



**Islands Trust Council
Minutes of Quarterly Meeting
June 23-25, 2015
Galiano Island**

Present:

Executive Committee: Peter Luckham, Chair (Thetis)
George Grams, Vice Chair (Salt Spring)
Susan Morrison, Vice Chair (Lasqueti)

Local Trustees: David Critchley, Denman
Melanie Mamoser, Gabriola
Heather Nicholas, Gabriola
George Harris, Galiano
Sandy Pottle, Galiano
Dan Rogers, Gambier
Kate Louise Stamford, Gambier
Alex Allen, Hornby
Tony Law, Hornby
Tim Peterson, Lasqueti
Brian Crumblehulme, Mayne
Jeanine Dodds, Mayne
Dianne Barber, North Pender
Peter Grove, Salt Spring
Paul Brent, Saturna
Lee Middleton, Saturna
Bruce McConchie, South Pender
Wendy Scholefield, South Pender
Ken Hunter, Thetis

Municipal Trustees: Sue Ellen Fast, Bowen
Alison Morse, Bowen

Regrets: Laura Busheikin, Vice Chair (Denman)
Derek Masselink, North Pender

Staff: Linda Adams, Chief Administrative Officer
Clare Frater, Policy Advisor (June 23, 2015)
Lisa Gordon, Director, Trust Area Services
David Marlor, Director, Local Planning Services
Cindy Shelest, Director, Administrative Services
Carmen Thiel, Corporate Secretary (Recorder)

Guests: San Juan County Council:
Bob Jarman, Chair and District 1 Rep. (San Juan)
Rick Hughes, District 2 Rep. (Orcas)
Jamie Stephens, District 3 Rep. (Lopez/Shaw)

TUESDAY, JUNE 23, 2015

Call to Order

The meeting was called to order at 12:30 pm. Chair Luckham acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

Twenty four Trustees were in attendance. Trustees absent: Laura Busheikin, Denman Island and Derek Masselink, North Pender Island

The Chair recognized the recent Distinguished Membership Award received by Linda Adams from the Local Government Management Association for individuals who have made an extraordinary contribution to the Association and its members.

Chair Luckham also recognized Linda Adams for her 25 years of service with Islands Trust and Marie Smith for her 20 years of service with Islands Trust.

BC FERRIES SESSION (1)

Michael Corrigan, BC Ferries (BCF) President and Chief Executive Officer and Deborah Marshall, Director, Media Relations, BCF were in attendance.

Mr. Corrigan gave a presentation on a number of topics including:

- an update on the current structure, safety record and history of BCF;
- observations on the 2014 service reductions;
- future fare changes and how ferry rates are currently set;
- BCF initiatives in the Islands Trust Area; and
- options for review in the Islands Trust – BCF Protocol Agreement.

Mr. Corrigan noted the need for BCF to do a better job of finding out the long term plans of island communities. He stated that Mark Collins would be responsible for Ferry Advisory Committees and would be the BCF point person for Islands Trust.

Trustee Harris presented a Gulf Islands Tour des Iles 2015 t-shirt to Michael Corrigan and explained the concept of the event, to celebrate and support the reconnection of the southern islands. He reviewed the number of people who participated in the four-day free shuttle service and other related events and hoped that BCF would join in supporting the event as a sponsor in future years.

A question period ensued and the following matters were discussed:

- the possibility of BCF participation in supplementary service for passenger-only vessels, ie - short run taxis;
- consideration of acceptable improvements in schedules with proposed new ferries;
- the need for an adequate sized replacement vessel when Queen of Cumberland goes for refit for four months;
- concern around replacement of aged vessels; BCF could achieve efficiencies by doing multi leg routes through smaller islands;
- appreciation for the prompt attention to Lasqueti Island foot passenger service and increased consultation;
- exploration of electric ferry technology such as in Scandinavia;
- whether BCF could change its policies to pay for one chaperone per school trip, morning and afternoon to accompany Gambier/Keats Island students to Langdale;
- with the proposed renewal of BCF Ferry Advisory Committee focus on community relations, could it be made easier to get critical factual information on ferry operations;
- have WebEx communication available for Fall Ferry Advisory Committee meetings;

- exploration of Federal Government subsidy or funding to BCF and the current differences between the west coast where the Federal Government classifies BCF as an intra provincial ferry service and the east coast marine Atlantic system which receives a general grant from the Federal Government.

The Chair thanked Michael Corrigan for the presentation and for answering questions.

Notice of New Items - The Chair noted the late correspondence items.

Trustees Harris and Pottle welcomed Islands Trust Council to Galiano Island and noted there were brochures on local sights and hike/bike trails. They stated that they were looking forward to meeting and welcoming the San Juan Island councillors and discussing the possibility of including the San Juan Islands in the Tour des Iles events.

STRATEGIC PLANNING (2)

Chief Administrative Officer Linda Adams introduced Allison Habkirk, Local Government Specialist and facilitator for the upcoming session. Ms. Habkirk polled trustees about what they wanted to accomplish in the session.

The meeting recessed at 2:42 pm and reconvened at 2:57 pm.

TC-2015-037

It was MOVED by Trustee Brent and SECONDED by Trustee Grove,
That Trust Council delay this process for one full quarter until September Trust Council.

Discussion ensued.

TC-2015-038

It was MOVED by Trustee Law and SECONDED by Trustee Morse,
That the motion be tabled until the business meeting (portion of the agenda).

CARRIED

Trustees were provided with an overview of the strategic planning process and desirable outcomes and the opportunity to identify the relative priority of their top ten objectives.

The meeting recessed at 4:49 pm.

WEDNESDAY, JUNE 24, 2015

The meeting reconvened at 8:30 am. Twenty four Trustees were in attendance. Trustees absent: Laura Busheikin, Denman Island and Derek Masselink, North Pender Island

CLOSED MEETING (3)

TC-2015-039

It was MOVED by Trustee Morrison and SECONDED by Trustee Grove,
That the Islands Trust Council meeting be closed to the public subject to Sections 90(1)(b), (c), (g) and (i) of the *Community Charter* in order to consider matters related to personal information about an identifiable individual who is being considered for an award or honour, labour relations or other employee relations, litigation and the receipt of advice subject to solicitor-client privilege.

CARRIED

The meeting closed to the public at 8:35 am and reopened to the public at 9:25 am.

Approval of Agenda

By general consent the agenda was approved with the addition of the following under Item 6. Correspondence and Item 8. New Business:

- 6.4 David and Laura Slik re Truth and Reconciliation Report
- 6.5 Vice-Chair Laura Busheikin re Sharing information on alternative dispute resolution
- 6.6 Chair Peter Luckham re UN Biosphere Reserve for the Salish Sea
- 6.7 Trustee George Harris re Tour des Iles
- 8.1 Mayne Island Conservancy Proposed Oil Spill Response Meeting

DECISION AND INFORMATION ITEMS (4)

1. GENERAL

1.1 Resolutions Without Meeting – TC-RWM-2015-001; TC-RWM-2015-002

Provided for information.

1.2 March 2015 Trust Council Meeting Draft Minutes – *Adoption by General Consent*

Trustee McConchie asked that his vote in opposition be noted under the motions in item 4.5 on pages 14 and 15.

By general consent the March 2015 Trust Council Meeting Minutes were adopted, as amended.

1.3 Trust Council Follow-Up Action List

There was a question about whether a report was done on the San Juan Marine workshop. Chair Luckham indicated that he will provide a summary on the workshop.

2. LOCAL PLANNING

2.1 Director of Local Planning Services Report

Trustee Stamford requested that when staff or Executive Committee members attend external events, a brief written report be prepared which can be sent on to constituents. She suggested that the Executive Committee provide suggestions on parameters of what would be relevant to Trustees and which would apply when Trustees attend events or conferences.

2.2 Local Planning Committee Priorities – Survey Results – Decision

TC-2015-040

It was MOVED by Trustee Brent and SECONDED by Trustee Allen,

That Trust Council assign the following top priorities to the Local Planning Committee:

1. Community Housing Needs
2. Shoreline/Marine Planning
3. Appropriate Economic Development

During discussion it was noted that marine planning seems to straddle Trust Programs Committee (TPC) and Local Planning Committee (LPC) business. It was pointed out that LPC directs planning work and TPC addresses advocacy and the two committees could work together on this.

The question on the motion was then called,

CARRIED

2.3 Local Planning Committee Work Program Report – Decision

TC-2015-041

It was MOVED by Trustee Brent and SECONDED by Trustee Nicholas,

That the Islands Trust Council approve the top priorities of the Local Planning Committee Work Program Report with wording as amended in previous motion.

CARRIED

2.4 Improving Relationships with First Nations – Decision

TC-2015-042

It was MOVED by Trustee Grams and SECONDED by Trustee Morrison,

1. That the Islands Trust Council confirm that it has a vision to have an enduring relationship with First Nations based on mutual trust, honour and goodwill and a mission to respect First Nations constitutional rights while carrying out the Object of the Islands Trust.

CARRIED

It was pointed out that First Nations are not noted in the Islands Trust Object and that Islands Trust could consider requesting a change to the *Islands Trust Act* to include them. Chair Luckham noted that this would be a New Business item.

TC-2015-043

It was MOVED by Trustee Morrison and SECONDED by Trustee Peterson,

2. That the Islands Trust Council allocate \$50,000 in 2015-2016 to enable the vision of an enduring relationship with First Nations approximately as follows, subject to adjustment and on-going reports to the Executive Committee:
 1. \$15,000 for research to clarify roles and jurisdictions to consult with First Nations;
 2. \$10,000 for training and workshops at the local and council level, including honoraria and travel for First Nation participation;
 3. \$10,000 to match UBCM Community to Community (C2C) funding for local meetings, including honoraria and travel for First Nation participation;
 4. \$10,000 to design and populate a contact database for staff and trustee use based on the provincial consultative database; and
 5. \$5,000 for additional staff and trustee travel and meeting costs related to above activities.

TC-2015-044

It was MOVED by Trustee Brent and SECONDED by Trustee Dodds,

That the motion be amended to change \$50,000 to \$25,000 in the first line and to strike 3, 4, and 5.

Trustees speaking in favour of the amending motion noted the need to first understand our role and strategy and consider staff resources. Several Trustees speaking against the motion stated that the original motion allows for flexibility and the ability to apply for grant funding.

The question on the motion was then called,

DEFEATED

Trustees Middleton, Hunter, Barber, Harris, McConchie, Brent, Dodds and Allen In Favour

The question on the original motion was then called,

CARRIED

Trustees Middleton, Hunter, McConchie, Brent and Allen Opposed

TC-2015-045

It was MOVED by Trustee Grams and SECONDED by Trustee Morrison,

3. That Islands Trust Council request Staff to develop business cases for the 2016-17 budget to include funding requests:
 1. to support the implementation of a First Nations speaker series;
 2. to support trustees undertaking proactive regular relationship building; and
 3. to undertake a structural interest-based process with First Nations.

It was indicated that the audience for speakers would be included in the business case and could just be Trust Council meetings, and possibly expanded to Local Trust Committee meetings, which the public would be welcome to attend.

Several Trustees spoke against the motion citing the reasons that it was premature to do a business case before learning has taken place and that Trust Council has not completed its strategic plan and therefore has not decided on the approach to take.

TC-2015-046

It was MOVED by Trustee McConchie and SECONDED by Trustee Morse,
that the motion be tabled.

CARRIED

Trustees Law, Luckham and Stamford Opposed

2.5 Bylaw Enforcement Report – Briefing

By general consent the report was received for information with a request to the Executive Committee that data be provided correlating island populations with open files.

3. EXECUTIVE

3.1 Chief Administrative Officer's Report

Provided for information.

3.2 Executive Committee Work Program Report – Decision

TC-2015-047

It was MOVED by Trustee Morrison and SECONDED by Trustee Hunter,

That the Islands Trust Council approve the top priorities of the Executive Committee Work Program Report.

The top priorities noted were: 1: Governance, Policy, Strategic Planning and Trust Council; 2. Communications, Advocacy, Policy Statement, Interagency and Public Relations; and 3. Organizational Improvements.

The question on the motion was put,

CARRIED

3.3 Islands Trust Adaptation Strategy – Decision

Chief Administrative Officer Linda Adams introduced the item and noted that the *Islands Trust Impact Analysis*, received by Council in March, identified possible scenarios for the Islands Trust to respond, in the event of a successful incorporation referendum on Salt Spring Island in June, 2016. She noted the tentative understanding that Islands Trust would have approximately three years to adapt to such a situation and that the Ministry of Community Sport and Cultural Development had provided funding for the Islands Trust to develop a more detailed 'adaptation strategy'. She also noted that the Islands

Trust Council had an existing agreement with the Ministry of Community, Sport and Cultural Development regarding municipal incorporations, which was in need of an update.

During discussion on the points that would be covered in an adaptation strategy and the links between an Island Municipality and Islands Trust, it was pointed out that the Letters Patent for an island municipality would supplement direction provided in the *Islands Trust Act*. It was also noted that a link to the Letters Patent for Bowen Island Municipality (BIM) is available on BIM's website.

TC-2015-048

It was MOVED by Trustee Grams and SECONDED by Trustee Grove,

1. That the Islands Trust Council request the Executive Committee, in consultation with the Financial Planning Committee, to oversee the development of an Islands Trust Adaptation Strategy, to be further developed and implemented in the event of the incorporation of Salt Spring Island.

During debate on the timing for preparation of an adaptation strategy, it was suggested that the public, and in particular people on Salt Spring Island, want more information as to what would happen to Islands Trust in the event of Salt Spring Island incorporation. It was indicated that an adaptation strategy could provide that.

The question on the motion was put,

CARRIED

Trustees Critchley, Middleton, Scholefield, Hunter, Brent, Allen and Mamoser Opposed

TC-2015-049

It was MOVED by Trustee Morrison and SECONDED by Trustee Grove,

2. That the Islands Trust Council add the development of an Islands Trust Adaptation Strategy to its draft Strategic Plan for 2014-18 and request the Islands Trust Executive Committee, the Financial Planning Committee and the management team to make the development of an Islands Trust Adaptation Strategy one of their top three priorities, until the Islands Trust Council has adopted a strategy.

CARRIED

During discussion on the decision making process about whether an incorporation referendum would take place on Salt Spring Island, it was confirmed that the Salt Spring Island Incorporation Study Committee would make a recommendation about a referendum to the Minister of Community, Sport and Cultural Development, who would then make the final decision as to whether a referendum should take place.

TC-2015-050

It was MOVED by Trustee Law and SECONDED by Trustee Nicholas,

3. That the Islands Trust Council add to its draft Strategic Plan the review of its existing agreement with the Ministry of Community Sport and Cultural Development re municipal incorporation, and request the Executive Committee to provide recommendations regarding potential amendments.

There was discussion on the motion.

TC-2015-051

It was MOVED by Trustee Peterson and SECONDED by Trustee Harris,

That the motion be amended to the effect "that Islands Trust Council request the Executive Committee to provide recommendations regarding potential amendments to the existing agreement with the Ministry of Community Sport and Cultural Development regarding municipal incorporation".

CARRIED

TC-2015-052

It was MOVED by Trustee Law and SECONDED by Trustee Nicholas,

That the Islands Trust Council add, to its draft Strategic Plan, the review of its existing agreement with the Ministry of Community Sport and Cultural Development re municipal incorporations, and request the Executive Committee to provide recommendations regarding potential amendments to the existing agreement with the Ministry of Community Sport and Cultural Development regarding municipal incorporations.

The question on the main motion as amended was put,

CARRIED

3.4 Islands Trust Head Office Location Study - Decision

Trustee McConchie summarized his Request for Decision and explained the recommendations, noting that the purpose is to have an objective look and valuation of where the Islands Trust's headquarters office should be located to best serve the Islands Trust and its constituents. He advised that this initiative is a result of discussion with fellow trustees and community members and that it coincides with the expiry of the Victoria office lease in September 2016. He also pointed out that part of the adaptation strategy might be applicable to address this issue.

It was agreed that consideration of this topic will resume at 2:30 pm under Decision and Information Items.

The meeting recessed at Noon and reconvened at 1:34 pm. The Chair welcomed guests and Trustees introduced themselves.

Community Stewardship Awards – Announcement of Recipients

Chair Luckham announced the recipients of the 2015 Community Stewardship Awards as follows:

Individual Category:

- Michael Dunn, Mayne Island
- Susan Yates, Gabriola Island
- Leigh Ann Milman, Gabriola Island

Organization Category:

- Saturna Island Marine Research and Education Society
- Island Futures Society

Special Award for Advocacy and First Nations Relationship Building:

- Protect Grace Islet Group

Enduring Achievement:

- Mayne Island Agricultural Society

DELEGATIONS AND TOWN HALL (5)

1. Stephen Foster re: Initiatives Underway in Howe Sound

Stephen Foster, Howe Sound Campaign Lead with David Suzuki Foundation presented a summary briefing of initiatives underway in Howe Sound. Topics included proposed industrial, commercial and residential projects in Howe Sound, the need for comprehensive land and marine planning, accomplishments of the Suzuki Foundation in Howe Sound, partnerships with First Nations and local forums and workshops. Mr. Foster stated that goals for the future are the creation of a State of the Sound initiative, compilation of a Howe Sound data inventory, designation of an information hub, and

increased monitoring and volunteer efforts. Trust Council was asked to support local trustees in the Howe Sound area and serve as a significant participant in initiatives to support the area.

2. Mayne Island Conservancy (MICS) re: Oil Spill Response Preparedness

MICS representatives Helen O'Brian and Malcolm Inglis spoke to the lack of oil spill response preparedness at the community level in the Salish Sea. They stated that the recently published government agency response time is 72 hours for a large spill and that Gulf Islanders would not want to standby for that length of time and do nothing. They pointed to the network in San Juan County (Islands' Oil Spill Association – IOSA) which provides communities with effective oil spill response training, coordinating responders, and maintaining equipment which is available around the clock. It was explained that MICS would like to plan and organize a workshop this Fall with IOSA, the public and local government representatives, to learn more about what IOSA does and how the Southern Gulf Island communities could start taking steps toward community based oil spill preparedness. Trust Council was asked to support this initiative at the local level to address the response gap.

3. Gary Coward re Mother Nature

Gary Coward talked about principles of colonization and First Nations land claims and stated that real reconciliation can take place when complete decolonization creates an attachment between indigenous and non-indigenous people. He suggested that the Islands Trust and First Nations are natural allies and outlined an action plan asking Trust Council to endorse the UN Declaration on the Rights of Indigenous Peoples and repudiate the Doctrine of Discovery and concept of terra nullius. Lastly, he recommended that the Truth and Reconciliation commission and all First Nations with interests in the Trust Area receive a record of the aforementioned Declaration endorsement and the Doctrine repudiation.

4. Ken Millard re: Object of the Trust

Ken Millard spoke about the “preserve and protect” Object of the Islands Trust and proposed that the Legislature didn't realize the importance of putting “environment” in it. He noted that the Object is meeting the needs of the present generation without compromising future generations. He explained the concept of the three nested dependencies model where the environment is the overarching element which includes society, which in turn includes the economy. He indicated that the growing movement today is that environment is the overarching concern and Islands Trust has supported the Blue Dot Movement and the Public Trust Doctrine. In closing, he referred to recent quotes from Pope Francis regarding climate change and consequences to the planet's eco systems.

5. Akasha Forest re: Changing Climate in the Gulf Islands

Akasha Forest indicated that in November 2014 the Supreme Court changed the way we do business on First Nations territories, ie. the Crown is required to consult with First Nations groups about proposed uses of land. She noted that climate change has physical, social and economic effects and that the global trends of a growing wealth gap and hard times for young families are not unique to our islands. She stated that forty years ago the Islands Trust was created which was in essence an ecologically balanced government. Ms. Forest advised that there are consequences to not paying attention to our economic footprint and that First Nations voices are not included. It was suggested that Islands Trust is the best organization to guide us through these challenging times and the following requests were made to Trust Council: 1. follow up on the twenty two actions from 2002 re: First Nations; 2. educate islanders on what the Trust means; and 3. community solar farms are coming to the Trust area and the Trust can be a leader in renewable energy - climate change requires visionary thinking.

6. Elizabeth Latta

Elizabeth Latta endorsed the mandate of the Islands Trust to preserve our natural environment. She stated that the most important thing we can do is use the unique opportunity with Islands Trust to help mitigate homo sapien destruction of the environment, including looking after flora and fauna, to make a difference.

7. Graham Brazier, Gulf Islands Alliance re: Preserving and Protecting the Marine Environment in the Salish Sea

Graham Brazier explained that Denman Island has commercial and industrial practices taking place on Denman beaches and, despite protests, nothing has stopped this harmful practice. He indicated that throughout Islands Trust's history it has focussed its attention on land use while in recent years industrial activity and construction on island beaches, increased tanker traffic, derelict vessels, house boats and other deep sea cargo vessels have posed increasing threats to our marine environment. Trust Council was urged to: 1. explore ways in which it can address marine issues more effectively; 2. establish a permanent committee to develop a comprehensive and coordinated approach to marine issues throughout the Trust Area, including the development of a bylaw template for local trust committees to consider; and 3. conduct a comprehensive study of the implications of a change in legislation to bring marine zoning under the authority of the Trust Council.

8. David Steen, Gulf Islands Alliance re: Strategic Planning

David Steen referred to a Dutch Court decision ordering reduction of greenhouse gases by 25% and stated that this is the public trust doctrine. Mr. Steen expressed Gulf Islands Alliance's concern that strategic planning can get so complicated that it affects delivery and gains and that preoccupation of a process can obscure the purpose. On behalf of Gulf Islands Alliance he asked that strategic planning be clear, robust, and with an eye on the Islands Trust mandate. Further, he asked that Islands Trust cut back on using strategic planning sessions to conjure up new Trust visions, consider other governance structures or bother too much to improve cooperation with other levels of government.

Town Hall

Tom Hennessy reported on the progress of the Galiano Green Affordable Home Ownership Project which intends to offer affordable housing using the simplest and best technologies with the least impact on the environment. He stated that the Galiano Green project addresses six of Trust Council's priorities and that this will be a model for affordable housing perhaps province wide.

Doug Latta stated that he is also involved in Galiano Green and noticed that there is a co-op and land trust on Denman Island. He asked for Islands Trust support for affordable housing and noted its importance for the health of people.

Michael Sketch recommended four matters for action by Trust Council. These included a revision to the Object of the Islands Trust, revision to Trust Council responsibilities to include the appointment of all senior officer employees, revision to the structure and emphasis of senior staff responsibilities, and provision for a published annual performance review of senior officer employees and Trust Council review of same.

Debbie Holmes, former Galiano Island Local Trustee, spoke in support of the work done by Galiano Trustees to uphold the mandate of the Islands Trust and recognized former Local Trustee Margaret Griffiths for her contributions to Galiano Island. A booklet written by Margaret Griffiths, entitled *The Story of Galiano Island – across thirty important years* was distributed.

Following the close of the Delegation and Town Hall session, the Chair called for any new business items. Trustee Tony Law suggested the addition of: 1. Request Amendment to *Islands Trust Act* to include First Nations in the Object; and Recognition of work being done by Islands Trust Policy Advisor. Trustee Critchley requested addition of: Enhancing Preservation of the Marine Environment – for presentation tomorrow.

TC-2015-053

It was MOVED by Trustee Grove and SECONDED by Trustee Nicholas,

That the following items be added to the agenda under New Business:

- Request Province to Amend Object of Islands Trust to include First Nations
- Recognition of work done by Islands Trust Policy Advisor
- Request for Referral re Marine Planning to Trust Programs Committee and Local Planning Committee.

CARRIED
Trustee Scholefield Opposed

The Chair asked whether Trust Council wished to continue with discussion of the Office Location or the Strategic Plan item.

TC-2015-054

It was MOVED by Trustee Dodds and SECONDED by Trustee Law,

That Trust Council discuss the Strategic Plan for the balance of today's agenda.

DEFEATED

3.4 Islands Trust Head Office Location Study – Decision – continued

TC-2015-055

It was MOVED by Trustee McConchie and SECONDED by Trustee Hunter,

1. That the Islands Trust Council approve the constitution of a Select Committee to Review Victoria Office Location to investigate and prepare a report for Trust Council deliberations on whether relocation of some or all of the Islands Trust Victoria office might better serve the interests of Trust Area constituents.

Points raised during discussion on the motion included timing of this initiative and whether it creates more uncertainty to put it off; concern regarding workload implications on top of other priorities; time management; timing related to the Salt Spring Island incorporation referendum; benefits to island communities to retain property tax dollars; staff satisfaction and retention; telecommuting and cutting down on office space; budget implications; whether a move of the Islands Trust office might better serve constituents; and the need to collaborate with other levels of government located in Victoria.

TC-2015-056

It was MOVED by Trustee Stamford and SECONDED by Trustee Dodds,

That the motion be amended to add at the end: "to begin after the Salt Spring Island referendum".

There was debate on the motion.

The question on the motion was put,

DEFEATED

The question on the main motion was put,

CARRIED
Trustees Mamoser, Stamford, Law, Pottle and Luckham Opposed

TC-2015-057

It was MOVED by Trustee McConchie and SECONDED by Trustee Grams,

2. That the Select Committee be comprised of both trustees and staff who will oversee an independent, unbiased and transparent process.

CARRIED

TC-2015-058

It was MOVED by Trustee McConchie and SECONDED by Trustee Grove,

3. That the Islands Trust Council direct staff, in consultation with Executive Committee or its trustee designate, to develop a Terms of Reference for the Select Committee for Trust Council's consideration at its September 2015 meeting;
4. That the Islands Trust Council request trustees to make expressions of interest to sit on the Select Committee by August 30th, 2015;
5. That the Islands Trust Council request the CAO to recommend two staff members to participate in the Select Committee, for Trust Council's consideration at its September 2015 meeting; and
6. That the Islands Trust Council reflect the work of a Select Committee to Review Office Location in its Strategic Plan for 2014-2018.

CARRIED

It was pointed out that the Executive Committee work program will need to be amended to recognize this new work item.

DIALOGUE WITH SAN JUAN COUNTY COUNCIL (6)

San Juan County Councillor Bob Jarman noted that there are similarities in obligations and responsibilities between San Juan County (SJC) and Islands Trust and reviewed some differences. He read out the SJC Vision statement, written in the 1990's and good to 2020, and stated that it helped SJC to do a critical ordinance shoreline masterplan. He indicated that SJC was the first to declare itself a 'leave no trace behind' area and continues to get that point across to tourists and residents. He observed that he sees that reflected on Galiano Island.

SJC Councillor Rick Hughes reviewed the SJC strategic planning process and commented on the following issues:

- Storm water has become a major issue;
- Encourages Islands Trust communities to pull together with other levels of government to achieve necessary and desirable actions;
- Economic development – is tourism based; local goods including those from breweries are packaged for sale within and outside the community;
- infrastructure – broadband connectivity (internet) can go to 100 MB per household over next 5 years;
- Affordable housing;
- Transportation without relying 100% on ferry system;
- How to support chambers of commerce;
- Dreams include: how to create free trade zone within the Gulf Islands for locally made products; direct flights between SJC and the Gulf Islands; and
- Passenger ferry service.

SJC Councillor Jamie Stephens outlined concerns about increased vessel traffic, including coal, and oil spills. He stated that he was not able to find a good map showing US and Canada shipping lanes so he created a map. He indicated that the biggest risks are from vessels running aground or colliding and the risk of oil spill. He noted that the only thing that has helped is oil transport by rail. Reference was made to a study on oil response capacity where a test spot was used and the findings were that within 72 hours if you mobilized all assets, you might be able to pick up 60% of a 2 million gallon spill. Within 10 hours oil dispersed to island shorelines. Recommendations of the study included:

- Ensuring that existing response system is capable of rapid large scale mobilization of response resources;
- Further enhancing capabilities by positioning free-oil recovery assets in a region and tailoring to local conditions - could be on US or Canadian side; the question arises as to who would fund and the Federal Governments of both countries would have to get together; and
- Pre-positioning emergency towing vessel in area.

It was confirmed that SJC wants to review and update the Trans Border Agreement between SJC and Islands Trust which was approved in 2007. Items of focus for SJC in such a review are:

- Cross border travel;
- Joint economic development;
- More communications; and
- Mutual Aid Agreement – re: vessel traffic and first response.

Mr. Stephens stated that they will go back and determine what changes they'd like to see to the agreement and send the draft to Chair Luckham in three to four weeks.

A discussion period ensued.

The meeting recessed at 5:17 pm.

THURSDAY, JUNE 25, 2015

The meeting reconvened at 8:00 am. Twenty four Trustees were in attendance. Trustees absent: Laura Busheikin, Denman Island and Derek Masselink, North Pender Island.

CHIEF ADMINISTRATIVE OFFICER HIRING SESSION (7)

Chair Peter Luckham noted that a Chief Administrative Officer (CAO) Hiring Committee had recently formed, consistent with Trust Council's policies, upon receipt of CAO Linda Adam's notice of her plans to retire in early 2016. CAO Linda Adams introduced Iris Colyn, Director, Business Consulting with the BC Public Service Agency (PSA), which will assist the CAO Hiring Committee during the hiring process.

Ms. Colyn gave a presentation on merit based hiring in the BC Public Service which included the following topics:

1. Using the PSA executive recruitment team for assistance in filling the CAO position at Islands Trust
2. Hiring framework based on the *Public Service Act*
3. Factors of merit and the principle of merit in hiring processes
4. Documentation and record keeping
5. Selection criteria
6. Assessment options
7. Interviews
8. Past work performance including reference checks
9. Feedback to candidates
10. Process of review of decisions
11. Executive Recruitment Services provided to the CAO Hiring Committee by PSA: role profile/description; posting/advertising; responding to incoming applications; conducting initial screening; scheduling interviews, reference checking; offer/regret letters; relocation process (if required) and on boarding/new employee orientation and signup documentation.

Trustees were invited to ask questions and to provide feedback to the CAO Hiring Committee in regards to the job description and the desired qualities of the next CAO. The following points were made in regards to the hiring process:

- PSA would make sure that any necessary recruitment ('head hunting') happens;
- advertising would be based on marketing plan in consultation with the CAO Hiring Committee;
- executive recruiters will meet with the CAO re job and job description;
- confirmation that the salary freeze for excluded staff positions is still in effect;
- the Hiring Committee is made up of the Chairs of Council Committees and the Executive Committee;
- Trustees have the opportunity to provide input to the Hiring Committee; and
- request that the final draft of the job description be circulated to all of Trust Council for comment.

In regards to the CAO job description, the following points were made:

- support for a statement in the job description regarding a comprehensive knowledge of local government and land use planning law;
- support for land use planning experience as a requirement;
- concern about multi facets of the position and the educational requirements of land use management or public administration but nothing about law degree as a possible option; suggestion to look at the management structure;
- more variety could be added to the education requirements;
- consider whether we are looking for people management skills or for specific skills such as planning;
- looking for someone to facilitate continuance of a well running organization;
- suggest some criteria around the main Object of the Islands Trust, i.e. a background in conservation; and
- consider how to broadly draw people with conservation interests.

The Chair thanked Iris Colyn for coming over to Galiano Island to meet with the Islands Trust Council.

CLOSED MEETING (8)

TC-2015-059

It was MOVED by Trustee Morrison and SECONDED by Trustee Fast,

That the Islands Trust Council meeting be closed to the public subject to Sections 90(1)(c),(g) and (i) of the *Community Charter* in order to consider matters related to:

- labour relations or other employee relations
- litigation affecting the Islands Trust, and
- receipt of advice that is subject to solicitor-client privilege;

that Chief Administrative Officer Linda Adams be invited to attend the entire meeting, and that other Islands Trust staff be invited to attend Parts 2 and 3 of the meeting.

CARRIED

The meeting closed to the public at 8:57 am and reconvened in open session at 9:11 am.

Rise and Report – It was reported that Trust Council received updates on litigation activity.

Chair Peter Luckham clarified that trustees should send notice of new agenda items to the Executive Committee well in advance of the Trust Council meeting, and that the Executive Committee solicited such items before each meeting. He noted that new business items raised at the meeting should only be those that are urgent, i.e. related to issues that have arisen since the agenda deadline and requiring resolution before the next Trust Council meeting.

STRATEGIC PLANNING (2) - continued

In regards to the earlier proposal to delay the Strategic Planning process by one quarter, Chief Administrative Officer Linda Adams reviewed the outline that the Executive Committee had adopted for

the Strategic Planning Process (2014-2018). She identified where Trust Council currently is on the adopted timeline. She noted that, at this stage, Trust Council approval is being sought for a list of potential objectives and strategies, but only for the purpose of undertaking public consultation over the summer. Once public consultation has taken place, Trust Council will have another opportunity to discuss and adopt its initial Strategic Plan in September, which will indicate the objectives, strategies and actions that are approved for the remainder of the current fiscal year. It would also adopt a tentative plan for the 2016/17 fiscal year, for the purposes of budget development. Then in December, when Trust Council looks at its draft budget and draft Strategic Plan, the budget can be tweaked according to cost and the Strategic Plan adjusted for those things that Trust Council decides not to fund. Trust Council's final adoption of a Strategic Plan for the 2016/17 fiscal year would take place in March 2016, concurrent with budget approval.

TC-2015-060

It was MOVED by Trustee Grove and SECONDED by Trustee Harris,

That the draft Strategic Plan include as an objective "to have a vision statement for Islands Trust" and remove the same from potential strategies.

CARRIED

Trustees Mamoser, Stamford, Allen, Law, Pottle, Fast, Luckham, Morrison, Morse, Scholefield and Rogers Opposed

Trustee Grove clarified that his motion referred to a vision would be for the overall Islands Trust area (community) which the organization would emulate.

Under the list of strategies Trustees were asked to identify any to delete, amend or tweak.

TC-2015-061

It was MOVED by Trustee Mamoser and SECONDED by Trustee Scholefield,

That objective 4. be changed to read: "Protect quality and quantity of water resources."

CARRIED

TC-2015-062

It was MOVED by Trustee Grams and SECONDED by Trustee Nicholas,

That Council alter the draft Strategic Plan table to include the words "Examples of" at the head of columns identifying Strategies and Activities.

CARRIED

TC-2015-063

It was MOVED by Trustee Rogers and SECONDED by Trustee Fast,

That the strategies be amended under 2. "2.4 To participate in the Howe Sound Forum".

During debate it was questioned how Trust Council could participate without amending the Forum participants. There was a suggestion that the wording should be included as an activity but not as a strategy.

The question on the motion was put,

DEFEATED

Trustees Stamford, Petersen, Crumblehulme, Luckham, Morrison, Grams, Fast, Scholefield, Rogers, Middleton and Critchley In Favour

TC-2015-064

It was MOVED by Trustee Harris and SECONDED by Trustee Allen,

That we include a strategy to work with San Juan County to have a coordinated oil spill response.

TC-2015-065

It was MOVED by Trustee Mamoser and SECONDED by Trustee Crumblehulme,
That the motion be amended to remove “to work with the San Juan County”.

DEFEATED

**Trustees Critchley, Middleton, Rogers, Barber, Nicholas, Fast, Law, Pottle, Crumblehulme, Allen,
Stamford and Mamoser In Favour**

The question on the main motion was put,

CARRIED

Trustees Crumblehulme and Stamford Opposed

TC-2015-066

It was MOVED by Trustee Grams and SECONDED by Trustee Nicholas,

1. That the Islands Trust Council approve the draft Islands Trust Strategic Planning Process – Potential Objectives, Strategies and Activities for 2014-2018, dated June 24, 2015 (Attachment 1 - as amended) for the purposes of soliciting public comment.

TC-2015-067

It was MOVED by Trustee Middleton and SECONDED by Trustee Brent,

that the motion be amended by adding additional wording as follows: “to prioritize a list of these objectives and strategies for endorsement at the September Trust Council meeting”.

CARRIED

Trustees Fast and Crumblehulme Opposed

The question on the main motion, as amended, was put,

CARRIED

TC-2015-068

It was MOVED by Trustee Morse and SECONDED by Trustee Harris,

2. That the Islands Trust Council request the Executive Committee to facilitate public consultation regarding the draft Islands Trust Strategic Plan – Potential Objectives and Strategies as amended for 2014-2018 and forward all public input for the consideration of Council Advisory committees in August 2015 and Trust Council in September 2015.

CARRIED

TC-2015-069

It was MOVED by Trustee Grams and SECONDED by Trustee Morrison,

3. That the Islands Trust Council request the Executive Committee to consult with Local Trust Committees, Council Advisory committees, and the Trust Fund Board and to prepare recommendations regarding a strategic plan including more details regarding potential strategies, actions, timeframes, resource needs and performance measures related to each proposed objective, for the consideration of Trust Council in September 2015.

Chief Administrative Officer Linda Adams noted that the additional consultation with local trust committees, over the summer period, was not an original part of the process, so specific materials had not been prepared for that purpose. She indicated that local trust committees would therefore receive the same materials that were prepared for public consultation.

The question on the motion was put,

CARRIED

DECISION AND INFORMATION ITEMS (4) cont'd.

4. ORGANIZATIONAL/FINANCE

4.1 Director of Administrative Services Report

Received for information.

4.2 Financial Planning Committee Work Program Report – Decision

TC-2015-070

It was MOVED by Trustee Grove and SECONDED by Trustee Brent,

That the Islands Trust Council approve the top priorities of the Financial Planning Committee Work Program Report.

CARRIED

Top priorities were: First Draft of the 2016/17 budget and completing the 2014/15 year-end audit.

4.3 March 31, 2015 Audited Financial Statement and Report – Decision

It was noted that the auditors were complimentary about Director of Administrative Services and Finance staff work.

TC-2015-071

It was MOVED by Trustee Grove and SECONDED by Trustee Brent,

That the Islands Trust Council approve the audited financial statements of the Islands Trust including the Statement of Financial Position, the Statement of Operations, the Statement of Changes in Net Financial Assets and the Statement of Cash Flows, for the year ended March 31, 2015.

CARRIED

5. TRUST AREA SERVICES

5.1 Director of Trust Area Services Report

Received for information

5.2 Trust Programs Committee Work Program Report

TC-2015-072

It was MOVED by Trustee Crumblehulme and SECONDED by Trustee McConchie,

That the Islands Trust Council approve the top priorities of the Trust Programs Committee Work Program Report.

CARRIED

Top priorities were: Amend Crown Land cooperation agreements, Community Stewardship Awards and Islands Trust Policy Statement.

5.3 2014-2015 Annual Report – Decision

Trustee McConchie noted that amendments from South Pender are not reflected in the report and it is minuted so they can be sent to the Director of Trust Area Services. It was also noted that there are typos on page 19.

TC-2015-073

It was MOVED by Trustee Morrison and SECONDED by Trustee Grove,
That the Islands Trust Council approve the 2014-2015 Annual Report, as amended, for submission to the Minister of Community, Sport and Cultural Development.

CARRIED

5.4 Community Stewardship Awards – Briefing – done

Chair Luckham stated that Trust Council is very grateful for the work of these individuals and group recipients.

5.5 Trust Fund Board Report

Provided for information.

5.6 Natural Area Protection Tax Exemption Program (NAPTEP) Certificate, Achilles Property, Salt Spring Island SSI-NAP-2015.1 - Decision

TC-2015-074

It was MOVED by Trustee Morrison and SECONDED by Trustee Crumblehulme,
That the Islands Trust Council request the Secretary to issue a Natural Area Protection Tax Exemption Certificate for a portion of the land described as “PID 017-434-297, Lot 2, District Lot 39, North Salt Spring Island, Cowichan District, Plan VIP52771”, subject to registration of a conservation covenant and completion of a baseline inventory report consistent with the standards developed for NAPTEP.

CARRIED

It was noted that this is the twenty fourth NAPTEP agreement.

6. CORRESPONDENCE

By general consent the following were received for information:

- 6.1 Southern Gulf Islands Trustees Meeting
- 6.2 Woodfibre LNG re Submission of Comments
- 6.3 Megan Walker re Deer Management Plan
- 6.4 David and Laura Slik re Truth and Reconciliation Report
- 6.5 Vice-Chair Laura Busheikin re Sharing information on alternative dispute resolution
- 6.6 Chair Peter Luckham re UN Biosphere Reserve for the Salish Sea
- 6.7 Trustee George Harris re Tour des Iles

7. SUMMARY/UPDATES

7.1 Trustee Updates

7.1.1 BC Ferries (A. Morse)

Trustee Morse indicated that we will find out the preliminary price cap by Sept. 30th. Chair Luckham pointed out that the Islands Trust is getting support from other local government Boards and Councils on the request to the Ministry of Transportation for funding to BC Ferries that would enable a 25% fare reduction.

7.1.2 First Nations

Trustee Morrison reported that the Lasqueti Island Local Trust Committee is working with the Qualicum First Nation Band office and the Chief is coming to Lasqueti Island in July. Trustee Dodds stated that Mayne Island held the first

Aboriginal Day and is having a Roundtable on the Truth and Reconciliation Report. Chair Luckham stated that Thetis Island representatives are visiting bat caves with Penelukut First Nation representatives.

7.1.3 Gulf Islands National Park Reserve Advisory Committee

Trustee Middleton noted that the committee met locally with parks staff.

7.1.4 Salt Spring Island Water Protection Authority (G. Grams)

Trustee Grams reported that within two weeks the Salt Spring Island Watershed Protection Authority will have the draft watershed management plan for St. Mary Lake and will then move on to other watersheds, tackling Cusheon Lake next. Trustee Grams stated that he will send a copy of the St. Mary Lake report to Trustees when in final format and expressed appreciation for the support of Trust Council.

7.1.5 Howe Sound Community Forum

Trustee Stamford stated that the Forum held a meeting on May 1st at which Chair Luckham did a presentation about Islands Trust and she did a presentation about the Trust Fund Board. She indicated that people are looking for leadership and Islands Trust is the logical group. It was noted that there was lots of interaction with First Nations groups and others at the meeting and several initiatives were discussed including a kayaking route in the area. Bowen Island was thanked for hosting the meeting and it was indicated that another meeting is planned for September.

7.2 Priorities Chart – General Consent

By general consent the Chart was received for information.

7.3 Proposed September 2015 Trust Council Agenda Program – Information

Chair Luckham asked that Trustees give the Executive Committee feedback on the September Trust Council meeting and that new business be submitted early in the agenda development process. Trustees indicated that they appreciated the time allocated to a facilitated strategic planning session and recommended that more time (e.g. three hours) be allotted for strategic planning at the next meeting.

7.4 Disposition of Delegations and Town Hall Requests – General Consent

By general consent the Chair was requested to write to delegations to thank them for coming and for their input.

8. NEW BUSINESS

8.1 Mayne Island Conservancy Proposed Oil Spill Response Meeting

TC-2015-075

It was MOVED by Trustee Crumblehulme and SECONDED by Trustee Dodds,

That Trust Council endorse the Mayne Island Conservancy's proposal to facilitate discussions with island trustees, regional districts and other authorities about the concept of community-led rapid-response to marine oil spills in the Southern Gulf Islands; authorize meeting expenses for trustee participation at one meeting; and ask Executive Committee to consider

supporting staff attendance at one meeting to listen, respond as necessary, and report back to the Executive Committee.

Trustee Crumblehulme noted that there would be an open invitation to Trustees to attend the meeting. Several Trustees expressed the hope that the knowledge and benefits of this meeting could be expanded to the northern and Howe Sound islands. There was discussion about the suggestion that the word southern be deleted from the motion and that Howe Sound be added. Trustee Crumblehulme clarified that funding for the meeting would come from the Mayne Island Conservancy. CAO Linda Adams noted Trust Council's adopted budget had not provided sufficient funding for ad hoc meetings, and questioned whether Trust Council wished to include a dollar amount in the motion, to indicate the degree to which it was willing to go over-budget.

The question on the motion was put,

CARRIED

9. ADJOURNMENT

The Chair noted that new business items which were not dealt with today, due to lack of time, may be brought forward either through a Resolution Without Meeting or to the next Trust Council Meeting.

TC-2015-076

It was MOVED by Trustee Brent and SECONDED by Trustee Morrison,
that the meeting adjourn at 10:45 am.

CARRIED

Next meeting: September 15-17, Bowen Island, BC.

Peter Luckham, Chair, Islands Trust Council

CERTIFIED CORRECT

Carmen Thiel, Recorder and Corporate Secretary