



ADOPTED

South Pender Island Local Trust Committee Minutes of Regular Meeting

Date: June 12, 2018
Location: South Pender Fire Hall
8961 Gowlland Point Road, South Pender Island, BC

Members Present: Peter Luckham, Chair
Wendy Scholefield, Local Trustee
Bruce McConchie, Local Trustee

Staff Present: Robert Kojima, Regional Planning Manager
Jason Youmans, Planner
Shannon Brayford, Recorder

1. CALL TO ORDER

Chair Luckham called the meeting to order at 10:00 a.m. He acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

It was recommended that item 13.3 South Pender Island Local Trust Committee Meeting Procedures Bylaw No. 93, *Draft Amendment to Allow Electronic Meetings* be removed from the agenda.

By general consent the agenda was approved as amended.

3. TOWN HALL AND QUESTIONS

Paul Weyer spoke on behalf of Moving Around Pender (MAP) and noted the organization's support of South Pender Island Local Trust Committee Bylaw No. 115.

4. COMMUNITY INFORMATION MEETING

4.1 South Pender Island Local Trust Committee Bylaw No. 115

Planner Youmans provided an overview of the Bylaw. He noted that printed copies had been posted around the room, and invited community members to take time to read the documents and ask questions.

Brad Henshaw requested details of the responses from consultations with First Nations. Details of the process were provided, and it was noted that proposed amendments reflect the recommendations from the consultation process.

John Chapman requested information on whether the language of the amendment will necessarily preclude paths on heritage roads, such as that which runs beside the Enchanted Forest. The answer was no, not necessarily, but the intent is to recognize that there may be other values to consider.

5. PUBLIC HEARING

None

6. MINUTES

6.1 Adopted Local Trust Committee Minutes Dated April 3, 2018

SP-2018-013

It was MOVED and SECONDED,

That the South Pender Island Local Trust Committee rescind the adopted minutes of April 3, 2018.

CARRIED

SP-2018-014

It was MOVED and SECONDED,

That the minutes of April 3, 2018 be amended with the following changes:

- Page 1, the comments of Tara Parkinson be amended to say “Heritage Designation”, not “Historical Designation”.
- Page 1, the comments of Paul Weyer be amended to say “Historical Society”, not “Heritage Society”.
- Page 5, the report of Trustee Scholefield be amended to say “Historical Society”, not “Heritage Society”.

CARRIED

SP-2018-015

It was MOVED and SECONDED,

That the South Pender Island Local Trust Committee adopt the minutes of April 3, 2018 as amended.

CARRIED

6.2 Section 26 Resolutions-without-meeting Dated June 2018

Received for information

6.3 Advisory Planning Commission Minutes

None

7. BUSINESS ARISING FROM THE MINUTES

7.1 Follow-up Action List Dated June 2018

RPM Kojima provided an overview of the report.

8. DELEGATIONS

None

9. CORRESPONDENCE

Correspondence received concerning current applications or projects is posted on the Local Trust Committee (LTC) webpage.

None

10. APPLICATIONS AND REFERRALS

None

11. LOCAL TRUST COMMITTEE PROJECTS

11.1 Pedestrian and Cycle Routes - Bylaw No. 115 - Staff Report

Planner Youmans provided an overview of the report, including the recommendations made through consultation with First Nations.

A discussion was held regarding item 3ii and the role of the LTC in the development of automobile, pedestrian and bicycle infrastructure.

SP-2018-016

It was MOVED and SECONDED,

That the South Pender Island Local Trust Committee amend Clause 3ii of Bylaw No. 115 as shown in Appendix 1 of Staff Report dated June 12, 2018 as follows:

The Local Trust Committee will only support development of automobile, pedestrian and bicycle infrastructure where it believes there has been adequate consultation with First Nations regarding heritage, cultural, or other features of significance.

CARRIED

SP-2018-017

It was MOVED and SECONDED,

That the South Pender Island Local Trust Committee amend Bylaw No. 115 as shown in Appendix 1 of Staff Report dated June 12, 2018 to include a new Clause 3iii, as follows:

The Local Trust Committee will only support the development of automobile, pedestrian and bicycle infrastructure where it believes it will not unduly compromise the unique or heritage features of the Scenic/Heritage roads identified in Schedule "H";

and that the articles be renumbered accordingly.

CARRIED

SP-2018-018

It was MOVED and SECONDED,

That the South Pender Island Local Trust Committee will amend Clause 5v of Bylaw No. 115 as shown in Appendix 1 of Staff Report dated June 12, 2018 as follows:

Agencies and community groups, in consultation with area First Nations and the British Columbia Archaeology Branch, should ensure that installation of pedestrian and bicycle infrastructure does not compromise heritage, cultural, or other features of value of First Nations.

CARRIED

SP-2018-019

It was MOVED and SECONDED,

That South Pender Island Local Trust Committee Bylaw No. 115, cited as "South Pender Island Official Community Plan Bylaw No. 107, 2011, Amendment No. 1, 2018", be further amended as shown in Appendix 1 of the staff report for the June 12, 2018 regular meeting and read a second time as amended.

CARRIED

SP-2018-020

It was MOVED and SECONDED,

That the South Pender Island Local Trust Committee direct staff to schedule a public hearing for Bylaw No. 115.

CARRIED

11.2 Heritage Conservation - Community Heritage Register - Staff Report

Planner Youmans provided an overview of the report, including the significance of a Community Heritage Register.

Chair Luckham recommended changes to the order of the pictures and the changes were noted by Planner Youmans.

SP-2018-021

It was MOVED and SECONDED,

That the South Pender Island Local Trust Committee establish a Community Heritage Register

CARRIED

SP-2018-022

It was MOVED and SECONDED,

That the South Pender Island Local Trust Committee add the Church of the Good Shepherd at 8978 Gowlland Point Road in its Community Heritage Register using the amended Statement of Significance shown in Appendix 1 of the staff report dated June 12, 2018.

CARRIED

SP-2018-023

It was MOVED and SECONDED,

That the South Pender Island Local Trust Committee direct staff to add a new webpage to the South Pender Island Local Trust Committee website that will include the introductory text shown in Appendix 2 of this staff report and a link to the Statement of Significance in Appendix 1.

CARRIED

SP-2018-024

It was MOVED and SECONDED,

That the South Pender Island Local Trust Committee give notice, in accordance with Section 592 of the Local Government Act, to the owner of the Church of the Good Shepherd that the property has been included in a Community Heritage Register.

CARRIED

SP-2018-025

It was MOVED and SECONDED,

That the South Pender Island Local Trust Committee direct staff to give notice, in accordance with Section 595 of the Local Government Act, to the Heritage Minister that a Community Heritage Register has been established and that it includes the Church of the Good Shepherd.

CARRIED

SP-2018-026

It was MOVED and SECONDED,

That the South Pender Island Local Trust Committee direct staff to seek inclusion of the Church of the Good Shepherd in the British Columbia and Canadian Registers of Historic Places.

CARRIED

SP-2018-027

It was MOVED and SECONDED,

That the South Pender Local Trust Committee direct staff to arrange for colour printing of twenty-five copies of the Statement of Significance for the Church of the Good Shepherd.

CARRIED

By general consensus, the LTC directed staff to include notice of the Community Heritage Register in the News section of the Islands Trust website and also in emails to the subscriber list.

John Chapman noted that the address in the document is incorrect and should be Gowlland Point Road.

Planner Youmans noted that change.

Paul Weyer noted that the amendments to Bylaw No. 115 did not appear to reflect the Malahat First Nations' recommendation to strengthen the language of intent.

Chair Luckham recommended that the comments be sent by writing to allow the LTC to consider changes prior to the final reading.

12. REPORTS

12.1 Work Program Reports (attached)

12.1.1 Top Priorities Report Dated June 2018

Received for information.

12.1.2 Projects List Report Dated June 2018

Trustee McConchie provided an overview of the projects completed by this LTC under the project to "Lower Ecological Footprint".

SP-2018-028

It was MOVED and SECONDED,

That the South Pender Local Trust Committee remove "Lower Ecological Footprint" from the Project List dated June 5, 2018.

CARRIED

A discussion was held regarding the remaining projects on the list.

12.2 Applications Report

None

12.3 Trustee and Local Expense Report Dated March 2018

Received for information.

12.4 Adopted Policies and Standing Resolutions

Received for information.

12.5 Local Trust Committee Webpage

Chair Luckham noted that earlier in the meeting the LTC had requested staff to include notice of the Community Heritage Register in the News section of the Islands Trust website and also in emails to the subscriber list.

12.6 Chair's Report

Chair Luckham reported that there is an upcoming Quarterly Trust Council meeting on Saturna Island, and he encouraged the public to attend.

12.7 Trustee Report

Trustee Scholefield reported on the completion of the Community Heritage Register, which she worked on in collaboration with Planner Youmans and local community groups.

Trustee McConchie reported that he has continued his ongoing work as both a Trustee and a community member regarding freighters in Plumper Sound. He also reported that he will be making a Request for Decision for Trust Council to elevate the issue to a top priority for the Executive Committee.

12.8 Trust Fund Board Report Dated April 2018

Chair Luckham provided an overview of the report and noted that the name "Islands Trust Fund" has been changed to "Islands Trust Conservancy".

Note: Planner Youmans departed the meeting at 11:41 a.m.

13. NEW BUSINESS

13.1 Annual Report for LTC Endorsement - Staff Report

A discussion of the Staff Report was held.

SP-2018-029

It was MOVED and SECONDED,

That the South Pender Island Local Trust Committee approve the attached text for inclusion in the 2017-2018 Annual Report for approval by Trust Council and submission to the Minister of Municipal Affairs and Housing.

CARRIED

13.2 Approval Process for Community Water System on Salt Spring Island - Staff Memo & attachment

Received for information.

13.3 Grant Application from the South Pender Historical Society

RPM Kojima provided an overview of the matter and the recent decision of the Executive Committee.

SP-2018-030

It was MOVED and SECONDED,

That the South Pender Local Trust Committee request that the Executive Committee amend the approval of Funding for the South Pender Island Historical Society pamphlet:

- To fund one pamphlet on the history of the Church of the Good Shepherd
- To increase the funding level for the project to better meet the budget provided by the South Pender Historical Society

CARRIED

14. UPCOMING MEETINGS

14.1 Next Regular Meeting Scheduled for September 4, 2018, at 10:00 a.m at the Fire Hall, Pender Island

15. TOWN HALL

John Chapman thanked the LTC for their work in support of bike trails.

Paul Weyer noted the progress being made by Moving Around Pender (MAP). A discussion was held regarding the cost factors that limit progress.

16. CLOSED MEETING

None

17. ADJOURNMENT

By general consent the meeting was adjourned at 12:00 p.m.

Peter Luckham, Chair

Certified Correct:

Shannon Brayford, Recorder