



# Trust Programs Committee Minutes of Electronic Meeting

**Date of Meeting:** Monday, August 22, 2016

**Location:** Islands Trust Victoria Boardroom  
200-1627 Fort Street, Victoria, BC

**Members Present:** Derek Masselink, North Pender Island Local Trustee (Chair)  
Brian Crumblehulme, Mayne Island Local Trustee (Vice Chair) (by phone)  
Tony Law, Hornby Island Local Trustee (by phone)  
Sue Ellen Fast, Bowen Island Municipal Trustee (by phone)  
Heather O'Sullivan, Gabriola Island Local Trustee (by phone)  
Dan Rogers, Gambier Island Local Trustee (by phone)  
George Grams, Salt Spring Island Local Trustee (by phone)  
David Critchley, Denman Island Local Trustee (by phone)

**Members Absent:** Peter Luckham, Islands Trust Chair (ex officio)

**Staff Present:** Russ Hotsenpiller, CAO  
Clare Frater, Policy Advisor  
Bhupinder Dulku, Co-op Student  
Robert Barlow, Recorder

**Media and Others Present:** None

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## 1. CALL TO ORDER

Chair Masselink called the meeting to order at 10:35 a.m.

## 2. APPROVAL OF AGENDA

### 2.1 Introduction of New Items

The following additions to agenda item 4.2 were presented for consideration:

1. State of the Islands Indicator Report 2016
2. Life on the Islands – Area Resident Survey

### 2.2 Approval of Agenda

**By general consent**, the agenda and addendum were approved.

### 3. ADOPTION OF MINUTES

#### 3.1 Minutes of Meeting

##### 3.1.1 May 16, 2016 TPC minutes

###### TPC-2016-014

It was **MOVED** and **SECONDED**,  
that the minutes of May 16, 2016, be adopted as presented.

**CARRIED**

#### 3.2 Follow Up Action List

The Follow-Up Action List was provided for information and review.

### 4. TRUST COUNCIL BUSINESS

#### 4.1 Crown Land Protocol Charter

Staff provided a verbal update and indicated the project is on track.

#### 4.2 Briefing – State of the Islands project

Staff provided a presentation about key project elements. Trustees asked questions about the project's progress and provided suggestions for additional indicators to be priorities, including seasonal population change and land conversion. Trust Program Committee members agreed to provide minor feedback on the draft report to staff after the meeting.

#### 4.3 Community Stewardship Award program review

###### TPC-2016-015

It was **MOVED** and **SECONDED**,

That the Trust Programs Committee directs staff to bring forward revisions to the Community Stewardship Award evaluation process to the next meeting of the Trust Programs Committee.

**CARRIED**

### 5. NEW BUSINESS

No new business.

**6. WORK PROGRAM**

**6.1 Trust Programs Committee Work Program Report**

**TPC-2016-016**

**It was MOVED and SECONDED,**

That the Trust Programs Committee directs staff to amend the Continuing Item section of the Work Program Report to provide more detail and to reflect ongoing work in policy review and to forward its work program to the Islands Trust Council as amended.

**CARRIED**

**7. NEXT MEETING – November 14, 2016, 10:45 am, Victoria – in person**

**7.1 2017 Proposed Dates**

**TPC-2016-017**

**It was MOVED and SECONDED,**

That the Trust Programs Committee adopts the 2017 meeting schedule as follows:

February 20, 2017

May 29, 2017

August 21, 2017

November 6, 2017

**CARRIED**

**8. ADJOURNMENT**

**By general consent** the meeting was adjourned at 2:00 p.m.

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**Derek Masselink, Chair**

**CERTIFIED CORRECT:**

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**Robert Barlow, Recorder**