



Gambier Island Local Trust Committee Minutes of Regular Meeting

Date:	October 26, 2017
Location:	John Braithwaite Community Centre 145 West 1st Street North Vancouver, BC
Members Present	Susan Morrison, Chair Dan Rogers, Local Trustee Kate-Louise Stamford, Local Trustee
Staff Present	Ann Kjerulf, Regional Planning Manager Madeleine Koch, Planner 2 Sonja Zupanec, Island Planner (by telephone, 11:16-11:43 am) Kate Emmings, Ecosystem Protection Specialist (by telephone, 1:51-2:07 pm) Diane Corbett, Recorder
Others Present	Members of the Public – 15

1. CALL TO ORDER

Chair Morrison called the meeting to order at 10:45 am. She acknowledged that the meeting was being held on Coast Salish territory, particularly Squamish First Nation. Chair Morrison introduced trustees and staff in attendance.

2. APPROVAL OF AGENDA

“Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change.”

By general consent the agenda was approved as presented.

3. TOWN HALL AND QUESTIONS

A member of the public inquired if there was an update on the park proposal; Trustee Stamford indicated she would mention this as part of the trustee report.

Two members of the public requested the opportunity to speak during discussion of particular agenda items; the Chair accepted the requests.

4. COMMUNITY INFORMATION MEETING – None

5. PUBLIC HEARING – None

6. MINUTES

6.1 Local Trust Committee Meeting dated August 31, 2017

The following amendments to the minutes of August 31, 2017 were presented for consideration:

- Page 6, item 12.6, bullet 1, line 3: replace “Trust Council table” with “the Executive Committee”;
- Page 7, item 12.6, bullet at top of page: connect second sentence to the first by replacing the period at end of sentence 1 with a comma; insert “and they” before “are looking”; and replace “at doing” with “at getting”;

By general consent the minutes were adopted as amended.

6.2 Local Trust Committee Special Meeting dated September 20, 2017

The following amendments to the Special Meeting minutes of September 20, 2017 were presented for consideration:

- Page 3, second full paragraph, should read: “Trustee Rogers noted the two issues were sufficiency of the water supply to meet the needs of the proposed lots and the Camp, and the issue of the septic field in Area E by Campfire Rock; he had heard a fair amount of concern about these two issues.”;
- Page 3, bullet 3: replace “water” with “sewage outflow”;
- Page 3, bullet 4, last word: replace “sewer” with “septic field”;
- Page 4, bullet 5, last sentence before the comma should read: “Regarding information about the impacts of sea level rise”;
- Page 5, first line: insert “stated that it” after “The operator”;
- Page 6, middle of page: add “in the Frequently Asked Questions” after “included”.

By general consent the minutes were adopted as amended.

6.3 Section 26 Resolutions-Without-Meeting Report – None

6.4 Advisory Planning Commission Minutes – None

7. BUSINESS ARISING FROM MINUTES

7.1 Follow-up Action List dated October 19, 2017

The Regional Planning Manager reviewed the Follow-Up action list dated October 19, 2017.

8. DELEGATIONS

8.1 Gambier Island Sea Ranch

Peter Buckland, accompanied by Lynn Roxborough, of Gambier Island Sea Ranch, reviewed points mentioned in correspondence to Islands Trust, dated October 12, 2017,

and outlined the issues pertaining to the process of subdivision of lots of the Gambier Island Sea Ranch, requesting that Islands Trust “help as much as possible” to make the “simple ‘non-invasive’” subdivision a reality. Mr. Buckland responded to inquiries from trustees.

Chair Morrison thanked Mr. Buckland and Ms. Roxborough for the presentation.

9. CORRESPONDENCE - None

(Correspondence received concerning current applications or projects is posted to the LTC webpage)

10. APPLICATIONS AND REFERRALS

10.1 Referral from Sunshine Coast Regional District Regarding Langdale Ferry Rezoning Application

Island Planner Zupanec gave a brief summary of the staff report on the Sunshine Coast Regional District (SCRD) referral of Zoning Amendment Bylaw No. 310.173, 2017 (BC Ferries), and responded to requests for clarification from trustees about the process.

GM-2017-063

It was MOVED and SECONDED

that the Gambier Island Local Trust Committee request staff to prepare a referral response to the Sunshine Coast Regional District Board to support the approval of SCRD Zoning Amendment Bylaw No. 310.173, 2017 (BC Ferries), and include a copy of the Islands Trust staff report dated October 26, 2017 and the following comments:

- a) The subject marine area of Proposed Zoning Amendment Bylaw No. 310.173, 2017 is within the Gambier Island Local Trust Area of the Islands Trust but located outside the planning areas of the Gambier, Keats or Associated Islands Official Community Plans; and
- b) Pursuant to Islands Trust Policy Manual 5.9ii (Planning, Regulation and Advocacy Initiatives: Outer Boundary of Islands Trust Area) the Gambier Island Local Trust Committee has reviewed the proposed zoning amendments and deems Bylaw No. 310.173, 2017 to be consistent with the Islands Trust object and policy statement.

CARRIED

GM-2017-064

It was MOVED and SECONDED

that the Gambier Island Local Trust Committee request that the Sunshine Coast Regional District encourage BC Ferries to make extra efforts to reach out to islanders through the island communication network during the consultation process for the Langdale terminal renovations.

CARRIED

10.2 GM-RZ-2004.1 (District Lot 696, Keats Island) - Status Update - Verbal Presentation

Applicant Kevin Healy, CREUS Engineering, thanked the Local Trustees and staff for allowing the time for an update. He noted that a bit more time was needed to finalize the review of a checklist of items from the last meeting for a revised report. He introduced Matthew Munn of exp Services, Inc. to provide an update.

Mr. Munn gave a report on activities since the September 20 meeting, at which he had agreed to review and revise the hydrogeological report. Points included:

- At that meeting information was received for the first time that water system flow meters referenced and utilized in the study could be off by 50%. Further testing was done. It was found that the meters were off by 42%.
- In the finalized report, statements of opinion regarding water availability and projection would not change; the assessment would look different, but not change. The sewage discussion would be fuller and more visual. Statements of opinion would remain unchanged.
- During this review period, it became evident that, in the Terms of Reference document, the report is referred to as stage one, in alignment with the preliminary status. But in reality, the Terms of Reference is strongly aligned with the Technical Assessment Report (TAR) for groundwater licensing in BC, which is under the mandate of the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD). The TAR is something the applicant will need. It is a comprehensive process, not preliminary; coupled with that are two independent comprehensive hydrological reports, for sewage and for the water system, with Vancouver Coastal Health. The revised report will discuss the pending licensing approval process. This would be one report of a few hydrogeological reports.

Responding to an inquiry from Trustee Rogers as to whether the Terms of Reference agreed to by Islands Trust staff, the Province and the proponent had some items that should not be included, Mr. Healy explained that Mr. Munn had brought the draft Terms of Reference forward to FLNRORD (which is not of the flexibility to give advice in terms of what would be needed for Islands Trust approvals) for an opinion on the approach, and had received a letter of support. Islands Trust came back with a slightly revised Terms of Reference. The applicant had had some concerns, such as the use of the word “investigations”, which could be openly interpreted. Mr. Healy noted that technically the report meets the criteria; a review has been done based on desktop information. A more detailed review would be done later.

Previous Local Trustee Kim Benson of Keats Island requested that her comments on the history of the file be included in the public record. The submission was entitled “Process Regarding GM-RZ-2004.1 (District Lot 696, Keats Island) with Attachments July 20, 2007 to September 10, 2013 (6 years)”, and was read aloud as follows:

- July 20, 2007
 - Public Hearing for Bylaws 100 & 101 held on Keats Island.
 - Gambier LTC Minutes – Defer Consideration of Bylaws to next meeting, request Staff to provide a summary of issues arising from the public hearing at the next meeting.

- August 30, 2007
 - Gambier LTC Minutes – Bylaws 100 & 101 given Second and Third Readings
 - Bylaws forwarded to Islands Trust Executive Committee for approval consideration
- October 9, 2007
 - Islands Trust Executive Committee Minutes – Bylaws 100 & 101 approved unanimously
- November 20, 2008
 - Gambier LTC Resolution Without Meeting – Instructing staff to forward to the Applicant third letter outlining the remaining requirements and process for adoption of Bylaws 100 & 101
- November 24, 2008
 - Third IT Staff Letter to Applicant (since EC Approval in 2007) – Outlining five requirements for consideration of final adoption of Bylaws 100 & 101
 - Letter states “Upon receipt of required items... staff will prepare a report to the LTC for consideration of final reading and adoption of Bylaws 100 & 101.”
 - Letter requests a status update of the rezoning from Applicant no later than December 31, 2008.
 - No information was received until 2013 (6 years after Public Hearing, Second and Third Reading, and EC approval of Bylaws 100 & 101)
- February 02, 2012
 - Vancouver Coastal Health letter to Subdivision Approving Officer – offering a recommendation of “conditional approval for the proposed wastewater disposal plan” for DL 696 provided by John Enevoldsen Engineering on November 3, 2010
- September 10, 2013
 - Islands Trust Staff Report GM-RZ-2004.1 – Background regarding the Applicant and confirming that:
 1. Bylaws 100 & 101 “were not adopted by the GMLTC because additional information requested of the applicant, including specific details on sewage disposal plans was not received. Activity was halted on the bylaw process”;
 2. Staff explained that the rezoning application had been in a ‘holding pattern’ since the (2007) public hearing;
 3. In July 2013, activity began again [with the Applicant] to move towards subdivision.

Trustee Rogers expressed thanks to everyone who had filed submissions.

The Island Planner left the meeting at 11:43 am.

Chair Morrison recessed the meeting at 11:43 am., and reconvened the meeting at 11:48 am.

11. LOCAL TRUST COMMITTEE PROJECTS

11.1 Riparian Areas Regulation Implementation Project

Planner Koch reviewed the staff report on the Gambier Riparian Areas Regulation (RAR) update. It had been determined it would be necessary to amend the OCP bylaw for clarity regarding the RAR and non-RAR provisions.

Discussion ensued. Points included:

- Overview of the process to date.
- Contrast of Keats and Gambier RAR provisions.
- Lack of reference to non-RAR in the Gambier Island OCP. The way it is written in the OCP does not justify applying the blanket Development Permit Area to watercourses that are not applicable to the RAR.
- In light of extensive watersheds on Gambier, the approach of a blanket DPA No. 3 included protection of sensitive ecosystems, intending to give protection to streams and protect watersheds for biodiversity. DPA No. 3 is effective in terms of applying the RAR, but very strictly applies the RAR and does not mention non-RAR.
- Section 12.3.1 of OCP Amendment Bylaw No. 140, indicates a “Designated Area” but this is not in the Land Use Bylaw, which poses implementation challenges.
- Trustees advised staff that the map attached to the draft bylaw No. 140 was not what was intended. Private land is located within DPA 3 (RAR), while the public land is within DPA 1 and DPA 3 yet under FLNRORD’s mandate. Expanding DPA No. 1 (for general environmental and watercourse protection) would fit better with the overall intent to protect biodiversity and watersheds on Gambier.

The Regional Planning Manager requested that the LTC give staff the ability to improve the DPA language to better meet the LTC’s objectives.

GM-2017-065

It was MOVED and SECONDED

that the Gambier Island Local Trust Committee adopt a Standing Resolution which directs staff to administer Development Permit Area (DPA) No. 3: Riparian Areas in the interim before formal amendments are made to the DPA, as follows:

- a. The “Designated Area” provisions of Section 12.3.1 of Gambier Island Official Community Plan No. 73 should be used to determine whether or not a proposed development is subject to DPA No. 3: Riparian Areas;
- b. When development is proposed within the “Designated Area”, applicants shall be required to have a Qualified Environmental Professional assess the water feature to determine whether or not it is subject to the Riparian Areas Regulation;
- c. When development is proposed within the “Designated Area” of a water feature which is determined to be subject to the Riparian Areas Regulation, a DPA No. 3: Riparian Areas Development Permit shall be required;
- d. When development is proposed within the “Designated Area” of a water feature which is determined not to be subject to the Riparian Areas Regulation, a DPA No. 3: Riparian Areas Development Permit shall not be required.

CARRIED

Planner Koch noted staff had been working with the SCRDC; Islands Trust now has a Riparian declaration form in place at the Regional District. The declaration form is included with building permit application forms, and asks applicants to indicate if there are any water features on the subject property.

Trustee Stamford requested “what if” scenarios for the public education aspect regarding this process to help people understand whether they have a water feature.

GM-2017-066**It was MOVED and SECONDED**

that the Gambier Island Local Trust Committee endorse the amended Project Charter.

CARRIED

11.2 Gambier Island Bylaw Nos. 146 and 147 (Bowyer and Anvil Streamside Protection)

The Regional Planning Manager reviewed the staff report on draft Bylaw Nos. 146 and 147, to amend the Bowyer and Passage Land Use Bylaw and Gambier Associated Islands Land Use Bylaws to include guidelines for proposed Gambier Associated Islands Official Community Plan Development Permit Area (DPA) 2: Streamside Protection (DP-2). Discussion ensued.

A Professional Biologist from Bowyer Island was invited to comment. While he believed that Orchid Creek was not RAR applicable, there were no plans for development near Orchid Creek and there were no issues with protecting the creek. He posed a number of questions. Why does the DPA apply only to Orchid Creek and not to a wetland on the island? What is a watercourse? What is a ditch? Is the drainage ditch created to keep moisture from under his cabin protected? Is a road a structure? In setting the DPA, is the boundary defined by 30 metres off every branch or the main channel? The latter would sterilize some lots.

Chair Morrison thanked the speaker for his comments.

GM-2017-067**It was MOVED and SECONDED**

that the Gambier Island Local Trust Committee has reviewed the Islands Trust Policy Statement Directives Only Checklist and determined that Bylaw No. 147, cited as “Gambier Associated Islands Land Use Bylaw, 2013, Amendment No. 1, 2017”, is not contrary to or at variance with the Islands Trust Policy Statement.

CARRIED

GM-2017-068**It was MOVED and SECONDED**

that Gambier Island Local Trust Committee Bylaw No. 147 cited as “Gambier Associated Islands Land Use Bylaw, 2013, Amendment No. 1, 2017”, be read a first time.

CARRIED

GM-2017-069**It was MOVED and SECONDED**

that the Gambier Island Local Trust Committee request staff to refer Bylaw No. 147 to the following agencies and First Nations: Ministry of Forests, Lands, Natural Resource Operations and Rural Development (Resource Management Objectives Branch), Ministry of Municipal Affairs and Housing, Ministry of Transportation and Infrastructure, Sunshine Coast Regional District, Squamish First Nation, Tsleil Waututh First Nation, and Musqueam Nation.

CARRIED

GM-2017-070**It was MOVED and SECONDED**

that the Gambier Island Local Trust Committee request staff to refer Bylaw No. 145, cited as “Gambier Associated Islands Official Community Plan, 2009, Amendment No. 1, 2017”, to the following agencies: Ministry of Forests, Lands, Natural Resource Operations and Rural Development (Resource Management Objectives Branch), Ministry of Municipal Affairs and Housing, Ministry of Transportation and Infrastructure, and Sunshine Coast Regional District.

CARRIED**GM-2017-071****It was MOVED and SECONDED**

that the Gambier Island Local Trust Committee request staff to amend draft Bylaw No. 146 to have similar language to Bylaw No. 147 and refer this to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development for comment on its acceptability.

CARRIED**11.3 Gambier OCP and Shared Narrative of Place**

Planner Koch gave an update on recent actions related to the Gambier OCP project that included: contact with First Nations; work on amendments of out of date legislative references; update of some introductory sections; and a look at adding/ strengthening tools such as Temporary Use Permits.

It was noted the Shared Narrative of Place initiative had been included as a top priority. Staff has begun to incorporate Squamish words in business communications as resolved by the LTC in July 2017. The Senior Intergovernmental Policy Advisor on First Nations and Marine Issues had made an application to the Squamish Nation to request names that Islands Trust currently has no names for, including several places on Gambier. Musqueam Nation recently asserted their interest in all of Howe Sound.

Trustee Rogers requested utilization of “at least” the name for Howe Sound in official communications, to enable the public to see the name.

There was discussion of background related to the woodlots on Gambier Island, which are within the timber supply of the Sunshine Coast Forest District. Part of the OCP review would be to look at the Recreation Wilderness zone, and see if there is a way of reconciling desires for that zone. The Suzuki Foundation had fielded the idea of a federal park, but there are other options to consider. It was noted there is no protocol agreement with FLNRORD now, nor a proactive communication with them.

Trustee Stamford thanked Planner Koch for the work being done.

Chair Morrison recessed the meeting at 1:05 pm, and re-convened the meeting at 1:25 pm.

11.4 Keats Shoreline Protection

The Regional Planning Manager announced that staff had not had the ability to advance Keats Shoreline Protection, one of the LTC's top priority projects, due to a lack of sufficient resources to start the project. Staff would come back with a draft terms of reference to have a consultant undertake at least the public consultation on it.

It was anticipated that, in the new year, Island Planner Zupanec would become the full-time Island Planner for the Gambier Island Local Trust Area. In addition to helping Planner Koch with the Gambier Island Official Community Plan review, the Island Planner would continue to work on the District Lot 696 rezoning application and the RAR implementation project.

12. REPORTS

12.1 Work Program Reports

12.1.1 Top Priorities Report dated October 19, 2017
Received.

12.1.2 Projects List Report dated October 19, 2017
Received.

12.2 Applications Report dated October 19, 2017

Received.

12.3 Trustee and Local Expense Report dated August, 2017

Received.

There was discussion of the need to adjust the meeting expenses allotment, as requested the previous term; it was noted this could be addressed at the next Financial Planning Committee meeting.

12.4 Adopted Policies and Standing Resolutions

Received.

12.5 Local Trust Committee Webpage

No additions to the Gambier Island Local Trust Committee webpage were requested.

12.6 Chair's Report

Chair Morrison reported:

- At its last meeting, the Executive Committee did not actually approve the draft engagement plan and made a motion to address service delivery and governance for Salt Spring Island.
- Getting ready for Trust Council in December in Victoria.
- Will attend Comox Valley and Denman-Hornby liaison.

12.7 Trustee Reports

Trustee Rogers sent his report to his contact lists prior to the meeting, and added the following to his report:

- Received reply from senior staff of Ministry of Environment who said they would not remove the derelict vessels within the park boundary off Keats because they did not think it was a danger. He would continue to consider this issue.
- Draft Principles of Cooperation for Howe Sound Community Forum were redrafted slightly. They will be forwarded to local governments for adoption, and would likely be coming to the LTC in November.

Trustee Stamford sent a report to her contact lists prior to the meeting, and gave further updates:

- BURNCO is having a second public comment period for its technical report starting October 28.
- Feasibility study for a national park – Any interest from the federal Environment Minister is long term. They will not be doing a feasibility study soon. They will look at priorities, and how different properties across the country fit into their goal of 17% of land protected by 2020. The person stewarding the feasibility study for the Suzuki foundation had a stroke. Trustee Stamford is working to have a different contact with the Foundation and is supporting the process in how it engages for Gambier, and will continue acting as a representative (any Islands Trust decisions related to this would go through Trust Council).
- Attended the Canada C3 stop at Fircom. It is a research and connectivity initiative from Canada 150. The ship started in Toronto harbour, and has gone around Canada, stopping at different communities. People from all across Canada were on the ship that stopped at Gambier for a day.

12.8 Electoral Area Director's Report – None

12.9 Trust Fund Board Report dated October, 2017

Received.

13. NEW BUSINESS

13.1 Regional Conservation Plan

Ecosystem Protection Specialist Kate Emmings gave an overview of the draft Islands Trust Fund Regional Conservation Plan 2018-2027.

13.2 Islands Trust Fund Five Year Plan

Ecosystem Protection Specialist Kate Emmings gave an overview of the Islands Trust Fund Five Year Plan.

GM-2017-072**It was MOVED and SECONDED**

that the Gambier Island Local Trust Committee receive the draft Islands Trust Fund Plan for information.

CARRIED**13.3 Gambier/Metro Vancouver Meeting**

The Regional Planning Manager inquired whether the LTC wanted staff to try to arrange a meeting with Metro Vancouver board and staff. Discussion ensued. Staff will follow up on this to see if there are any outstanding issues from a meeting held a few years ago, and report back to the LTC.

13.4 Recommendations from the Howe Sound Community Forum October 13, 201713.4.1 Letter of Local Government Support for the Expansion of Glass Sponge Protection in Howe Sound13.4.2 Request to Provide Financial Support for the Development of the Howe Sound Marine Reference Guide

Trustee Stamford reported that at the May meeting of the Howe Sound Community Forum, a task force was developed to take recommendations from the book "Howe Sound Marine Reference Guide" and try to find ways to implement those action items into local government policies. Discussion ensued.

GM-2017-073**It was MOVED and SECONDED**

that the Gambier Island Local Trust Committee forward the summary of the Ocean Watch Howe Sound Marine Reference Guide to the Executive Committee including a request to Trust Council for support of the Guide's development, including a commitment of \$500.00 per year for 3 years as in Section 8(1)(h) of the Islands Trust Act which provides for public education around the history and heritage of the Salish Sea area.

CARRIED

Trustee Stamford provided background information regarding a federal government consultation on the protection of glass sponge reefs.

GM-2017-074**It was MOVED and SECONDED**

that the Gambier Island Local Trust Committee request the Executive Committee to write a letter to the Department of Fisheries and Oceans (DFO) supporting the protection of glass sponge reefs in Howe Sound, either presently known or that may be discovered in the future, and in the process of developing that protection that the DFO consult with local governments, stakeholders and First Nations who may be affected by steps taken to preserve and protect glass sponge reefs in the area.

CARRIED**13.5 2018 Local Trust Committee Meeting Schedule****GM-2017-075****It was MOVED and SECONDED**

that the Gambier Island Local Trust Committee schedule its regular business meetings on the following dates in 2018: January 25, March 8, April 19, May 24, June 28, July 26, August 30, November 15.

CARRIED**14. UPCOMING MEETINGS**

14.1 Next Regular Meeting Scheduled for Thursday, November 30, 2017 at 10:45 am at John Braithwaite Community Centre, Meeting Room 2, 145 West 1st Street, North Vancouver, BC

15. TOWN HALL

Points made included:

- The District Lot 696 hydrogeological study does not seem to contain basic information. The only source of water is rainfall on most of the island. There are no alternatives, no provision for piping water to Islands Trust Islands. The proposal is to put wastewater to land. What are their sources of water? What are the alternatives? What if there was an accident? If the well area were contaminated, where would they go for water in the future, as an alternative? If they propose to put wastewater where there is potential water, what is the rationale for that? What are the alternatives? Those basics need to be discussed, and discarded for a reason or agreed to for a reason. You need to look at the big picture before making land use decisions.
- Support the legalizing of leaseholder tenure on DL696. The point of the process is to become legal. The source for drinking water should be the most important consideration, and protecting that source needs to be looked at. The Terms of Reference is being changed to get away from the core subject. What potential source of clean safe drinking water should we protect – rather than where to put the septic field. The regulations say 100 feet, but when we have options to go further away, the risk is too high. Look at where is the best place to protect the water, and put the septic somewhere else. They are focusing on if it is legal.

- Comment on accuracy of the assessments of water: when the septic system was designed, 11.45 gallon per minute was the assessment for the cottagers for full build out of the 110 properties. The recent hydrogeological report says it would be 6.5 gallons per minute, a 68% difference, outside acceptable margin of error.
- Some leaseholders have concerns with the plan but are not voicing their concerns, as well as concerns regarding the Baptist Convention's communications with leaseholders.
- There is a lot of failed septic on Keats Island. People do not maintain their septic fields properly. If there is a septic failure and contamination of the aquifer, what can be done? It could wreck the aquifer for all time. People put a lot of things in their septic tanks, like shampoo or pharmaceuticals. We have had extraordinary weather events, with lots of water all at once. An extra word for the precautionary principle.

16. CLOSED MEETING

16.1 Motion to Close the Meeting

GM-2017-076

It was MOVED and SECONDED

by the Gambier Island Local Trust Committee that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s.90(1)(d) and (i) for the adoption of in camera minutes dated April 27, 2017; and to receive legal advice subject to solicitor-client privilege and that the recorder and staff attend the meeting.

CARRIED

The Local Trust Committee moved to closed meeting at 2:50 pm.

16.2 Recall to Order

Chair Morrison recalled the meeting to order in open meeting at 3:17 pm.

16.3 Rise and Report

Chair Morrison announced that the Local Trust Committee had adopted the In Camera minutes of April 27, 2017.

17. ADJOURNMENT

By general consent the meeting was adjourned at 3:17 pm.

Susan Morrison, Chair

Certified Correct:

Diane Corbett, Recorder