



# ADOPTED

## South Pender Island Local Trust Committee Minutes of Regular Meeting

**Date:** April 3, 2018  
**Location:** South Pender Fire Hall  
8961 Gowlland Point Road, South Pender Island, BC

**Members Present:** Bruce McConchie, Acting Chair  
Wendy Scholefield, Local Trustee

**Staff Present:** Robert Kojima, Regional Planning Manager  
Shannon Brayford, Recorder

**Regrets:** Peter Luckham, Chair

**Public Present:** There were 3 members of the public in attendance.

### 1. CALL TO ORDER

**By general consensus**, Trustee McConchie was appointed as Acting Chair.

Acting Chair McConchie called the meeting to order at 10:00 a.m. He acknowledged that the meeting was being held in territory of the Coast Salish First Nations.

### 2. APPROVAL OF AGENDA

It was recommended that the following amendments be made:

- Addition of item “11.2 Church of the Good Shepherd”
- New business “13.1 Appointment of LTC Liaison to Plumper Sound Protection Association” be removed.

**By general consent** the agenda was approved as amended.

### 3. TOWN HALL AND QUESTIONS

**Tara Parkinson** requested information on the planned designation of the Church of the Good Shepherd as a Heritage site and any response of the Anglican Church to that plan.

**Paul Weyer**, identifying himself as a member of the South Pender Island Historical Society, provided information on the designation process.

Trustee Scholefield provided an overview of the information provided to her by representatives of the Historical Society and the Anglican Church.

**Paul Weyer** reported that he has sent a letter to Adam Olsen regarding the Speculation Tax and noted the importance of developing and adopting policies that counter the current housing crisis.

A discussion was held regarding the history of housing availability on the island, and the Trustees acknowledged the importance of the matter to the community.

**4. COMMUNITY INFORMATION MEETING**

None

**5. PUBLIC HEARING**

None

**6. MINUTES**

**6.1 Adopted Local Trust Committee Minutes Dated February 20, 2018**

It was noted that the minutes of February 20, 2018 were adopted by Resolution Without Meeting (RWM).

**6.2 Section 26 Resolutions-without-meeting Dated March 2018**

For information.

**6.3 Advisory Planning Commission Minutes**

None

**7. BUSINESS ARISING FROM THE MINUTES**

**7.1 Follow-up Action List Dated March 2018**

Regional Planning Manager (RPM) Kojima provided an overview of the list.

**By general consensus**, it was agreed that item 11.1 Heritage Conservation shall be removed from the list.

**8. DELEGATIONS**

None

**9. CORRESPONDENCE**

*Correspondence received concerning current applications or projects is posted on the LTC webpage.*

**9.1 CRD Regional Parks - March 15 2018 Letter re: Gulf Islands Regional Trails Plan**

Received for information.

**10. APPLICATIONS AND REFERRALS**

**10.1 North Pender Island Local Trust Committee Bylaws No. 216 & 217 Referral**

It was noted that this item was added to the agenda of February 20, 2018 and that a resolution was passed at that time.

**11. LOCAL TRUST COMMITTEE PROJECTS**

**11.1 Pedestrian and Cycle Routes - Staff Report - Draft Bylaw 115**

RPM Kojima provided an overview of the staff report, noting the process that will be undertaken should the LTC choose to move forward.

A discussion was held regarding the routes identified on the staff report's map. It was noted that some routes and parks are identified as desirable future designations.

Trustee Scholefield recommended deletion of item 6.1.2a.

A discussion was held and RPM Kojima provided a rationale for inclusion of the item.

Trustee Scholefield recommended revision of the language used.

**SP-2018-008**

**It was MOVED and SECONDED,**

That the South Pender Island Local Trust Committee revise Bylaw 115 such that under item 6.1.2a the phrase "pedestrian and bicycle paths notwithstanding" be replaced with the phrase "except for pedestrian and bicycle paths".

**CARRIED**

**SP-2018-009**

**It was MOVED and SECONDED,**

That the South Pender Island Local Trust Committee has reviewed the Islands Trust Policy Statement Directives Only Checklist and determined that Bylaw No. 115, cited as "South Pender Island Official Community Plan Bylaw No. 107, 2011, Amendment No. 1, 2018," is not contrary to, or at variance with, the Islands Trust Policy Statement.

**CARRIED**

**SP-2018-010**

**It was MOVED and SECONDED,**

That South Pender Island Local Trust Committee Bylaw No. 115, cited as “South Pender Island Official Community Plan Bylaw No. 107, 2011, Amendment No. 1, 2018,” be read a first time.

**CARRIED**

**SP-2018-011**

**It was MOVED and SECONDED,**

That the South Pender Island Local Trust Committee direct staff to refer Bylaw No. 115 to the community groups, First Nations and agencies identified in Appendix 2 of the staff report for the LTC regular meeting of April 3, 2018 for review and comment.

**CARRIED**

A discussion was held regarding whether or not to refer the matter to the South Pender Island Advisory Planning Commission (APC). An APC referral was not made.

**SP-2018-012**

**It was MOVED and SECONDED,**

That the South Pender Island Local Trust Committee direct staff to schedule a community information meeting as part of the regular business meeting on June 12, 2018.

**CARRIED**

A discussion was held regarding the mode of advertising preferred by the LTC. It was recommended that staff use email notices, website posting, and inclusion of an advertisement in the June issue of the Pender Post.

**11.2 Church of the Good Shepherd**

Trustee Scholefield requested information on the process for designating the Church of the Good Shepherd as a Heritage site.

RPM Kojima provided an overview of the process, noting the staff assigned to the project.

Trustee Scholefield volunteered to coordinate with staff and the South Pender Island Historical Society to complete the project. There was general agreement in support of her offer.

## **12. REPORTS**

### **12.1 Work Program Reports**

#### **12.1.1 Top Priorities Report Dated March 2018**

Trustee Scholefield recommended that the target date for “Pedestrian and Cycle Routes” be amended from December 1, 2018 to November 1, 2018.

There was general agreement that this change shall be made.

#### **12.1.2 Projects List Report Dated March 2018**

Acting Chair McConchie noted that the project “Lower Ecological Footprint” was addressed during the Official Community Plan (OCP) review.

A discussion was held and there was agreement that the item shall remain on the list.

It was noted that “Pedestrian and Cycle Routes” has been moved to the Top Priorities list.

**By general consensus**, it was agreed that “Pedestrian and Cycle Routes” shall be removed from the Projects List.

### **12.2 Applications Report**

None

### **12.3 Trustee and Local Expense Report Dated January 2018**

Received for information.

### **12.4 Adopted Policies and Standing Resolutions**

It was noted that the minutes are adopted by RWM to facilitate timely release to the public, but that the publication is often significantly delayed.

### **12.5 Local Trust Committee Webpage**

A discussion was held regarding the difficulty of use and challenges of locating pertinent information on the website.

It was noted that the matter could be raised at Trust Council.

## **12.6 Chair's Report**

None

## **12.7 Trustee Report**

Trustee Scholefield provided a report, including the following points:

- Attended Trust Council on Salt Spring Island;
- Attended the South Pender Island Historical Society Annual General Meeting and a presentation by Frank Trice regarding the history of the Church of the Good Shepherd; and
- Has regular contract with Parks Canada regarding Greenburn Dam and the issue with the resident beavers.

Acting Chair McConchie provided a report, including the following points:

- Attended trust council on Salt Spring Island;
- Attended the Ocean Protection Plan Dialogue Forum as a community member concerned with temporary anchorages in Plumper Sound. He provided an overview of the topics discussed and a summary of meetings held with key policy makers; and
- Is working as a community member with the Plumper Sound Protection Association, newly formed, which will host a meeting in the coming weeks.

## **12.8 Trust Fund Board Report Dated January 2018**

Received for information.

## **13. NEW BUSINESS**

### **13.1 First Nations Relationship Building**

The LTC provided an overview of the project and the proposed event, noting that a grant has been applied for.

Trustee Scholefield requested that Fiona McRaid send an overview of the anticipated event, including the agenda for the day, the likely dates, and any information that the Trustees should know to ensure a successful meeting.

### **13.3 Briefing - Land-use Planning Implications of Fisheries and Oceans Canada**

RPM Kojima provided an overview of the report; including the impact that geoduck aquaculture can have on an ecosystem. It was noted that aquaculture is not a permitted use in South Pender Local Trust Area.

Acting Chair McConchie requested that this report be made available online as an individual link. RPM Kojima recommended that the request be sent to Clare Frater, and there was agreement that this shall be done.

**14. UPCOMING MEETINGS**

**14.1 Next Regular Meeting Scheduled for June 12, 2018, at the South Pender Fire Hall, Pender Island**

**15. TOWN HALL**

Acting Chair McConchie invited comments from the public in attendance.

No comments were made.

**16. CLOSED MEETING**

None

**17. ADJOURNMENT**

**By general consent** the meeting was adjourned at 11:10 a.m.

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Bruce McConchie, Acting Chair

Certified Correct:

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Shannon Brayford, Recorder