



Islands Trust

# Trust Programs Committee Minutes of Regular Meeting

**Date of Meeting:** Tuesday, February 17, 2015

**Location:** Regional District of Nanaimo, 6300 Hammond Bay Road

**Members Present:** David Critchley, Denman Island Local Trustee  
Brian Crumblehulme, Mayne Island Local Trustee  
Tony Law, Hornby Island Local Trustee  
Peter Luckham, Islands Trust Chair (ex officio)  
Derek Masselink, North Pender Island Local Trustee  
Bruce McConchie, South Pender Island Local Trustee  
Heather Nicholas, Gabriola Island Local Trustee  
Dan Rogers, Gambier Island Local Trustee

**Regrets:** Sue Ellen Fast, Bowen Island Local Trustee  
George Grams, Salt Spring Island Local Trustee (EC Rep)

**Staff Present:** Lisa Gordon, Director, Trust Area Services  
Clare Frater, Policy Advisor – Recorder

**Media and Others Present:** None

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**1. CALL TO ORDER**

The meeting was called to order at 12:30 pm.

**2. ROUNDTABLE**

The committee members discussed their interest in serving on Trust Programs Committee and their hopes for the 2014-2018 term.

**3. ELECTIONS**

**3.1 Election of Chair**

The Director of Trust Area Services called for nominations for the position of Chair.

Nominated: Trustee Derek Masselink

Elected by Acclamation: Trustee Derek Masselink

**3.2 Election of Vice Chair**

The Director of Trust Area Services called for nominations for the position of Vice-Chair.

Nominated: Trustee Brian Crumblehulme

Elected by Acclamation: Trustee Brian Crumblehulme

### **3.3 Appointment of representative to Financial Planning Committee**

Trustee Derek Masselink will serve as the Trust Program Committee representative on the Islands Trust Financial Planning Committee for the 2014-2018 term.

## **4. APPROVAL OF AGENDA**

### **TPC-2015-01**

**It was MOVED and SECONDED,**

That the Trust Programs Committee February 17, 2015 agenda be approved as amended to add item 8.1 Islands Trust bodies (LTCs and Council) jurisdiction over marine areas.

**CARRIED**

## **5. ORIENTATION**

### **5.1 Terms of Reference/Council Policy**

The Director reviewed the Trust Programs Committee's Terms of Reference and advised the committee that if the committee wishes to amend the committee's Terms of Reference, the committee should seek Trust Council's support to do so through the Work Program report.

### **5.2 Strategic Plan and the Trust Programs Committee**

The Director described that the Trust Programs Committee will have input into the draft Trust Council Strategic Plan in May 2015 and again in August 2015.

### **5.3 Getting items onto the Trust Programs Committee agenda**

The Director described the process for developing the Trust Programs Committee agenda.

### **5.4 Trust Programs Committee Work Program Format**

The Director described the purpose and format of the Trust Programs Committee Work Program report to Trust Council.

### **5.5 Staff Resources**

The Director explained that the Director of Trust Area Services and Policy Advisor are the main support staff to the Committee, and that the Communications Specialist will have a role in community engagement initiatives as needed.

### **5.6 Draft – Trust Programs Committee toolkit**

The Director welcomed comments on the draft toolkit and proposed that Trust Programs Committee could approve the document at the May 2015 meeting.

**By General Consent,** the Trust Programs Committee requested staff to include the Trust Programs Committee toolkit review and amendments on the Follow-up Action List as an ongoing item.

## **5.7 2011 – 2014 TPC Chair Report to the Incoming TPC**

The committee discussed the report from the former Trust Programs Committee Chair. Committee members discussed concerns about advocacy capacity and effectiveness and expressed an interest in learning about Policy Statement amendment policies and process options.

**By consent**, the Trust Programs Committee requested staff to distribute the Policy Statement Assessment Task Force report to committee members for their review and to add the topic to the May 2015 meeting agenda with information about updates since production of the 2011 report.

The Trust Programs Committee discussed whether to approve meeting minutes by Resolution Without Meeting as a method to increase transparency and increase public engagement. Staff advised that approving meetings by Resolution Without Meeting requires increased administrative effort.

### **TPC-2015-02**

#### **It was MOVED and SECONDED,**

That the Trust Programs Committee request staff to provide the Follow-Up Action List to members of the committee as soon as possible after each meeting and look into ways to make it available on the website within 10 working days.

**CARRIED**

The Chair encouraged committee members to circulate the meeting minutes to interested community members.

## **6. ADOPTION OF MINUTES/COORDINATION**

### **6.1 Resolutions Without Meeting – RWM-01-2014**

The Resolution with Meeting was provided for information.

### **6.2 Minutes of Meeting - August 11, 2014 Minutes**

The minutes of August 11, 2014 were provided for information only. The minutes had already been adopted by a Resolution Without Meeting in order to complete this with the original committee members.

### **6.3 Follow-up Action List**

The Follow-Up Action List was provided for information and review. There was no discussion.

## **7. TRUST COUNCIL BUSINESS ITEMS**

### **7.1 Briefing – Community Stewardship Awards**

Staff described the steps to launch the program and explained how the nominees get recognized. Committee members discussed the value, the competitive nature and the

purpose of the awards program. Staff explained that the Trust Programs Committee could review the program at the August meeting.

## **7.2 Briefing – BC Ferries Advocacy**

Staff and committee members described the opportunities for focus on this topic for the next few months. Islands Trust Chair Peter Luckham provided an update on the February 16, 2015 meeting between the BC Ferry Commissioner and the Coastal Regional District Chairs group and a planned meeting with Minister Stone. The committee discussed that the BC Ferry Commissioner's review of BC Ferries management resulted from an Islands Trust request.

The committee discussed that it would be beneficial for the Province to analyze the financial, economic and social impacts of the 2014 service cuts to BC Ferries routes prior to establishing the next performance term contract.

### **TPC-2015-03**

#### **It was MOVED and SECONDED,**

That the Trust Programs Committee request the Executive Committee to continue seeking information about the effect of BC Ferries service cuts on ridership and cost savings and consider further advocacy if the service cuts have not achieved the desired goals or had negative consequences.

**CARRIED**

## **7.3 RFD – Crown Land Profile Project Charter – Discovery Phase**

The Director of Trust Area Services provided an overview of the Crown Land Profile project and the process for updating the Trust Council protocol agreements with the Ministry of Forest, Lands and Natural Resource Operations. The Director suggested that the Crown Land Profile project be paused until the protocol agreements on Crown Land are complete.

Committee members agreed about the importance of working constructively with the provincial government, First Nations and local trust committees as they amend their Official Community Plans.

### **TPC-2015-04**

#### **It was MOVED and SECONDED,**

That the Trust Programs Committee approve the Crown Land Profiles – Discovery Phase Project Charter, dated February 5, 2015, in principle but defer starting work until Trust Council clarifies its priorities.

**CARRIED**

Trustee McConchie left the meeting at 3:30 p.m.

## **7.4 Briefing – Indicator Program**

Staff and trustees discussed the range of indicators considered in the past. Staff advised that indicators will ideally relate to topics within the mandate and control of the Islands Trust and rely on existing data rather than generating new data.

## 8. NEW BUSINESS

### 8.1 Islands Trust bodies (LTCs and Council) jurisdiction over marine areas

Committee members discussed an interest in learning more about the local trust committee/island municipality and Trust Council jurisdiction over marine areas.

#### TPC-2015-05

**It was MOVED and SECONDED,**

That the Trust Programs Committee ask the Executive Committee to host a session at Trust Council to explain marine jurisdiction issues as soon as possible.

**CARRIED**

## 9. WORK PROGRAM

### 9.1 Trust Programs Committee Work Program Report

#### TPC-2015-06

**It was MOVED and SECONDED,**

That the Trust Programs Committee forward its work program to the Islands Trust Council with the top three items as amended:

1. Community Stewardship Awards
2. BC Ferries Advocacy
3. Amending Crown Land Cooperation Agreements

with two continuing items as follows: Vacant Crown Land Profiles (Discovery Phase) and Indicator Program.

**CARRIED**

## 10. NEXT MEETING

#### TPC-2015-07

**It was MOVED and SECONDED,**

That the Trust Programs Committee adopt the following meeting dates for 2015:

June 1, 2015 in Ladysmith

August 24, 2015 in Ladysmith

November 16, 2015 - location to be determined

**CARRIED**

**11. ADJOURNMENT**

The Trust Programs Committee meeting was adjourned at 3:55 p.m.

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**Derek Masselink, Chair**

**CERTIFIED CORRECT:**

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**Clare Frater, Recorder**