



## Thetis Island Local Trust Committee Minutes of Regular Meeting

**Date:** May 22, 2018  
**Location:** Thetis Island Community Centre (Forbes Hall)  
 North Cove Road, Thetis Island, BC

**Members Present:** Susan Morrison, Chair  
 Peter Luckham, Local Trustee  
 Ken Hunter, Local Trustee

**Staff Present:** Marnie Eggen, Island Planner  
 Janice Young, Recorder

**Others Present:** There was one (1) member of public present.

### 1. CALL TO ORDER

*"Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change."*

Chair Morrison called the meeting to order at 9:45 am. She acknowledged that the meeting was being held in territory of the Coast Salish First Nations. She noted that the one member of the public present has been attending meetings regularly and thanked him for being in attendance.

### 2. APPROVAL OF AGENDA

By general consent the agenda was approved as presented.

### 3. TOWN HALL AND QUESTIONS- None

### 4. COMMUNITY INFORMATION MEETING – None

### 5. PUBLIC HEARING – None

### 6. MINUTES

#### 6.1 Local Trust Committee Minutes dated April 17, 2018 for Adoption

The following amendments to the April 17, 2018 minutes were presented for consideration:

- Add to Staff Present: Fiona XETXÁTTEN MacRaild, Senior Intergovernmental Policy Advisor Marine and First Nations Issues (via telephone)
- Item 11.2 Building Relationships with Local First Nations, add an introductory sentence noting that Fiona MacRaild joined the meeting via speaker phone.
- Item 11.2 Building Relationships with Local First Nations, add a closing sentence noting that Fiona MacRaild left the meeting.
- In Resolution **TH-2018-013**, second to last line, remove the word “holding” and add brackets to the central portion to read as follows:

**It was MOVED and SECONDED**

that the Bylaw Enforcement Officer provide a standing resolution to support the long-standing, short-term use of three rental units located at 49 Harbour Road (Strata Lot B, District Lot 1, Thetis Island, Cowichan District, Strata Plan EPS644; together with an interest in the Common Property shown in proportion to the unit entitlement to the Strata Lot show on Form V. PID 028-987-691), in a way that shows certainty until such time as a Temporary Use Permit is available.

**CARRIED**

**By general consent** the Local Trust Committee (LTC) meeting minutes of April 17, 2018 were adopted as amended.

**6.2 Section 26 Resolutions-Without-Meeting Report - None****6.3 Advisory Planning Commission Minutes – None****7. BUSINESS ARISING FROM MINUTES****7.1 Follow-up Action List dated May 11, 2018**

Planner Eggen provided an update. Discussion ensued.

**8. DELEGATIONS – None****9. CORRESPONDENCE**

*(Correspondence received concerning current applications or projects is posted to the LTC webpage)*

**10. APPLICATIONS AND REFERRALS****10.1 TH-DVP-2015.2 (Trincomali Holdings Ltd.) - Verbal Update**

Planner Eggen provided an update. An email was received from Mr. Wickham reporting that he is awaiting a response from the Archaeological Branch. Staff is also awaiting response from First Nations. Discussion ensued.

It was noted that the LTC is interested in hearing from the Penelakut First Nation in regard to this Development Variance Permit and is awaiting the Archaeological Branch Report.

**11. LOCAL TRUST COMMITTEE PROJECTS****11.1 Riparian Areas Regulation (RAR) Implementation - Verbal Update**

Planner Eggen provided an update; the Qualified Environmental Professional (QEP) assessment will take place in the fall when there is better water flow .

**11.2 Ruxton Island Private Moorage Structures Project - Staff Report - To be Distributed**

Planner Eggen presented the staff report. Discussion ensued, which included input from the public attendee from Ruxton Island.

Trustee Luckham thanked Planner Eggen for the organized presentation of what is a complex and complicated issue, noting that the tables are especially helpful in simply presenting the information.

It was noted to add Transport Canada to the referral list.

**TH-2018-019****It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee direct staff to revise the description of “swimfloat” to exclude the word “moorage” and provide a size limitation of not more than six (6) square metres, and wording to avoid a long, narrow dock like structure and is more reflective of a “swimfloat”; and to consider using the word “swimfloat” to better portray the structure’s intent.

**CARRIED****TH-2018-020****It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee direct staff to investigate and add language to the description of “mooring buoys” including a placement clause that suggests that they not be placed in a fashion that impedes public access to the shore.

**CARRIED****TH-2018-021****It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee request staff to revise the definition of “boat ramp” regarding size and permeability; and that it cannot be used as a dock like structure, as discussed.

**CARRIED****TH-2018-022****It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee add the Thetis Associated Islands Land Use Bylaw Amendment – Ruxton Island Community Dock Review Project to the Projects List, with a notation in the “Activities” column that the Ruxton Island Private Moorage Structures Project be referenced.

**CARRIED****TH-2018-023****It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee direct staff to bring back amendment to Bylaw 103 as a Resolution Without Meeting for First Reading.

**CARRIED****TH-2018-024****It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee directs staff to amend the Project Charter to remove the necessity of a separate Community Information Meeting.

**CARRIED****TH-2018-025****It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee endorse the revised Thetis Associated Islands Land Use Bylaw Amendment – Ruxton Island Private Moorage Structures Project Charter, as amended.

**CARRIED****TH-2018-026****It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee request staff, in 1.4 Part 5 ZONES, Section 5.1, to consider staircase descriptions greater than 1 meter vertical rise.

**CARRIED**

**TH-2018-027**

**It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee request staff, in 1.4 Part 5 ZONES, Section 5.1, regarding the maximum width of a staircase, to increase to 1.4 meters.

**CARRIED**

**By general consent** the meeting was recessed at 11:32 am and reconvened at 11:47 am.

**12. REPORTS**

**12.1 Work Program Reports**

**12.1.1 Top Priorities Report dated May 11, 2018**

Received.

**12.1.2 Projects List Report dated May 11, 2018**

Received. Discussion ensued.

**TH-2018-028**

**It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee add to the Projects List: Amendments to the Land Use Bylaw to support the construction of a storage building prior to the construction of a dwelling.

**CARRIED**

**TH-2018-029**

**It was MOVED and SECONDED**

that the Thetis Island Local Trust Committee add to the Projects List: Amendments to the Meeting Procedures Bylaw to include Electronic Meetings.

**CARRIED**

**12.2 Applications Report dated May, 2018**

Received.

**12.3 Trustee and Local Expense Report dated March, 2018**

Received.

**12.4 Adopted Policies and Standing Resolutions - None**

**12.5 Local Trust Committee Webpage – None**

**12.6 Chair's Report**

The Chair reported on:

- Executive Meeting.
- Discussed upcoming Trust Council meeting.
- All regional districts will have mail in ballot for next election.
- Preparing for Trust Council.
- Draft schedule.
- Discussed the election administration.
- Session on the *Islands Trust Act* prioritization.

- Arranging a water taxi from Chemainus Island to Saturna Island for participants.

## 12.7 Trustee Reports

Trustee Hunter reported on:

- Thetis Island Ferry Advisory Committee Meeting;
- Thetis Island will be getting the MV Kahloke ferry for October, November and part of December.
- Fixing the float on the Thetis side because the ramp area needs repair; scheduled for August.

Trustee Luckham reported on:

- Preliminary report on housing needs for the Northern Region; feedback provided to consultant.
- Trust Programs Committee – beginning to gel around the legislative amendments.
- Looking quite closely at service delivery and collaboration with other agencies in order to provide efficiencies.
- Preparing for Trust Council meeting on Saturna Island.
- New name for Trust Fund Board will bring it greater attention in the marketplace and can be more self-sustainable.
- Meetings with the Thetis Island and Saltair anchorage groups to discuss ongoing anchorage issues.
- Received a response from Minister Garneau, who has forwarded our concerns respecting vessel anchorages and Ocean Protection Program oil spill response, vessel traffic and derelict vessels to senior staff, and has requested that they contact us with respect to our concerns.

## 12.8 Electoral Area Director's Report – None

## 12.9 Trust Fund Board Report

Chair Morrison announced the new name for the Island Trust Fund, which is now called the Islands Trust Conservancy; a Trust Fund Board meeting coming up next Tuesday - with cake.

## 13. NEW BUSINESS

### 13.1 Thetis Island Local Trust Committee Annual Report Submission - Request for Decision - To be Distributed

Text was reviewed and discussed.

**TH-2018-030**

**It was MOVED and SECONDED**

that the Thetis Local Trust Committee approves the attached text for inclusion in the 2017-2018 Annual Report for approval by Trust Council and submission to the Minister of Municipal Affairs & Housing.

**CARRIED**

## 14. UPCOMING MEETINGS

### 14.1 Next Regular Meeting Scheduled for Tuesday, July 19, 2018 at 9:45 am at the Thetis Island Community Centre (Forbes Hall), North Cove Road, Thetis Island, BC.

**15. TOWN HALL**

Thanks were extended to the LTC from Ruxton Island member of the public.

**16. CLOSED MEETING – None**

**17. ADJOURNMENT**

**By general consent** the meeting was adjourned at 12:10 pm.

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Susan Morrison, Chair

Certified Correct:

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Janice Young, Recorder