



# ADOPTED

## South Pender Island Local Trust Committee

### Minutes of Regular Meeting

**Date:** February 20, 2018  
**Location:** South Pender Fire Hall  
8961 Gowlland Point Road, South Pender Island, BC

**Members Present:** Peter Luckham, Chair  
Bruce McConchie, Local Trustee

**Staff Present:** Robert Kojima, Regional Planning Manager  
Jason Youmans, Island Planner  
Shannon Brayford, Recorder

**Regrets:** Wendy Scholefield, Local Trustee

**Public Present:** There were 3 members of the public in attendance.

#### 1. CALL TO ORDER

Chair Luckham called the meeting to order at 10:00 a.m. He acknowledged that the meeting was being held in the territory of the Coast Salish First Nations.

#### 2. APPROVAL OF AGENDA

Trustee McConchie recommended the addition of 10.4 North Pender Island Local Trust Committee Bylaw Referral Bylaw 216 and 217.

**By general consent** the agenda was approved as amended.

#### 3. TOWN HALL AND QUESTIONS

**Peter Pare**, a representative of Moving Around Pender (MAP), spoke to the staff report titled "Pedestrian & Cycle Routes". He requested that the related bylaw changes be considered under Scheduled "H" Transportation instead of under Schedule "D" Recreation, as proposed in the report. He also suggested it be made clear that while pedestrian and bike paths should be separate from the road, they should nonetheless be constructed within the MOTI right-of-way.

**John Chapman** spoke to the staff report "Pedestrian & Cycle Routes" and encouraged the Local Trust Committee (LTC) to formulate a fulsome, long range plan for cycling as a mode of viable transportation.

**4. COMMUNITY INFORMATION MEETING**

none

**5. PUBLIC HEARING**

none

**6. MINUTES**

**6.1 Local Trust Committee Minutes Dated November 14, 2017**

Chair Luckham noted that the Local Trust Committee (LTC) minutes are usually adopted by Resolution Without Meeting (RWM). He further reported that the RWM process was not used for the November minutes to facilitate consideration of recommended amendments.

**SP-2018-001**

**It was MOVED and SECONDED,**

That the November 14, 2017 minute of the South Pender LTC be adopted as amended and circulated electronically by Trustee Scholefield.

**CARRIED**

A discussion was held regarding the general policy for minutes and the rationale for that policy.

**6.2 Section 26 Resolutions-without-meeting Dated February 2018**

An overview of the RWM document was provided.

**6.3 Advisory Planning Commission Minutes**

none

**7. BUSINESS ARISING FROM THE MINUTES**

**7.1 Follow-up Action List Dated February 2018**

Regional Planning Manager (RPM) Kojima provided an overview of items on the report. Trustee McConchie requested information on feasibility of the Community-to-Community (C-to-C) event.

**8. DELEGATIONS**

none

**9. CORRESPONDENCE**

*Correspondence received concerning current applications or projects is posted on the LTC webpage*  
none

**10. APPLICATIONS AND REFERRALS**

**10.1 SP-DP-2017.1 (Poets Cove) - Monitoring Progress**

Planner Youmans invited the LTC to ask questions on the matter.

Trustee McConchie noted that the trees had been removed and his understanding that the wood would be provided to Tsawout First Nation for carving. He noted effective inter-agency collaboration.

Planner Youmans provided an overview of the next steps and the monitoring systems in place to ensure compliance with the permit's requirements.

**10.2 Mayne Island Local Trust Committee Bylaw 172 Referral**

Regional Planning Manager (RPM) Kojima provided an overview of the referral.

**SP-2018-002**

**It was MOVED and SECONDED,**

That the South Pender Island Local Trust Committee respond to the Mayne Island Local Trust Committee Bylaw 172 Referral with "Interests unaffected".

**CARRIED**

**10.3 Mayne Island Local Trust Committee Bylaw 171 Referral**

RPM Kojima provided an overview of the referral.

**SP-2018-003**

**It was MOVED and SECONDED,**

That the South Pender Island Local Trust Committee respond to the Mayne Island Local Trust Committee Bylaw 171 Referral with "Interests unaffected".

**CARRIED**

**10.4 North Pender Island Local Trust Committee Bylaw 216 and 217 Referral**

RPM Kojima provided an overview of the referral.

**SP-2018-004**

**It was MOVED and SECONDED,**

That the South Pender Island Local Trust Committee respond to the North Pender Island Local Trust Committee Bylaw 216 and 217 Referral with "Interests Unaffected".

**CARRIED**

**11. LOCAL TRUST COMMITTEE PROJECTS**

**11.1 Heritage Conservation - Staff Report**

Planner Youmans provided an overview of the staff report, including examples of other jurisdictions with heritage registers and options available to this LTC.

A discussion of the options presented in the staff report was held and a recommendation was made that Trust Council consider undertaking a Trust Area-wide register, or develop a standardized process LTC's could use to create their own. .

**SP-2018-005**

**It was MOVED and SECONDED,**

That the South Pender Island Local Trust Committee direct staff, in consultation with the South Pender Island Historical Society, to develop a Community Heritage Register that includes only the Church of the Good Shepherd.

**CARRIED**

**11.2 Pedestrian & Cycle Routes - Staff Report**

Chair Luckham noted that comments were made on this matter during the Town Hall.

He invited Planner Youmans to provide an overview of the report and the recommendations made within it.

Planner Youmans addressed the comments made during the Town Hall and noted that the amendment could be addressed under Scheduled "H" Transportation instead of under Schedule "D" Recreation.

Planner Youmans addressed the concern that the term "Off Road" will exclude the routes from roadside areas. He noted that the assumption is that the roadside right of ways will be included, but that this assumption can be made more explicit in the policy language.

RPM Kojima noted that sensitive ecosystems and heritage roads may limit route placement.

Trustee McConchie spoke to the staff report, recommending that the pedestrian and bicycle path be included under both Schedule "D" Recreation and Schedule "H" Transportation.

Peter Pare, a representative of MAP, was invited to comment. He asked if a rezoning amendment could create an opportunity for the creation of a trail.

RPM Kojima provided an overview of the circumstances in which a right of way or linear park could be created.

Trustee McConchie requested information on the process moving forward.

Planner Youmans and RPM Kojima provided an overview of the types of community consultation that can be engaged and the overall timeline of the bylaw amendment process.

**SP-2018-006**

**It was MOVED and SECONDED,**

That the South Pender Island Local Trust Committee direct staff to draft an amendment to Schedule “D” and Schedule “H” of Official Community Plan Bylaw No. 107 to show a future pedestrian and bicycle path consistent with that shown in Appendix 1 of the Staff report dated February 8, 2018.

**CARRIED**

**SP-2018-007**

**It was MOVED and SECONDED,**

That the South Pender Island Local Trust Committee direct staff to draft amendments to Section 6.1.3 of Official Community Plan Bylaw No. 107 as shown in Appendix 2 of the staff report dated February 8, 2018.

**CARRIED**

**12. REPORTS**

**12.1 Work Program Reports**

**12.1.1 Top Priorities Report Dated February 2018**

Received for information.

**12.1.2 Projects List Report Dated February 2018**

Received for information.

**12.2 Applications Report**

none

**12.3 Trustee and Local Expense Report Dated December 2017**

Received for information.

**12.4 Adopted Policies and Standing Resolutions**

Received for information.

Trustee McConchie recommended that Policy 1, Resolution No. SP-LTC-12-06 be considered for an amendment at a future meeting.

#### **12.5 Local Trust Committee Webpage**

No remarks.

#### **12.6 Chair's Report**

Chair Luckham provided a report on his recent activities, including the following points:

- Recent work of Trust Council Executive (Anchorage in marine parks, First Nations Engagement, Financial Planning).
- Invited by Transport Canada to sit as a witness on the Committee for Derelict and Abandoned Vessels and made a formal presentation to the Committee from the Trust Area perspective.
- While in Ottawa met with the transportation critic with Elizabeth May, and with other MPs and senior staff regarding the importance of analyzing anchorage issues including the suitability of an anchorage and assessing its necessity.

#### **12.7 Trustee Report**

Trustee McConchie provided a report on his recent activities, including the following points:

- Attended the quarterly Trust Council meeting in Victoria in December.
- Working with local community members to inform the public and Transport Canada about the negative impacts of the temporary freighter anchorages in Southern Gulf Island waters.
- Assisted in the formation of the Plumper Sound Protection Association to enable advocacy during the Federal Government's Ocean Protections Plan process.
- Focused on the issue of styrofoam debris pollution from neglected and deteriorating docks.
- Wrote the South Pender Trustee report for the March issue of the Pender Post.

A discussion was held regarding the role of Islands Trust in dealing with styrofoam debris. Chair Luckham noted that the Trust Programs Committee is addressing the matter.

#### **12.8 Trust Fund Board Report Dated November 2017**

Chair Luckham provided a brief overview of the report.

### **13. NEW BUSINESS**

**13.1 Housing Agreement Administration Briefing**

Received for information

**13.2 First Nations Relationship Building - Verbal Report**

It was noted that the staff member best suited to provide the report was unable to attend and there was agreement that the item shall be deferred to the next meeting.

**13.3 Executive Committee re: Farm Industry Review Board & Aquaculture - Staff Memo**

Received for information.

**13.4 Appointment of LTC Liaison to Plumper Sound Protection Association**

Chair Luckham noted his support of the formation of this Association.

Trustee McConchie provided a brief overview of the association and there was general agreement that the matter shall be deferred to the next meeting.

**14. UPCOMING MEETINGS**

**14.1 Next Regular Meeting Scheduled for April 3, 2018, at the Fire Hall, Pender Island**

**15. TOWN HALL**

**Glen Sawyer** requested and was provided with advice regarding the benefits and potential drawbacks of easements, boundary adjustment subdivisions, and other agreements that can be made between neighbours.

**16. CLOSED MEETING**

none

**17. ADJOURNMENT**

**By general consent** the meeting was adjourned at 11:29 a.m.

---

**Peter Luckham, Chair**

**Certified Correct:**

---

**Shannon Brayford, Recorder**