



Denman Island Local Trust Committee Minutes of Regular Meeting

Date: August 1, 2017
Location: Denman Activity Centre
 1111 Northwest Rd, Denman Island, BC

Members Present Susan Morrison, Chair
 David Critchley, Local Trustee
 Laura Busheikin, Local Trustee

Staff Present Ann Kjerulf, Regional Planning Manager
 Fiona MacRaid, Senior Intergovernmental Policy Advisor
 Ian Cox, Co-op Student Planner (via telephone)
 Vicky Bockman, Recorder

Others Present: Approximately four (4) members of the public

1. CALL TO ORDER

Chair Morrison called the meeting to order at 9:30 am. She welcomed the public, acknowledged that the meeting was being held in territory of the Coast Salish First Nations, and introduced Trustees, staff and recorder.

2. APPROVAL OF AGENDA

The following additions and changes to the agenda were presented for consideration:

- Addition of Staff Report to item 11.1
- Move item 11.1 to follow 7.2.

By general consent the agenda was adopted as amended.

3. TOWN HALL AND QUESTIONS

- A member of the public expressed concern that while the Fisheries and Oceans Canada (DFO) Beach Clean-up initiative, noted as agenda item 13.1, is a worthwhile idea, it will not solve the problem of escaped aquaculture equipment. The individual suggested that the addition of an educational component for operators would be helpful.
- A member of the public expressed concern that the Islands Trust mandate to preserve and protect could be diminished if municipal incorporation occurs on Salt Spring Island. The individual asked how the decision for the Islands Trust to remain neutral was made.
 - Trustees noted that the issue was discussed at Trust Council and with staff at the Ministry level. They commented that while individual Trustees may take positions, the Trust Policy Statement 5.8.3 supports the ability of island communities within the Trust Area to determine the most effective local

government structure to support their local autonomy and specific community needs.

- A member of the Association for Denman Island Marine Stewards (ADIMS) spoke on behalf of the group and provided her comments for the record. She addressed agenda item 13.1, DFO's Beach Clean-up initiative. She stated that ADIMS does not support any plan that relies on vehicles driving on the beach as the means of collecting debris and suggested that placing a dumpster at Buckley Bay would be a preferable location.
- A member of the public remarked that when possible, recycling equipment collected in beach clean-up efforts back to operators is preferable to dumping.

4. COMMUNITY INFORMATION MEETING - none

5. PUBLIC HEARING - none

6. MINUTES

6.1 Local Trust Committee Minutes dated June 6, 2017 - for adoption

The following amendment was presented for consideration:

- Page 3, Discussion on resolution DE-2017-041, second bullet: delete "was supported".

By general consent the minutes were adopted as amended.

6.2 Local Trust Committee Public Hearing Record dated June 6, 2016 - for receipt

Received.

6.3 Section 26 Resolutions-Without-Meeting - none

6.4 Advisory Planning Commission Minutes - none

7. BUSINESS ARISING FROM MINUTES

7.1 Follow-up Action List dated July 24, 2017

Regional Planning Manager Kjerulf presented the Follow-up Action List and provided updates. Discussion included the following key points:

- Trustees suggested that grant opportunities and other funding sources for purchase of First Nations reading list books might be researched and provided as information in the correspondence to libraries; and
- Staff was requested to solicit a response from Forests, Lands and Natural Resource Operations (FLNRO) regarding the request for notification of tenure applications.

DE-2017-055

It was MOVED and SECONDED,

that the Denman Island Local Trust Committee request staff to ask the Islands Trust Grant Administrator about the availability of grant monies for the purchase of books by libraries on the topic of indigenous culture and reconciliation.

CARRIED

7.2 Fees Bylaw Amendment regarding Affordable Housing - Staff Report

Trustees received the Staff Report that provides a draft amendment to the Fees Bylaw to reduce the fee where the application is for affordable housing.

DE-2017-056

It was MOVED and SECONDED,

that the Denman Island Local Trust Committee Bylaw No. 226, cited as “Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017”, be read a first time.

CARRIED

DE-2017-057

It was MOVED and SECONDED,

that the Denman Island Local Trust Committee Bylaw No. 226, cited as “Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017”, be read a second time.

CARRIED

DE-2017-058

It was MOVED and SECONDED,

that the Denman Island Local Trust Committee Bylaw No. 226, cited as “Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017”, be read a third time.

CARRIED

DE-2017-059

It was MOVED and SECONDED,

that the Denman Island Local Trust Committee Bylaw No. 226, cited as “Denman Island Local Trust Committee Fees Bylaw, 2007, Amendment No. 1, 2017”, be forwarded to the Secretary of the Islands Trust for approval by the Executive Committee.

CARRIED

11.1 First Nations Relationship Building – Staff Report

Senior Intergovernmental Policy Advisor MacRaid presented the Staff Report regarding *Shared Narrative of Place with First Nations: Next Steps*. She noted that the Staff Report provides recommendations for the Local Trust Committee's (LTC) consideration including draft text of a Deep History introduction section for the Official Community Plan (OCP) and development of a series of educational workshops.

Discussion followed and the following points were noted:

- Trustees proposed that they defer consideration of the draft text of the OCP introduction section in order to consider it further and provide input to staff;
- A presentation scheduled for September or October to include representatives of the K'omoks First Nation was suggested as an event that the community would appreciate; and
- Interest was expressed in the report on First Nations geoduck interests which the Executive Committee will be receiving.

DE-2017-060

It was MOVED and SECONDED,

that the Denman Island Local Trust Committee request staff to receive feedback from Trustees about Official Community Plan amendments dealing with First Nations issues and bring back a brief written or verbal report to the next Local Trust Committee meeting.

CARRIED

DE-2017-061

It was MOVED and SECONDED,

that the Denman Island Local Trust Committee request staff to organize a presentation by representatives of the K'omoks First Nation on First Nation traditional knowledge and stewardship practices.

CARRIED

8. DELEGATIONS - none

9. CORRESPONDENCE - none

10. APPLICATIONS AND REFERRALS

10.1 Agricultural Land Commission (ALC) Referral - Denman North Connector Trail - Memorandum

Trustees reviewed the referral and expressed support for the application for a statutory right-of-way for recreational trail use within the Agricultural Land Reserve on northern Denman Island.

DE-2017-062

It was MOVED and SECONDED,

that the Denman Island Local Trust Committee request staff to convey to the Agricultural Land Commission the Local Trust Committee's support for this application.

CARRIED

By general consent the meeting was recessed at 11:03 am and reconvened at 11:08 am.

11. LOCAL TRUST COMMITTEE PROJECTS

11.2 Denman Downtown Village Design Charrette - for discussion

Co-op Student Planner Cox joined the meeting by telephone at 11:09 am.

Co-op Student Planner Cox presented an overview of the status of the Denman Community Design Charrette. He reported that the schedule is being developed and a draft will be provided as soon for review as it is available. He noted that student accommodation, meal coordination and plans for Trustee and public involvement are in progress.

He solicited input regarding a questionnaire for data collection and the following points were noted:

- Short, focused meetings or telephone conversations with businesses;
- To assist in the information gathering, Trustees offered to compile a list of downtown stakeholders; and
- Suggestions for locations for placement of information tables included the General Store, Farmers' Market and Fall Fair.

Co-op Student Planner Cox left the meeting by telephone at 11:17 am.

12. REPORTS

12.1 Work Program Reports

12.1.1 Top Priorities Report dated July 24, 2017

Regional Planning Manager Kjerulf presented the Top Priorities report and provided updates. Trustees reviewed the report and discussed amendments for LTC consideration.

DE-2017-063

It was MOVED and SECONDED,

that the Denman Island Local Trust Committee amend the Top Priorities list by removing the activity under Relationship building with K'omoks First Nation "Plan for a Community to Community (C2C) Forum" as it has been completed; and by removing the OCP Housekeeping Amendments item.

CARRIED

DE-2017-064

It was MOVED and SECONDED,

that the Denman Island Local Trust Committee refer Bylaw No. 223 considerations (agriculture, intensive agriculture, feedlot definitions) to the Advisory Planning Commission and Growers and Producers Alliance as part of its work on Farm Plan Implementation.

CARRIED

12.1.2 Projects List Report dated July 24, 2017

Received.

12.2 Applications Report dated July 24, 2017

Received.

12.3 Trustee and Local Expense Report dated May, 2017

Received.

12.4 Adopted Policies and Standing Resolutions - none

12.5 Local Trust Committee Webpage

Trustees requested that information on the Denman Downtown Village Design Charrette including the schedule be provided on the webpage when available.

Senior Intergovernmental Policy Advisor MacRaid left the meeting at 11:27 am.

12.6 Chair's Report

Chair Morrison reported on the following:

- Executive Committee (EC) has started working on the Project Charter for the *Islands Trust Act* amendment;
- Bowen Island has been removed from the Forestry Stewardship Plan for now;
- EC has been considering how to administer applications for grants and funding to assess, remove and dispose of derelict vessels;
- EC members will be attending the 2017 Union of BC Municipalities Convention and will seek to meet with Ministry officials;
- She attended a Trust Fund Board meeting; and
- She attended a Community Information Meeting on Keats Island regarding a proposed rezoning application and bylaw amendments, which was well attended.

12.7 Trustee Reports

Trustee Busheikin reported on the following

- She attended the Advisory Planning Commission meeting where work on the Farm Plan Implementation project is being considered;

- She assisted in the creation of a general information brochure on the Denman Community Design Charrette process and made them available for information and distribution;
- She participated in a successful meeting with members of the K'omoks First Nation on Denman Island and will be volunteering at the Tribal Journeys event; and
- Trustee Office Hours were held and she had many conversations with community members on topics including trailers, road maintenance, housing and trails.

Trustee Critchley reported on the following:

- He attended Trust Council on Lasqueti Island;
- This year's recipients of the Stewardship Awards included two from Denman Island: Denman Island Memorial Society and Denman and Hornby Community Health Care Society;
- He attended the Well Water Workshop presented by Islands Trust and he noted that it was very worthwhile;
- He held Trustee Office Hours;
- Trust Council will be held on Denman Island in September;
- He has become aware of concerns regarding the Bowser Sewer Project which falls within the Ballenas Winchelsea Local Trust Area; and
- He has been reading books on indigenous matters.

12.8 Electoral Area Director's Report - none

12.9 Trust Fund Board Report

Chair Morrison provided a brief Trust Fund Board Report. She reported that the Transfer Agreement for the Valens Brook Nature Reserve was presented at the last Trust Fund Board meeting and consideration was given to a proposal for a conservation area on Galiano Island relating to the Chrystal Mountain meditation retreat centre.

13. NEW BUSINESS

13.1 Fisheries and Oceans Canada (DFO) - Beach Clean-up - for discussion

Trustees acknowledged comments heard in Town Hall on this issue. They suggested a response be provided to the correspondence from DFO that includes the following points:

- Expressing appreciation to the DFO for offering to put resources and attention to aquaculture debris;
- Relating concerns regarding driving on the beach, referencing draft Bylaw No. 225;
- Noting that a suggestion from a community group was heard to locate the dumpsters at Buckley Bay and the LTC supports that proposition;
- Highlighting the environmental value of the foreshore; and
- Expressing the hope that this clean-up will be handled in as environmentally responsible a manner as possible and will be an ongoing process.

DE-2017-065**It was MOVED and SECONDED,**

that the Denman Island Local Trust Committee request staff to draft a letter for the signature of the Chair of the Local Trust Committee responding to the correspondence of June 21, 2017 from Fisheries and Oceans Canada including an expression of concern by the Local Trust Committee that driving on the beach be minimized.

CARRIED**14. UPCOMING MEETINGS****14.1 Next Regular Meeting Scheduled for Tuesday, October 3, 2017 at 9:30 am at the Denman Activity Centre, 1111 Northwest Road, Denman Island, BC**

Trustees confirmed the next regular meeting date, time and location.

15. TOWN HALL

- A member of the public made the following comments:
 - Expressed concern that the text of the response to DFO regarding beach clean-up stating “that driving on the beach be minimized” should be expressed in stronger terms to discourage any driving on the beach for clean-up purposes.
 - Provided Trustees with photo evidence of stakes and nets placed in shallow water for aquaculture purposes that presents a danger to the public.
 - Indicated that DFO had been notified and their response was unsatisfactory and asked if the LTC could address this matter.
 - Trustee Busheikin offered to send this information to the Islands Trust Victoria Office for follow-up.
- A member of the public made the following comments:
 - The existing OCP Introduction History was written by local residents with interest in particular fields, not by Islands Trust staff.
 - Trustees appear to have varying opinions on the effect of a potential Salt Spring Island municipal incorporation on the Islands Trust mandate. He asked if Trustees thought the mandate would be diminished if this incorporation occurs.
 - Trustees responded that, should incorporation proceed, the intent is to ensure that Salt Spring Island would continue to be subject to the preserve and protect aspect of the mandate.

16. CLOSED MEETING

16.1 Motion to Close the Meeting

DE-2017-066

It was MOVED and SECONDED,

that the meeting be closed to the public in accordance with the *Community Charter*, Part 4, Division 3, s.90(1)(d) and (i) for the purpose of considering adoption of minutes dated May 2, 2017; and to receive Legal Advice that is subject to solicitor-client privilege and that the recorder and staff attend the meeting.

CARRIED

The meeting closed to the public at 11:55 am.

16.2 Recall to Order

By general consent the meeting was recalled to order at 12:04 pm.

16.3 Rise and Report - none

17. ADJOURNMENT

Susan Morrison, Chair

Certified Correct:

Vicky Bockman, Recorder