



ADOPTED

North Pender Island Local Trust Committee Minutes of Regular Meeting

Date: May 25, 2017
Location: Pender Island Community Hall
4418 Bedwell Harbour Road, North Pender Island, BC

Members Present George Grams, Chair
Dianne Barber, Local Trustee
Derek Masselink, Local Trustee

Staff Present Justine Starke, Island Planner
Shannon McConchie, Recorder

Public Present Approximately twelve (12) members of the public present.

1. CALL TO ORDER

Chair Grams called the meeting to order at 3:30 p.m. He made introductions and acknowledged that the meeting was being held in territory of the Coast Salish First Nations. He also announced that the meeting was being recorded and read a written statement.

2. APPROVAL OF AGENDA

Chair Grams recommended moving item 14, "Closed Meeting" to the end of the meeting.

By general consent the agenda was approved as amended.

3. TOWN HALL AND QUESTIONS

Michael Sketch noted that he has submitted two written submissions to the Local Trust Committee (LTC) and provided an overview of their content. In his overview he requested that the LTC consider two amendments to the minutes and also that they revise Draft Bylaw 202 with his recommended wording.

Don Korbin addressed two resolutions from the previous meeting regarding staff directions for the Waste Management Project. He spoke against the resolutions and provided rationale for requesting that the Local Trust Committee reconsider their decision.

4. MINUTES

4.1 Local Trust Committee Minutes Dated April 27, 2017 (for Adoption)

The following amendment to the minutes was presented for consideration:

- Under item 15, Town Hall, replace the speaker's name from Oliver Gannon to Bill Gannon.

A discussion was held regarding NP-2017-050, and confirmation was received that staff will address the limited parcel, not the entire property.

By general consent the minutes were adopted as amended.

4.2 Section 26 Resolutions-without-meeting Report Dated May 2017

Received for information.

4.3 Advisory Planning Commission Minutes

None

5. BUSINESS ARISING FROM THE MINUTES

5.1 Follow-up Action List Dated May 2017

Trustee Masselink requested an update on the "First Nations Interests" project.

Planner Starke reported that Fiona XETXATTEN MacRaid, Senior Intergovernmental Policy Advisor, will attend the June 28, 2017 meeting with a report.

6. DELEGATIONS

None

7. CORRESPONDENCE

Correspondence received concerning current applications or projects is posted to the LTC webpage.

None

8. APPLICATIONS AND REFERRALS

8.1 NP-RZ-2016.1 (Mainroad) - Staff Report

Planner Starke provided an overview of the report, including the related staff recommendations.

A discussion was held regarding the benefits of referring the matter to the Advisory Planning Commission (APC).

NP-2017-055

It was MOVED and SECONDED,

That the North Pender Island Local Trust Committee Bylaw No. 202, cited as "North Pender Island Land Use Bylaw 103, 1996, Amendment No.1, 2016", be read a first time.

CARRIED

NP-2017-056

It was MOVED and SECONDED,

That the North Pender Island Local Trust Committee direct staff to schedule a public hearing and community information meeting for Bylaw No.202, cited as "North Pender Island Land Use Bylaw 103,1996, Amendment No. 1, 2016."

CARRIED

NP-2017-057

It was MOVED and SECONDED,

That the North Pender Island Local Trust Committee endorse the Islands Trust Policy Statement Directive Policies Checklist for proposed Draft Bylaw No. 202.

CARRIED

NP-2017-058

It was MOVED and SECONDED,

That the North Pender Island Local Trust Committee refer NP-RZ-2016.1 (Mainroad) to the North Pender Island Advisory Planning Commission for review and comment.

CARRIED

9. LOCAL TRUST COMMITTEE PROJECTS

None

10. REPORTS

10.1 Work Program Report (attached)

10.1.1 Top Priorities Report Dated May 2017

Planner Starke provided an overview on the progress of each project, including the target timeline for the ongoing Capital Regional District Housing Needs Assessment.

10.1.2 Projects List Report Dated May 2017

For information.

10.2 Applications Report Dated May 2017 (attached)

For information.

10.3 Trustee and Local Expense Report

None

10.4 Adopted Policies and Standing Resolutions (attached)

For information.

10.5 Local Trust Committee Webpage

No comments were made.

10.6 Chair's Report

Chair Grams provided a report, including the following points:

- Provided an overview of a recent round table with the Saanich Inlet Protection Society and Tsawout First Nations.
- Federal Funding is being provided for derelict vessels, and Islands Trust is being considered as a potential partner in the matter.
- Trust Executive and Senior Staff met in Nanaimo to discuss formative issues in the Trust Area.

10.7 Trustee Report

Trustee Masselink reported that progress has been made in ensuring First Nation's access to James Island and provided an overview of the issue's history.

Trustee Barber requested an update on the local Islands Trust office.

Planner Starke reported that no formal announcement has been made.

10.8 Trust Fund Board Report April 21, 2017

Trustee Masselink noted community discomfort with a recent limbing of an arbutus tree at Medicine Beach. He recommended stronger communication in the future.

Planner Starke acknowledged the comment and remarked that she will share the recommendation with the appropriate parties.

11. NEW BUSINESS

11.1 2016-2017 Annual Report - Approval of North Pender Island LTC Section - Request For Decision (attached)

NP-2017-059

It was MOVED and SECONDED,

That the North Pender Island Local Trust Committee approve the attached text for inclusion in the 2016-2017 Annual Report for approval (as amended) by Trust Council and submission to the Minister of Community, Sport and Cultural Development.

CARRIED

12. UPCOMING MEETINGS

12.1 Next Regular Meeting Scheduled for June 28, 2017, at the Royal Canadian Legion Hall, Pender Island

13. TOWN HALL

Dale Henning requested advice on the best process for community members who would like to correct erroneous information that may be giving during Town Halls.

Chair Grams recommended addressing significant matters of fact in writing to staff, and cautioned that Town Halls are not to be used for debate.

Michael Sketch addressed the announcement of improved First Nation's access to James Island and provided a history of the Islands Trust's role in that issue. He encouraged the LTC to consider revising the James Island Bylaw.

Michael Sketch asked Chair Grams which aspects of the Trust Act will be addressed in the proposed review.

Chair Grams reported that no formal decisions have been made and provided an overview of some issues that have been recommended.

Addressing the James Island issue, Trustee Masselink noted that this matter could be addressed to Fiona XETXATTEN MacRaidl.

14. COMMUNITY INFORMATION MEETING

14.1 North Pender Island Local Trust Committee Bylaws 206, 207, 208, 209 & 210

Planner Starke provided an overview of the purpose of a Community Information Meeting and each of those Bylaws being addressed.

Michael Sketch asked planning staff whether the larger floor area is a new trend for tourist accommodations on island.

Planner Starke explained the floor area was requested by the applicant for the specific proposal.

Jim Petrie requested information regarding the retrieval and storage of material from boat pump-outs.

Duane Shaw, Mill Bay Group, provided an overview of the process.

Mike Streeter addressed wave attenuators, requesting Information on the criteria used and whether the changes will have an impact on the nature and biological features of the area.

Duane Shaw provided an overview of the Wave and Wind Study and how it was used to establish the criteria.

Linda Westen addressed increased fresh water demand and asked how the matter is being assessed and managed.

Duane Shaw provided an overview of the water system, an overview of the reservoir being used, and the studies used to assess performance.

15. PUBLIC HEARING

15.1 Recess for Public Hearing

Chair Grams recessed the Regular meeting at 4:58 p.m. and called the Public Hearing to order at that time.

15.1.1 North Pender Island Local Trust Committee Bylaws 206, 207, 208, 209 & 210

See separate Public Hearing (PH) record dated May 25, 2017.

15.2 Recall to Order

Chair Grams recalled the Regular Meeting to order at 5:06 p.m.

16. APPLICATIONS CONT'D

16.1 NP-RZ-2016.2 & NP-RZ-2016.3 (Port Browning Marina/Group) - Staff Memo

16.1.1 North Pender Island Local Trust Committee Bylaws 206, 207, 208, 209 & 210 (for further consideration)

Planner Starke provided an overview of process moving forward.

NP-2017-060

It was MOVED and SECONDED,

That the North Pender Island Local Trust Committee Bylaw No. 206, cited as “North Pender Island Land Use Bylaw 103, 1996, Amendment No. 3, 2016”, be read a third time.

CARRIED

NP-2017-061

It was MOVED and SECONDED,

That the North Pender Island Local Trust Committee Bylaw No. 207, cited as “North Pender Island Official Community Plan Bylaw 171, 2007, Amendment No. 3, 2016”, be read a third time.

CARRIED

NP-2017-062

It was MOVED and SECONDED,

That the North Pender Island Local Trust Committee Bylaw No. 208, cited as “North Pender Island Land Use Bylaw 103, 1996, Amendment No. 4, 2016”, be read a third time.

CARRIED

NP-2017-063

It was MOVED and SECONDED,

That the North Pender Island Local Trust Committee Bylaw No. 209, cited as “North Pender Island Official Community Plan Bylaw 171, 2007, Amendment No. 4, 2016, ”, be read a third time.

CARRIED

NP-2017-064

It was MOVED and SECONDED,

That the North Pender Island Local Trust Committee Bylaw No. 210, cited as “North Pender Island Land Use Bylaw 103, 1996, Amendment No. 5, 2016”, be read a third time.

CARRIED

NP-2017-065

It was MOVED and SECONDED,

That the North Pender Island Local Trust Committee proposed Bylaws No. 206, 207, 208, 209, and 210 be forwarded to the Secretary of the Islands Trust for Executive Committee Approval.

CARRIED

NP-2017-066

It was MOVED and SECONDED,

That the North Pender Island Local Trust Committee proposed Bylaws No. 207 and 209 be forwarded to the Minister of Community, Sport and Cultural Development for approval.

CARRIED

17. CLOSED MEETING (Distributed Under Separate Cover)

17.1 Motion to Close Meeting

NP-2017-067

It was MOVED and SECONDED,

That the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s. 90(1) (a & d) for the purpose of considering:

Adoption of In-Camera Meeting Minutes Dated April 6, 2017,

Appointment of APC Members,

AND that the recorder and staff attend the meeting.

CARRIED

17.2 Recall to Order

Chair Grams recalled the meeting to order at 5:21 p.m.

17.3 Rise and Report

Chair Grams announced that Barbara Johnstone Grimmer was appointed to the North Pender Island APC for a term ending March 1, 2018.

18. ADJOURNMENT

By general consent the meeting was adjourned at 5:23 p.m.

George Grams, Chair

Certified Correct:

Shannon Brayford, Recorder