARRIED**

In response to a question about the budget for First Nations being high enough, RPM Kojima clarified that the order funds are accessed is as follows: the budget for other projects within the LTC is explored first, the budgets of other LTC's, and finally requesting a budget increase to FPC.

## 14. UPCOMING MEETINGS

### 14.1 Next Regular Meeting Scheduled for October 20, 2016, at the Recreation & Cultural Centre, Saturna Island (Community Roundtable)

**SA-2016-028**

**It was MOVED and SECONDED,**

that the Saturna Island Local Trust Committee cancel the business meeting of November 21, 2016 and change the October 20, 2016 Community Roundtable to a regular business meeting and hold the meeting at the Community Hall if it is available.

**CARRIED**

**14.2 2017 Saturna LTC Meeting Schedule**

There was discussion regarding the frequency of business meetings on the schedule provided in the agenda. Suggestions were made to have Community Roundtable meetings only as required, to schedule 5-6 regular business meetings a year, and to call special meetings as required.

**SA-2016-029**

**It was MOVED and SECONDED,**

that staff explore options for dates for the Saturna Island Local Trust Committee to hold five (5) business meetings per year and not to include Saturday meetings.

**CARRIED**

**15. TOWN HALL**

**John Hutchinson** requested clarification on the upcoming meeting schedule. October 20, 2016 was confirmed as the next LTC business meeting date.

**Priscilla Ewbank** noted that the October meeting date seemed too soon to be able to report back on progress on Top Priorities and questioned the following: what the Trustees intend do to be a good neighbor as elected representatives, and the potential effect on Fiddlers Cove in trade for a good relationship with First Nations (FN).

Trustee Brent clarified that the FN invited input from the community with the letter they distributed and concerns can be voiced, but respectfully.

Chair Grams noted a structured approach is the right approach with FN and suggested opening the dialogue with the intent to understand and reconcile the relationship.

**SA-2016-030**

**It was MOVED and SECONDED,**

that staff proceed to apply for a Community to Community grant with respect to building relations with Tsawout and Tseycum First Nations.

**CARRIED**

**16. CLOSED MEETING (Distributed Under Separate Cover)**

**16.1 Motion to Close the Meeting**

**SA-2016-031**

**It was MOVED and SECONDED,**

that the meeting be closed to the public in accordance with the *Community Charter, Part 4, Division 3, s. 90(1)(a) & (d)* for the purpose of considering:

Adoption of In-Camera Meeting Minutes Dated October 8, 2015

Appointment of APC Members

AND that the recorder and staff attend the meeting.

**CARRIED**

**16.2 Recall to Order**

**16.3 Rise and Report**

It was reported that John Gaines and Ian Rowe were re-appointed to the Advisory Planning Commission (APC) and that 2 vacancies for the APC are going to be advertised.

**17. ADJOURNMENT**

**By general consent** the meeting was adjourned at 2:51 pm.

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George Grams, Chair

Certified Correct:

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Regina Robinson, Recorder