



ADOPTED

South Pender Island Local Trust Committee Minutes of Regular Meeting

Date: May 30, 2017
Location: South Pender Fire Hall
8961 Gowlland Point Road, South Pender Island, BC

Members Present Peter Luckham, Chair
Wendy Scholefield, Local Trustee
Bruce McConchie, Local Trustee

Staff Present Robert Kojima, Regional Planning Manager
Robyn Ludwig, Recorder

Others Present Nine (9) members of the public

1. CALL TO ORDER

Chair Luckham called the meeting to order at 10:37 a.m. He acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

By general consent the agenda was approved as presented.

3. TOWN HALL AND QUESTIONS

The following members of the public spoke: **Donna Spalding, Jane Perch**. Questions and comments included:

- how to amend public hearing minutes to clarify public statements of opposition
- whether public hearing correspondence should be posted online

4. COMMUNITY INFORMATION MEETING

None

5. PUBLIC HEARING

None

6. MINUTES

6.1 Adopted Local Trust Committee Minutes Dated April 11, 2017

Received for information.

6.1.1 Draft Local Trust Committee Minutes Dated May 6, 2017 (for Adoption)

The following amendments to the minutes were presented for consideration:

- Page 1, item 3.1.1 – name corrections to replace
 - “Peter Clark” with “Peter Clarke”;
 - “Cameron Thorne” with “Cameron Thorn”; and
 - “John Spalding” with “Jon Spalding”

By general consent the minutes were adopted as amended.

6.1.2 Draft Local Trust Committee Public Hearing Record Dated May 6, 2017 (For Receipt)

The following amendments to the minutes were presented for consideration:

- Page 1, item 3.2.1.1 – name corrections to replace
 - “John Spalding” with “Jon Spalding”;
 - “Cameron Thorne” with “Cameron Thorn”;
- Page 2, item 3.2.1.1 – replace “Paul Weir” with “Paul Weyer”;
- Page 2, item 3.2.1.1, paragraph 4 – replace “multi-story” with “multi-storey”;
- Page 2, item 3.2.1.1, paragraph 7, sentence 2 – separate into another paragraph;
- Page 2, item 3.2.1.1, paragraph 8 – insert after end of sentence in paragraph 6;
- Page 2, item 3.2.1.1, paragraph 9, sentence 2 – separate into another paragraph;
- Page 2, item 3.2.1.1, paragraph 12, sentence 2 – insert after end of sentence of new paragraph of Donna Spalding (now paragraph 8);

- Page 2, item 3.2.1.1, paragraph 13, sentence 2 – insert after last sentence in paragraph 6;

6.2 Section 26 Resolutions-without-meeting Dated May 2017

Received for information.

6.3 Advisory Planning Commission Minutes

None

7. BUSINESS ARISING FROM THE MINUTES

7.1 Follow-up Action List Dated May 2017

Received for information.

8. DELEGATIONS

None

9. CORRESPONDENCE

Correspondence received concerning current applications or projects is posted on the LTC webpage.

None

10. APPLICATIONS AND REFERRALS

10.1 North Pender Island Local Trust Committee Bylaw No. 213 Referral

SP-2017-17

It was MOVED and SECONDED,

that the interests of the SP LTC regarding Bylaw No. 213 are unaffected.

CARRIED

11. LOCAL TRUST COMMITTEE PROJECTS

11.1 Land Use Bylaw Review - Staff Report

Regional Planning Manager (RPM) Kojima summarized the staff report on Bylaws No. 113 and 114. The Trustees asked for clarification on maximum square footage exemptions for accessory buildings.

SP-2017-18

It was MOVED and SECONDED,

that the South Pender Island Local Trust Committee Bylaw No. 114, cited as "South Pender Island Land Use Bylaw No. 144, 2016", be amended as follows:

- a. Subsection 2.2(4) (Conformity) is amended by replacing "911" with "528"
- b. Subsection 3.12(2) (Lots Divided by a Zone Boundary) is amended by replacing "floor area ratio" with "maximum floor area"
- c. Subsection 5.1(5) (Rural Residential zone) is amended by inserting imperial equivalent measurements in parentheses
- d. Subsection 5.1(7) is amended by deleting the subsection in its entirety and re-numbering the subsequent subsections accordingly
- e. Section 8.5 (Section 946 Subdivisions) is amended by replacing both instances of "946" with "514"
- f. Section 8.6 (Lot Frontage and Lot Configuration) is amended by replacing both instances of "944" with "512"

CARRIED

SP-2017-19

It was MOVED and SECONDED,

that the SP LTC Bylaw No. 114, cited as "South Pender Island Land Use Bylaw No. 114, 2016", be amended as follows: Section 3.14 - Groundwater Protection be amended to remove the words "single family".

CARRIED

SP-2017-20

It was MOVED and SECONDED,

that the SP LTC Bylaw No. 114, cited as "South Pender Island Land Use Bylaw No. 114, 2016," be amended as follows: that subsection 5.1.5 (rural residential zone) be amended to replace 558m² with 560m² in the table.

CARRIED

SP-2017-21

It was MOVED and SECONDED,

that the draft South Pender Island Official Community Plan (OCP) Bylaw No. 113, cited as "South Pender Island Official Community Plan, 107, 2011", be amended as follows: that Schedule 1(3)(iv) include a bullet point "incorporating current best practices for dock construction".

CARRIED

SP-2017-22

It was MOVED and SECONDED,

that the SP LTC Bylaw No. 114, cited as "South Pender Island Land Use Bylaw No. 114, 2016", be amended as follows: Section 3.14 - Groundwater protection be amended to remove the words "with a minimum cistern capacity of 18,000 litres (3960 gallons)".

DEFEATED

SP-2017-23

It was MOVED and SECONDED,

that the SP LTC Bylaw No. 114, cited as “South Pender Island Land Use Bylaw No. 114, 2016”, be amended as follows: Section 3.14 - Groundwater protection be amended to change the minimum cistern capacity of 18,000 litres to 9,000 litres.

CARRIED

SP-2017-24

It was MOVED and SECONDED,

that the South Pender Island Local Trust Committee proposed Bylaw No. 114, cited as “South Pender Island Land Use Bylaw No 114, 2016”, be read a Third Time as amended.

CARRIED

SP-2017-25

It was MOVED and SECONDED,

that the South Pender Island Local Trust Committee proposed Bylaw No. 113, cited as “South Pender Island Official Community Plan, 107, 2011”, be read a Third Time as amended.

CARRIED

SP-2017-26

It was MOVED and SECONDED,

that the South Pender Island Local Trust Committee proposed Bylaws No. 113 and No. 114 be forwarded to the Secretary of the Islands Trust for Executive Committee Approval.

CARRIED

SP-2017-27

It was MOVED and SECONDED,

that the South Pender Island Local Trust Committee proposed Bylaw No. 113 be forwarded to the Minister of Community, Sport and Cultural Development for approval.

CARRIED

12. REPORTS

12.1 Work Program Reports (attached)

12.1.1 Top Priorities Report Dated May 2017

SP-2017-28

It was MOVED and SECONDED,

that the Trustees direct staff to review the projects list and provide recommendations to the SP LTC regarding future top priorities.

CARRIED

12.1.2 Projects List Report Dated May 2017

Received for information.

12.2 Applications Report Dated May 2017 (attached)

Received for information.

12.3 Trustee and Local Expense Report Dated March 2017 (attached)

Received for information.

12.4 Adopted Policies and Standing Resolutions (attached)

Received for information.

12.5 Local Trust Committee Webpage

Amended versions of Bylaws No. 113 and No. 114 will be available online.

12.6 Chair's Report

Chair Luckham is preparing for the upcoming Trust Council meeting. He and Trustee McConchie recently attended a roundtable meeting at the Chamber of Shipping regarding a long-term management plan for freighter anchorages.

12.7 Trustee Report

Trustee McConchie participated in the Pender Islands Conservancy Association (PICA) Annual Beach Cleanup Day held April 22.

Trustee Scholefield attended the Pender Island - Parks Canada Liaison Committee meeting where a number of local issues were discussed. She took the opportunity to talk to the Parks Canada Superintendent about the problems with Greenburn Lake dam flooding; the Superintendent is following up on the issue.

12.8 Trust Fund Board Report Dated April 2017

Received for information.

13. NEW BUSINESS

13.1 2016-2017 Annual Report - Approval of South Pender Island Local Trust Committee Section - RFD (attached)

SP-2017-29

It was MOVED and SECONDED,

that the South Pender Island Local Trust Committee approve the following amended text, for inclusion in the 2016-2017 Annual Report for approval (as amended) by Trust Council and submission to the Minister of Community, Sport and Cultural Development:

“The South Pender Island Local Trust Committee held five (5) regular business meetings in the 2016-2017 fiscal year, as well as one (1) community information meeting and one (1) special meeting. Work for this period focused on advancing the Local Trust Committee (LTC) priority to undertake a comprehensive review and update of the Land Use Bylaw. Another initiative of the South Pender Island Local Trust Committee for this period was to initiate a process of First Nations relationship building.”

CARRIED

14. UPCOMING MEETINGS

14.1 Next Regular Meeting Scheduled for September 19, 2017, at 10:00 a.m, at the South Pender Fire Hall, Pender Island

15. TOWN HALL

The following members of the public spoke: **Donna Spalding, Paul Weyer**. Questions and comments included:

- possible support for groundwater for the Church of the Good Shepherd site;
- concerns about buoys from commercial crab traps and light from freighters; and
- request for a link from the groundwater workshop page to the Islands Trust water resource information for Islanders webpage.

16. CLOSED MEETING

None

17. ADJOURNMENT

By general consent the meeting was adjourned at 12:18 p.m.

Peter Luckham, Chair

Certified Correct:

Robyn Ludwig, Recorder