



**Islands Trust Council  
Minutes of Quarterly Meeting  
March 22-24, 2016  
Hornby Island, BC**

**Present:**

**Executive Committee:**

Peter Luckham, Chair (Thetis)  
Laura Busheikin, Vice Chair (Denman)  
George Grams, Vice Chair (Salt Spring)  
Susan Morrison, Vice Chair (Lasqueti)

**Local Trustees:**

David Critchley, Denman  
Melanie Mamoser, Gabriola  
Heather O'Sullivan, Gabriola  
Sandy Pottle, Galiano  
Dan Rogers, Gambier  
Kate Louise Stamford, Gambier  
Alex Allen, Hornby (March 22)  
Tony Law, Hornby  
Tim Peterson, Lasqueti  
Brian Crumblehulme, Mayne  
Jeanine Dodds, Mayne  
Dianne Barber, North Pender  
Derek Masselink, North Pender  
Peter Grove, Salt Spring  
Paul Brent, Saturna  
Lee Middleton, Saturna  
Bruce McConchie, South Pender  
Wendy Scholefield, South Pender

**Municipal Trustees:**

Sue Ellen Fast, Bowen  
Alison Morse, Bowen

**Regrets:**

George Harris, Galiano  
Ken Hunter, Thetis

**Staff:**

Russ Hotsenpiller, Chief Administrative Officer  
Lisa Gordon, Director, Trust Area Services  
David Marlor, Director, Local Planning Services  
Cindy Shelest, Director, Administrative Services  
Mandy Giesbrecht, Executive Coordinator  
Carmen Thiel, Corporate Secretary (Recorder)  
Nancy Roggers, Finance Officer (March 22)

**TUESDAY, MARCH 22, 2016**

**Call to Order**

The meeting was called to order at 1:30 p.m. Twenty-two trustees were in attendance with Trustees Dodds and Pottle expected shortly. Trustees absent: George Harris, Galiano and Ken Hunter, Thetis.

Chair Luckham acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations and that Hornby Island was inhabited by the Pentlatch band 5,000 years ago.

Trustee Law welcomed trustees to Hornby Island, encouraged trustees to see the island in their free time and provided history on the community hall. Trustee Allen gave some statistics about Hornby Island's size and population.

Russ Hotsenpiller, Chief Administrative Officer (CAO), and Mandy Giesbrecht, Executive Coordinator, were introduced and welcomed. Chair Luckham extended thanks to Marie Smith, former Executive Coordinator, who served Islands Trust flawlessly for many years and recognized other staff that supported Marie's position in her absence.

**Notice of New Items and Approval of the Agenda**

The Chair referred to the three-day Decision and Information Items and Sessions agendas for adoption. He asked if there were any items of new business, other than the addition of the proposed motions from Trustee Law in response to the delegation of Association of Denman Island Marine Stewards under section 9. of the Decision and Information Items agenda.

**By general consent** the Decision and Information Items agenda, as amended, and the Sessions agenda, as presented, for the Islands Trust Council Meeting of March 22-24, 2016 were adopted.

**2016/17 BUDGET OVERVIEW AND DISCUSSION (1)**

CAO Russ Hotsenpiller reviewed highlights of the proposed 2016/17 budget. Director of Administration Cindy Shelest provided an overview including changes to the budget since December Trust Council, budget assumptions and principles, a summary of project requests and proposed staff changes.

Trustees Dodds and Pottle entered the meeting at 1:56 p.m.

CAO Russ Hotsenpiller spoke to the recommendation to fund a temporary, full time Senior Intergovernmental Policy Advisor position for two years with an allocation of \$82,430 in year one and \$98,915 in year two, for the reasons of:

- Liaison with 31 First Nations in the Islands Trust Area;
- Increasing capacity for responding to marine threats including consideration of a Trust Council marine committee;
- Overlap in the strategic plan between First Nations and marine issues, e.g. work at a local planning service level such as referrals on foreshore areas; communications; and advocacy for marine issues; and
- Requests from the public to advance marine issues.

It was noted that Trust Programs Committee approved the recommendation for the position and the Local Planning Committee and Financial Planning Committee supported the position, but did not wish it to carry on beyond two years. Costs of the position are proposed to be funded by the surplus.

During discussion on the proposed position the following points were raised:

- Where will priority lie with the person in the position – marine matters or First Nations;
- This could be tried but should not lead to net gains in the number of staff positions;
- There is currently some advocacy work by planners that might be taken on by this position;
- Would prefer to spend the money on training staff and trustees;
- Should we review our committee structure and how it could be more effective; and
- There is a link where First Nations could be an ally in combatting marine threats and providing weight to our concerns.

There was also discussion about the proposal to revert the Southern Team Planner 1 position, which has been temporary, back to a permanent position.

The meeting recessed at 3:02 p.m. and reconvened at 3:23 p.m.

Public feedback on the budget was reviewed. Suggestions for amendment to the budget were then considered.

**TC-2016-001**

**MOVED by Trustee Middleton, SECONDED by Trustee Scholefield,**

that Trust Council approve a budget of \$82,430 to be split between a marine resource planning consultant and a First Nations governance consultant and these contracts replace the proposed intergovernmental policy advisor position.

There was debate on the motion.

The question on the motion was then called,

**DEFEATED**

**Trustees Middleton, Scholefield and Morse In Favour**

**TC-2016-002**

**MOVED by Trustee Critchley, SECONDED by Trustee Middleton,**

that Trust Council include in the budget an item of \$15,000 to fund a select committee to make recommendations to Trust Council about how to increase the effectiveness of the Islands Trust at responding to issues through its committee system.

During discussion it was suggested that the proposal needs more analysis and that this could be a project for Trust Programs Committee.

The question on the motion was then called,

**DEFEATED**

**Trustees Middleton, Critchley, Fast, Grams and Dodds In Favour**

**TC-2016-003**

**MOVED by Trustee Crumblehulme, SECONDED by Trustee Dodds,**

that the budget be amended to roll over the balance of \$50,000 Enduring Relationships with First Nations.

**DEFEATED**

**Trustees Grams, Dodds and Crumblehulme In Favour**

**TC-2016-004**

**MOVED by Trustee Brent, SECONDED by Trustee Mamoser,**

that Islands Trust Council approve the addition of a proposed temporary Senior Intergovernmental Policy Advisor provided that this position does not result in an increase in full time equivalents above current levels beyond the two year temporary term envisaged in the proposal.

During debate it was noted that:

- the work of the proposed position responds to public needs;
- the proposed position has been supported by Trust Council committees;
- Islands Trust needs the capacity to do the work directed by the *Islands Trust Act*;
- when we take on new things we should give up something else; and
- there is concern about increasing the burden on taxpayers.

There was discussion about the report in the June 2012 Trust Council agenda re: proposed First Nations advisor position and Director of Trust Area Services, Lisa Gordon, agreed to send Trustees a link to the report.

The question on the motion was then called,

**CARRIED**  
**Trustee Scholefield Opposed**

**TC-2016-005**

**MOVED by Trustee Brent, SECONDED by Trustee Peterson,**

that trustees forego their Consumer Price Index increase for the 2016/17 fiscal year.

There was a question about what would happen next year if Trust Council voted to forego the increase this year. Director of Administrative Services, Cindy Shelest, responded that the remuneration bylaw would not require amendment to accommodate this proposal. There was a request for a schedule to be included in the budget document in future years to lay out trustee remuneration and it was suggested that the Financial Planning Committee could consider this.

The question on the motion was then called,

**DEFEATED**  
**Trustees Brent, Peterson and McConchie In Favour**

**MEETING OPTIONS (2)**

**Electronic Meetings**

Legislative Services Manager, Carmen Thiel, presented various points regarding electronic meetings and electronic participation which Trust Council could consider if it wishes to amend its procedure bylaw to allow for electronic participation at meetings.

A discussion period included the following topics:

- should include benefit for the public and increased accessibility to Trust Council;
- hold special electronic meetings for items requiring discussion and debate, where they would otherwise be done through Resolution Without Meeting;
- mixed meetings, where members participate both in person and electronically can be challenging and should be treated with more care and resources/training and technical support;
- meetings should be either entirely in person or entirely electronic;
- electronic meetings can be effectively chaired whether the chairperson attends in person or remotely;
- keep electronic Trust Council meetings to a minimum; interpersonal connection and going to different island communities are important; and

- electronic participation would allow flexibility for anyone who could not attend a Trust Council meeting in person.

## **Trust Council Meeting and Agenda Structure**

CAO Russ Hotsenpiller outlined issues that have been identified for review regarding the structure and format of Trust Council meeting agendas.

Trustee input regarding agendas included the following:

- Have one consolidated sequential agenda as opposed to a decision and information item agenda and a separate sessions agenda;
- Incorporate opportunities for brainstorming and creative discussion;
- Continuous learning items could be web based or placed at the end of an agenda; one page distilled reports are needed for decision items;
- Put delegations and town hall at the beginning of the meeting, followed by trustee roundtable and finish day one with a key presentation; devote day two to business items and finish with continuous learning sessions at the end of the meeting in case they are redundant for long time trustees; and
- Schedule a tour on each island during Trust Council meetings and look for presentations on interesting things about each island.

CAO Russ Hotsenpiller recommended that Trust Council leave this topic for consideration by Executive Committee, based on the suggestions made today and indicated that some of these options could be implemented if Executive Committee so decides.

Chair Luckham announced that Trustee McConchie has resigned from the Trust Programs Committee (TPC) to focus on other work at the Islands Trust. The Chair thanked Trustee McConchie for his work on TPC and asked for expressions of interest from trustees for the vacant seat on the committee. He noted that if nobody comes forward he will not be making an appointment to TPC, to be ratified by Trust Council.

The meeting recessed at 5:30 p.m.

## **WEDNESDAY, MARCH 23, 2016**

The meeting reconvened at 8:30 a.m. Twenty-three trustees were in attendance. Trustees absent: Alex Allen, Hornby, George Harris, Galiano and Ken Hunter, Thetis.

## **DECISION AND INFORMATION ITEMS (3)**

### **1. GENERAL**

#### **1.1 Resolutions Without Meeting – None.**

#### **1.2 December 2015 Trust Council Meeting Draft Minutes – *Adoption by General Consent***

Chair Luckham asked if there were any amendments to the minutes prior to adoption.

The following amendments were proposed:

- that the first paragraph under agenda item 2016-17 DRAFT BUDGET on page 12 of the minutes be amended to read:  
“Trustee Grove introduced the draft 2016-17 budget noting that a zero percent increase in revenues derived from property taxes over last fiscal year is recommended”; and

- that Resolution TC-2015-145 on page 12 of the minutes be amended by deleting the words “office relocation” and replacing them with the words “Select Committee for Review of Victoria Office Location”.

**By general consent** the minutes of December 8-10, 2015 were adopted as amended.

### **1.3 Trust Council Follow-Up Action List**

Provided for information.

## **2. EXECUTIVE**

### **2.1 Chief Administrative Officer’s Report**

Provided for information.

Chair Luckham welcomed John Rampanen, facilitator for the First Nations session to be held later in the day. He also acknowledged past Trustee Louise Bell from Denman Island who was in the visitors’ gallery. Vice Chair Busheikin introduced past Trustee Roxanna Mandryk from Denman Island.

### **2.2 Executive Committee Work Program Report**

The top three priorities in the work program were: 1. Governance, Policy, Strategic Planning, Trust Council; 2. Communications, Advocacy, Policy Statement, Interagency and Public Relations; and 3. Organizational Improvements.

#### **TC-2016-006**

**MOVED by Trustee Busheikin, SECONDED by Trustee Brent,**

that the Islands Trust Council approve the top priorities of the Executive Committee Work Program Report.

**CARRIED**

### **2.3 Continuous Learning Plan**

In reviewing the continuous learning plan, the following comments were made:

- Broaden effective communications and social media topic to include best practices around electronic communications, email management, Freedom of Information, and clarity on when trustees are copied on responses to constituents;
- Deliver continuous learning sessions by webinar;
- Focus advocacy on local trust committees instead of it always appearing at Executive Committee;
- Expand learning on marine issues;
- Presentation by Ombudsperson’s Office about fair process for bylaw enforcement;
- San Juan County has again invited southern Gulf Islands trustees and regional directors to a meeting on April 29<sup>th</sup>; concerned about a north south divide in the islands; and
- San Juan County meeting should be a low priority when there are other higher priorities.

CAO Hotsenpiller advised that the Governance/Staff Relations topic is intended to reflect on roles to ensure that staff is not getting into governance issues and vice versa.

The meeting recessed at 9:15 a.m. and reconvened at 9:45 a.m.

## **FIRST NATIONS (4)**

Chair Luckham introduced facilitator *naas?atuk* - John Rampanen (Nuu-chah-nulth Nation – west coast of Vancouver Island and northern Washington state) from Ahousat, who gave a presentation on *Working Across Cultures: Building Cultural Bridges and Exploring Indigenous Governance Systems*. Topics covered in the presentation included: indigenous governance systems, including hereditary roles and responsibilities; Nuu-chah-nulth spirituality; First Nations history including the pre-colonial era, the process and effects of colonization; decolonization; symbolic versus action oriented reconciliation; and recommended/potential steps to cultural bridge building. In closing John Rampanen thanked Trust Council for the opportunity to make the presentation.

On behalf of Trust Council Chair Luckham thanked John Rampanen for his presentation. The meeting recessed at Noon and reconvened at 12:47 p.m.

## **COMMUNITY PRESENTATION (5)**

### **Hornby Island Residents' and Ratepayers' Association (HIRRA)**

Rob McCreary, president of HIRRA, gave an overview of the Association's work in administering funds provided through the Comox Valley Regional District. He explained that HIRRA manages funds which apply to a number of community services such as recycling and waste management, recreation, regional parks, roadside trails, fire protection, invasive plant control, cemetery stewards, fall fair and the community hall and commented that this is a powerful vehicle for community governance.

### **Hornby Island Community Economic Enhancement Corporation (HICEEC)**

John Heinegg (Chair) and Karen Ross (facilitator) of HICEEC provided background on the history, funding by taxation from Hornby Island through the Comox Valley Regional District (CVRD) and function of the organization through an agreement with CVRD. The action plan for 2015 was reviewed and the need for economic growth emphasized. Islands Trust was encouraged to look at the value taxpayers are getting for tax dollars especially in the event of Salt Spring Island incorporation. Ideas for stimulating the economy on Hornby Island included more affordable rental housing, expanding shoulder season for visitors, job creation, community garden project, and zoning tools to increase densities, e.g. need for in-law suites.

## **DELEGATIONS AND TOWN HALL (6)**

### **Gulf Islands Alliance re Marine Issues**

Roxanna Mandryk, Chair of the Gulf Islands Alliance, reiterated the Alliance's former request that the principle of the Public Trust Doctrine be recognized in the Islands Trust Policy Statement, to provide the framework and motivation to apply the best solutions to climate change. In addition, Trust Council was encouraged to examine its committee structure and effectiveness to address marine issues and threats and to support the proposed Intergovernmental Policy Advisory position.

### **Denman Island Forage Fish Group re marine issues**

Grant Scott and Dorrie Woodward showed examples of garbage collected during a beach cleanup effort on Denman Island and reported that 3 to 4 tonnes of mostly plastic from the shellfish industry is collected every year. Reference was made to the vital herring spawning and nursery grounds off the shores of Denman Island, which is part of the food web for all of Georgia Strait. It was stated that the new marine food web now includes micro plastics which are releasing contaminants into the food chain. It was further noted that the Denman shore has been identified as a micro plastic hotspot on the west coast. Trust Council was asked to use a precautionary approach and create a moratorium on proposed geoduck tenures until the dangers of micro plastics are recognized and the sources of plastics are regulated appropriately. Trust Council was also asked to advocate for ecosystem based management of shellfish aquaculture. In closing, the speakers expressed support for a dedicated marine committee of Trust Council and for the proposed new staff position.

### **The Association for Denman Island Marine Stewards (ADIMS) re marine issues**

Barbara Mills, representing ADIMS, reviewed the organization's advocacy for the inclusion of Baynes Sound and Lambert Channel as part of a Marine Protection Area (MPA). Islands Trust Council was asked to support ADIMS's efforts to have the federal government designate Baynes Sound, Lambert Channel, and the surrounding Trust Area waters a MPA as part of a greater network of MPAs in the Strait of Georgia. Trust Council was also encouraged to fund the proposed staff position and strike a marine committee to better preserve and protect the marine ecosystem before it degrades further.

### **Peter Lamb re Climate Change and 2016-17 Budget**

Peter Lamb pointed out that neither Trust Council's 2016/17 budget nor the strategic plan specifically mention climate change initiatives. He indicated that Islands Trust signed the B.C. Climate Action Charter in 2007 and reviewed a number of steps that were taken subsequent to that. Mr. Lamb recommended the following actions that Trust Council should take to effectively respond to the issue and to be a leader in giving climate change the note it deserves: establish a task force to review Trust wide climate action policies and initiatives to date and report progress to the June Trust Council meeting and the public; monitor greenhouse gas emission reductions and provide an update to the public on them; work with regional districts to co-ordinate and make progress on climate actions in the Trust Area; add climate change adaptation and mitigation to the strategic plan and task a committee to consider adding adaptation to droughts and sea level rise to the plan.

## **TOWN HALL**

Grant Scott, Chair of Conservancy Hornby Island, and a former salmon fisher, commented on aspects of the commercial herring fishery in Lambert Channel and Baynes Sound and described the fishing process. He referred to the Marine Conservation Zone around Hornby Island and questioned what that zone means and what Islands Trust can do to help the islands with this important fish. He acknowledged that marine matters are a complicated federal/provincial/Islands Trust responsibility and stated that Hornby Island supports Denman Island on what they are doing to advocate for improved marine species harvesting and processing.

It was agreed to consider item 8.4 following the Delegations and Town Hall sessions.

## **DECISION AND INFORMATION ITEMS (3) cont'd.**

### **8.4 Disposition of Delegations and Town Hall Requests – General Consent**

#### **TC-2016-007**

#### **MOVED by Trustee Law, SECONDED by Trustee Critchley,**

that Trust Council request Executive Committee to review legislative tools, programs and processes that could advance Islands Trust Policy Statement policies 3.4.2 and 3.4.6 to protect marine areas and protect and enhance populations of native marine species (including in the context of the federal government's goal of increasing the proportion of Canada's marine /coastal areas that are protected) to 5% by 2017 and 10% by 2020 and to report back to Trust Council by December 2016.

During discussion staff advised that the first job of the proposed Intergovernmental Policy Advisor position will be to evaluate all of the different legislative programs and processes of the various jurisdictions involved in marine areas to avoid duplication of information that other agencies already have. It was suggested that the Executive Committee could take the First Nations topic into consideration when working with the recommendation.

#### **TC-2016-008**

#### **MOVED by Trustee Grams, SECONDED by Trustee Crumblehulme,**

that the motion be amended to add the words "with recommendations" at the end.

**CARRIED**

The question on the motion, as amended, was then called,

**CARRIED**

**TC-2016-009**

**MOVED by Trustee Law, SECONDED by Trustee Busheikin,**

that Trust Council amend section 2.5 of its strategic plan to complete the tasks related to shellfish aquaculture in the 2016-17 fiscal year using the new capacity created by the Intergovernmental Policy Advisor position.

**CARRIED**

**Trustee Brent Opposed**

**By general consent** it was agreed to send letters of thanks to the delegations.

The meeting recessed at 2:25 p.m. and reconvened at 2:45 p.m.

**2.4 Strategic Plan Update**

Provided for information. CAO Hotsenpiller discussed the opportunity for reflection on the plan to be more organizational and simple and focus more on strategic goals and simplifying the associated activities.

Trustee McConchie pointed out that South Pender Island Local Trust Committee's review of its Land Use Bylaw is not mentioned under Community Highlights on page 31.

It was agreed to move the Islands Trust Transition Plan session ahead of item 2.5

**ISLANDS TRUST TRANSITION PLAN (7)**

CAO Hotsenpiller spoke to the Islands Trust transition plan on how Islands Trust would adapt to changing circumstances if there were an affirmative vote on Salt Spring Island to incorporate as an island municipality. He noted that there has been a change in the schedule to complete the incorporation study because the Incorporation Study Committee needs more information on road condition assessment before moving forward. It was indicated that the Committee has received an additional \$135,000 for additional study related to roads and the final study is now due November 30, 2016.

There was general discussion about the longer term adaptation strategy; the Ministry of Community, Sport and Cultural Development's request that Islands Trust prepare a transition plan by June 2016 to give the public ample information prior to a potential incorporation vote; pursuing funding from the Ministry to assist Islands Trust in developing the plan and adaptation strategy; and the importance of communications with the public and trustees throughout the process.

**DECISION AND INFORMATION ITEMS (3) cont'd.**

**2.5 Islands Trust Transition Plan**

**TC-2016-010**

**MOVED by Trustee Grams, SECONDED by Trustee Morrison,**

that Section 7.2.1 of the Islands Trust Strategic Plan 2014-2018 regarding the schedule of delivery for the Islands Trust Transition Plan, is amended from March 2016 to June 2016.

**CARRIED**

### 3. LOCAL PLANNING

#### 3.1 Director of Local Planning Services Report

Provided for information.

#### 3.2 Local Planning Committee Work Program Report

The committee's top three priorities outlined in the report were: 1. Community Housing Needs; 2. Shoreline Marine Planning; and 3. Appropriate Economic Development.

There was general discussion about the priority items listed in the report and that they will be worked on sequentially rather than all at once.

##### **TC-2016-011**

**MOVED by Trustee Brent, SECONDED by Trustee Peterson,**

that the Islands Trust Council approve the top priorities of the Local Planning Committee Work Program Report.

**CARRIED**

#### 3.3 Development Area Information Bylaw for the Ballenas – Winchelsea

##### **TC-2016-012**

**MOVED by Trustee Busheikin, SECONDED by Trustee Crumblehulme,**

that Trust Council Bylaw No. 163, cited as "Executive Committee Acting as a Local Trust Committee (Ballenas – Winchelsea Islands) Development Approval Information Bylaw No. 163, 2016" be read a first time.

**CARRIED**

##### **TC-2016-013**

**MOVED by Trustee Morrison, SECONDED by Trustee Busheikin,**

that Trust Council Bylaw No. 163, cited as "Executive Committee Acting as a Local Trust Committee (Ballenas – Winchelsea Islands) Development Approval Information Bylaw No. 163, 2016" be read a second time.

**CARRIED**

##### **TC-2016-014**

**MOVED by Trustee Grams, SECONDED by Trustee Masselink,**

that Trust Council Bylaw No. 163, cited as "Executive Committee Acting as a Local Trust Committee (Ballenas – Winchelsea Islands) Development Approval Information Bylaw No. 163, 2016" be read a third time.

**CARRIED**

#### 3.4 Local Planning Committee - Community Housing Forum

Trust Council was briefed on a "Community Housing Forum", hosted by the Local Planning Committee, to be held at the Ocean Front Suites at Cowichan Bay on June 13, 2016. The forum will bring islanders together and use a Trust-wide lens to address housing challenges and solutions in island communities within the Trust Area.

During discussion there were questions about the form of reporting that would come out of the forum; whether the Affordable Housing Toolkit will be given to attendees and the selection process for invitations.

### 3.5 Concerning Land Use Consultation for Radio Communications Utilities

**TC-2016-015**

**MOVED by Trustee Brent, SECONDED by Trustee Peterson,**  
that the Islands Trust Council request the Local Planning Committee to make recommendations on policy that includes public consultation procedures and development guidelines for the siting and design of antenna systems, which may then be adapted and implemented by local trust committees.

**CARRIED**

## 4. ORGANIZATIONAL/FINANCE

### 4.1 Director of Administrative Services Report

Provided for information.

### 4.2 Financial Planning Committee Work Program Report

The top three priorities of the committee's work program were noted as: 1. Finalize the 2016/17 Budget; 2. Conduct the 2015/16 Year End Audit; and 3. Complete the 2015/16 Allocated Financial Statements.

**TC-2016-016**

**MOVED by Trustee Grove, SECONDED by Trustee Brent,**  
that the Islands Trust Council approve the top priorities of the Financial Planning Committee Work Program Report.

**CARRIED**

### 4.3 December 31, 2015 Quarterly Financial Statement

**TC-2016-017**

**MOVED by Trustee Grove, SECONDED by Trustee Middleton,**  
that the Islands Trust Council approve the December 31, 2015 Quarterly Financial Report as presented.

**CARRIED**

### 4.4 Financial Forecast for March 31, 2016 Year End Updated With December 2015 Actual Results

Provided for information.

### 4.5 Revenue Anticipation Borrowing Bylaw No. 164

**TC-2016-018**

**MOVED by Trustee Grove, SECONDED by Trustee Grams,**  
that Islands Trust Council Bylaw 164, cited as "Revenue Anticipation Borrowing Bylaw 2016/17" be read a first time.

**CARRIED**

**TC-2016-019**

**MOVED by Trustee Grove, SECONDED by Trustee Crumblehulme,**  
that Islands Trust Council Bylaw 164, cited as "Revenue Anticipation Borrowing Bylaw 2016/17" be read a second time.

**CARRIED**

**TC-2016-020**

**MOVED by Trustee Grove, SECONDED by Trustee Masselink,**  
that Islands Trust Council Bylaw 164, cited as “Revenue Anticipation Borrowing Bylaw 2016/17” be read a third time.

**CARRIED**

**TC-2016-021**

**MOVED by Trustee Grove, SECONDED by Trustee Morse,**  
that Islands Trust Council Bylaw 164, cited as “Revenue Anticipation Borrowing Bylaw 2016/17” be forwarded to the Minister of Community, Sport and Cultural Development for approval consideration.

**CARRIED**

**4.6 2016/2017 Financial Plan Bylaw No. 165**

**TC-2016-022**

**MOVED by Trustee Grove, SECONDED by Trustee Brent,**  
that Islands Trust Council Bylaw 165, cited as “Financial Plan Bylaw, 2016/17” be read a first time.

**CARRIED**

**TC-2016-023**

**MOVED by Trustee Grove, SECONDED by Trustee Masselink,**  
that Islands Trust Council Bylaw 165, cited as “Financial Plan Bylaw, 2016/17” be read a second time.

**CARRIED**

**TC-2016-024**

**MOVED by Trustee Grove, SECONDED by Trustee Stamford,**  
that Islands Trust Council Bylaw 165, cited as “Financial Plan Bylaw, 2016/17” be read a third time.

**CARRIED**

**TC-2016-025**

**MOVED by Trustee Grove, SECONDED by Trustee Law,**  
that Islands Trust Council Bylaw 164, cited as “Financial Plan Bylaw, 2016/17” be forwarded to the Minister of Community, Sport and Cultural Development for approval consideration.

**CARRIED**

**5. TRUST AREA SERVICES**

**5.1 Director of Trust Area Services Report**

Provided for information. Trustees expressed concerns about industrialization in the Trust Area which puts pressure on Islands Trust to respond to all the issues arising. It was noted that there is an expectation that Islands Trust should bring these matters to the attention of other agencies despite Islands Trust’s limited capacity to deal with all of the issues.

**5.2 Trust Programs Committee Work Program Report**

The top three priorities noted were: 1. Review the Islands Trust Policy Statement; 2. Amend Crown Land Cooperation Agreements; and 3. Protect Quality and Quantity of Water Resources.

**TC-2016-026**

**MOVED by Trustee Masselink, SECONDED by Trustee O’Sullivan,**  
that the Islands Trust Council approve the top priorities of the Trust Programs Committee Work Program Report.

**CARRIED**

### 5.3 Trust Fund Board Report

Provided for information. Trustee Law reviewed highlights of the report noting that the term of Julie Glover on the Trust Fund Board has expired and Dereck Atha's term expires this year. He stated that the Board is excited about a significant land acquisition on Thetis Island. He also indicated that he is looking for feedback from trustees on information he is providing in his report to local trust committees.

### 5.4 Legislative Monitoring Report

Provided for information.

There was a request to update the list of Islands Trust signatories to the Coastal Douglas-fir and Associated Ecosystems Conservation Partnership (page 126) to include the Galiano Island Local Trust Committee (LTC). Director of Trust Area Services, Lisa Gordon, agreed to add Galiano Island LTC to the list.

Reference was made to B.C. legislation which may affect aquaculture under the protections of the right to farm. A Comox Valley Regional District group is seeking to provide input and express concerns to a provincial review board working on code of conduct/farm practices for aquaculture. It was further noted that federal acts such as the *Species at Risk Act* take precedence over the *B.C. Fisheries Act* and other provincial acts in relation to aquaculture. It was announced that there is an upcoming joint meeting between the Executive Committee and the Trust Fund Board to discuss species at risk with federal employees.

### 5.5 Particularly Sensitive Sea Area Designation for the Salish Sea

#### TC-2016-027

#### **MOVED by Trustee McConchie, SECONDED by Trustee Busheikin,**

that Trust Council support the Salish Sea Particularly Sensitive Sea Area nomination process by co-sponsoring an Associated Protective Measures workshop in Vancouver in June 2016 and by directing the Chair to send a letter of support to the federal Minister of Transport.

**CARRIED**

### 5.6 Amendments to Policy Statement Policies

#### TC-2016-028

#### **MOVED by Trustee Rogers, SECONDED by Trustee Masselink,**

that the Islands Trust Council replace "Policy 1.2.i Policy Statement Amendment Policy" dated March 6, 1998 with "Policy 1.2.i Policy Statement Amendment Policy" dated March 23, 2016.

**CARRIED**

#### TC-2016-029

#### **MOVED by Trustee Rogers, SECONDED by Trustee Masselink,**

that the Islands Trust Council replace "Policy 1.3.i Policy Statement Implementation Policy" dated June 16, 2005 with "Policy 1.3.i Policy Statement Implementation Policy" dated March 23, 2016.

**CARRIED**

#### TC-2016-030

#### **MOVED by Trustee Rogers, SECONDED by Trustee Masselink,**

that the Islands Trust Council rescind Procedure 1.3.ii Policy Statement Topic Review Framework dated March 10, 2005.

**CARRIED**

**TC-2016-031**

**MOVED by Trustee Rogers, SECONDED by Trustee Masselink,**

that the Islands Trust Council direct staff to draft changes to the Policy 2.4.vi Executive Committee Legislative Role and the Policy 5.7.i Bylaw Checklists to remove reference to the Council Commitments and Recommendations Checklist.

**CARRIED**

**6. STRATEGIC PLAN AMENDMENTS – None**

**7. CORRESPONDENCE – None**

**8. SUMMARY/UPDATES**

**8.1 Trustee Updates**

**8.1.1 BC Ferries**

The following update was provided:

- New ferry builds will not have to pay duty under the recent federal budget;
- Colin Palmer from Powell River Regional District, and Chair of the Coastal Regional District Chairs' group, is trying to put together a working group to meet with BC Ferries and provincial ministry staff to work through individual aspects and concerns regarding coastal ferries. It was confirmed that Trustee Grams will be part of that group;
- The Denman cable ferry has been running for 3-4 weeks; it has periodically been breaking down and the previous ferry has taken over during those times; it is hoped that this is part of start-up of a new ferry.

**8.1.2 First Nations**

Trustees reported on activities with First Nations in their Local Trust Areas:

- Next Thursday the Gambier Island Local Trust Committee is hosting a community forum with Squamish First Nation and is looking forward to having them for lunch. The community is invited for a social meet and greet;
- Denman and Hornby Island Local Trust Committee had a getting to know you meeting with the new council at K'omoks First Nation and enjoyed food together. They have engaged an archaeologist to compile the history of the Nation re historical use and occupation;
- Thetis Island Local Trust Committee was successful in being awarded funding to invite Penelakut and Lyackson First Nations to an event, however the LTC did not pursue this initiative due to organizational hurdles;
- Salt Spring Island Local Trust Committee awarded a contract to consultants to assess First Nations archaeological sites, primarily on the Salt Spring Island foreshore, with a view to protection. First Nations in the Local Trust Area were invited to meet with the Local Trust Committee to discuss issues of mutual interest. Cowichan Tribes met with the Local Trust Committee and suggested a moratorium on further docks on the foreshore of Sansum Narrows and discussed potential locations of appropriate marine shellfish harvesting areas. It was noted that the First Nations will need to approach the Province on these matters as well.

**8.1.3 Gulf Islands National Park Reserve Advisory Committee (D. Masselink)**

Trustee Masselink stated that the February committee meeting was cancelled. He advised that he sent a letter to the superintendent and staff, the CRD director and a community representative indicating a strong desire to be engaged with the parks advisory board and

issues around national marine conservation areas and to make the committee more effective.

#### **8.1.4 Salt Spring Island Water Protection Authority (SWIPPA) - (G. Grams)**

Trustee Grams reported that additional resources have been provided to SWIPPA from the Ministry of Forests, Lands and Natural Resource Operations re aquifers and dry water investigations and give more ready access to their data bases.

#### **8.1.5 Howe Sound Community Forum**

It was reported that the next forum will be held on April 29<sup>th</sup> on Gambier Island, to be attended by 70 – 80 local government officials, several MLAs and community members. The focus of discussion will be: Woodfibre LNG approval by the Federal Government; Provincial Government plan to expand Halkett Bay Marine Park; protection of glass sponge reefs; and the fixed link study for the Sunshine Coast. It was noted that Bowen and Gambier trustees will attend, along with CAO Hotsenpiller and Policy Advisor Clare Frater.

#### **8.1.6 Update from Select Committee re location of Victoria Office (B. McConchie)**

Trustee McConchie referred to a report on the select committee which was forwarded to trustees on Monday. He indicated that the committee will further develop processes at its May meeting. It was also reported that at this time it is too soon for the committee to make a recommendation to Trust Council.

The meeting recessed at 5:05 p.m.

### **THURSDAY, MARCH 24, 2016**

The meeting reconvened at 8:30 a.m. Twenty-two trustees were in attendance. Trustees absent: Alex Allen, Hornby, George Harris, Galiano, Ken Hunter, Thetis and Wendy Scholefield, South Pender.

### **CLOSED MEETING (8)**

#### **TC-2016-032**

#### **MOVED by Trustee Morrison, SECONDED by Trustee Peterson,**

that the Islands Trust Council meeting be closed to the public subject to Sections 90(1)(c), (g) and (i) of the *Community Charter* in order to consider matters related to:

- labour relations or other employee relations;
  - litigation affecting the Islands Trust,
  - receipt of advice that is subject to solicitor-client privilege; and
- that CAO Russ Hotsenpiller be invited to attend the entire meeting and other Islands Trust staff be invited to attend Part 2 of the meeting.

**CARRIED**

The meeting closed to the public at 8:31 a.m. and reopened to the public at 9:09 a.m.

## DECISION AND INFORMATION ITEMS (3) cont'd.

### 9. NEW BUSINESS

#### 9.1 Amendment to Bylaw 165 "Financial Plan Bylaw, 2016/17"

Director of Administrative Services, Cindy Shelest, explained that an error had been detected in Schedule A attached to Bylaw 165 "Financial Plan Bylaw, 2016/17", which was given first through third readings yesterday.

##### TC-2016-033

**MOVED by Trustee Grove, SECONDED by Trustee Morse,**  
that third reading of Islands Trust Council Bylaw 165, cited as "Financial Plan Bylaw, 2016/17"  
be rescinded.

**CARRIED**

##### TC-2016-034

**MOVED by Trustee Grove, SECONDED by Trustee Morse,**  
that Schedule A to Islands Trust Council Bylaw 165, cited as "Financial Plan Bylaw, 2016/17"  
be deleted and replaced with a new Schedule A.

**CARRIED**

##### TC-2016-035

**MOVED by Trustee Grove, SECONDED by Trustee Peterson,**  
that Islands Trust Council Bylaw 165, cited as "Financial Plan Bylaw, 2016/17" be read a third  
time as amended.

**CARRIED**

#### 9.2 Appointment to Trust Programs Committee

##### TC-2016-036

**MOVED by Trustee Crumblehulme, SECONDED by Trustee Busheikin,**  
that Trustee Grove be appointed to the Trust Programs Committee to replace Trustee  
McConchie who has resigned.

Trustee Grove rescinded his offer of service with the understanding that he attend Trust Programs Committee meetings during consideration of the visioning exercise.

With the agreement of the Mover and Seconder the motion was

**WITHDRAWN**

It was suggested that in future when there is a Council Committee vacancy, the Chair send an email to trustees calling for an expression of interest and ask that trustees indicate their interest by return email.

#### 8.2 Priorities Chart

**By general consent** the Islands Trust Council priorities chart was received for information.

#### 8.3 Proposed June 2016 Trust Council Agenda Program – Information

Provided for information.

**10. NEXT MEETING – June 14-16, 2016 North Pender Island**

Trustee Dodds left the meeting at 9:25 a.m.

**TRUSTEE ROUNDTABLE (9)** - Trustees participated in a roundtable session to discuss common issues, concerns and successes.

Trustee Brent left the meeting at 9:31 a.m.

**11. ADJOURNMENT**

**By general consent** the meeting adjourned at 10:30 a.m.

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Peter Luckham, Chair, Islands Trust Council

CERTIFIED CORRECT

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Carmen Thiel, Recorder and Corporate Secretary