



Trust Programs Committee Agenda

Date: Monday, April 16, 2018
Time: 10:30 am - 2:00 pm
Location: Hart Bradley Memorial Hall (Lion's Hall)
103 Bonnet Avenue, Salt Spring Island, BC

Pages

1. CALL TO ORDER
2. APPROVAL OF AGENDA
 - 2.1 Introduction of New Items
 - 2.2 Approval of Agenda
3. TOWN HALL AND QUESTIONS
4. ADOPTION OF MINUTES/COORDINATION
 - 4.1 Minutes of Meeting 2 - 5
 - 4.2 Follow Up Action List 6 - 7
5. BUSINESS
 - 5.1 Service Integration
6. NEW BUSINESS
7. NEXT MEETING - May 14, 2018, Nanaimo
8. ADJOURNMENT

*Approximate time is provided for the convenience of the public only and is subject to change without notice.



Trust Programs Committee Minutes of Regular Meeting

Date of Meeting:	Monday, February 19, 2018
Location:	Regional District of Nanaimo Meeting Room 6300 Hammond Avenue, Nanaimo, BC
Members Present:	Brian Crumblehulme, Mayne Island Local Trustee (Chair) Heather O’Sullivan, Gabriola Island Local Trustee (Vice Chair) David Critchley, Denman Island Local Trustee Sue Ellen Fast, Bowen Island Municipal Trustee (arrived 10:42 a.m.) George Grams, Salt Spring Island Local Trustee (EC Rep) Peter Grove, Salt Spring Island Local Trustee (left at 1:10 p.m.) Tony Law, Hornby Island Local Trustee Melanie Mamoser, Gabriola Island Local Trustee (left at 11:49 a.m.) Peter Luckham, Islands Trust Chair (ex officio)
Members Absent:	Dan Rogers, Gambier Island Local Trustee Paul Brent, Saturna Island Local Trustee
Staff Present:	Russ Hotsenpiller, Chief Administrative Officer (via phone) (left at 1:19 p.m.) Clare Frater, Director of Trust Area Services Karen Hurley, Senior Policy Advisor Robert Barlow, Recorder
Media and Others Present:	None

1. CALL TO ORDER

Chair Crumblehulme called the meeting to order at 10:34 a.m.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

None

2.2 Approval of Agenda

By **general consent** the agenda was approved as presented.

3. ADOPTION OF MINUTES

3.1 January 24, 2018 Minutes

By **general consent** the minutes were approved as presented.

3.2 Follow-up Action List

The Follow-up Action List was provided for information and review.

Chair Luckham reported on his February 12 and 13, 2018 trip to Ottawa to present to the Standing Committee on Transport, Infrastructure and Communities about Bill C-64 (*An Act respecting wrecks, abandoned, dilapidated or hazardous vessels and salvage operations.*) and to meet with various decision makers about anchorages and other concerns.

4. TRUST COUNCIL BUSINESS

4.1 List of service integration issues across of the Trust Area - Briefing

CAO Hotsenpiller presented the Briefing which identified a six step problem solving method and indicated that the project was at the initial stage of gathering information such as anecdotal reports of challenges. He also indicated that the list of service integration challenges has not been analyzed but there are some apparent themes.

Discussion ensued.

Chair Crumblehulme indicated that he would provide an informal report of the discussion to the upcoming Trust Council meeting and that staff are to identify a location and date for a further meeting of the Trust Programs Committee to continue the discussion.

5. BUSINESS

5.1 Trust Area Freshwater Sustainability Forum Project - Briefing

Director Frater presented the briefing, indicating that an email account has been created to receive input, freshwater@islandstrust.bc.ca, and that the Forum has been moved to World Water Day, March 22, 2018. Maximum capacity of the location will be determined and a corresponding number of invitations will be sent. Invitations will be sent to First Nations to discuss the spirit of water and to the provincial ministry staff to speak about the *BC Water Sustainability Act*. A suggestion was made to include Regional Districts in the invitations and to collate contact information for all groups participating in the forum.

5.2 Baynes Sound Lambert Channel Ecosystem Forum Update – Briefing

Senior Policy Advisor Hurley presented the briefing summarizing the latest activities involved in the Baynes Sound Lambert Channel Ecosystem project, including the establishment of an Advisory Committee and holding the Committee's first meeting January 23, 2018.

The initial meeting of the Advisory Committee went well. The committee provided direction to the co-leads to establish stronger connections with senior government staff, especially DFO.

The decision was made to hold the Forum at the Kingfisher Oceanside Resort May 22/23, 2018. The hope is that the number of participants is 30-40, with the budget permitting a one night overnight stay for 30.

Facilitation costs have been slightly higher than anticipated as reflected in the RFD for a budget increase. Hospitality costs have also been slightly higher than anticipated and these addition funds will be provided by WWF-Canada.

5.3 Baynes Sound/Lambert Channel Ecosystem Forum Project Charter Amendment - RFD

TPC-2018-004

It was MOVED and SECONDED,

that the Trust Programs Committee adopt the revised Baynes Sound / Lambert Channel Ecosystem Forum project charter, V 1.2, that reflects a project budget increase of \$3,000.

CARRIED

5.4 Indicator Program - Update

5.4.1 State of the Islands Project Update – Census Data - Briefing

Senior Policy Advisor Hurley presented the briefing. It was noted that there was no information for Bowen Island. Staff acknowledged that was an oversight. Trustees suggested additional information that might be of value for future reports, including number of properties by classification; number of developed and undeveloped lots; and, trends for BC and other regions for comparison.

5.5 Crown Land Agreement Project

Director Frater provided an update. Staff continue to work with partners towards an agreement.

6. NEW BUSINESS

6.1 Plastics in the Salish Sea – letter from Trustee Law to the Trust Programs Committee

Director Frater indicated that the Province has not provided their response yet to the Islands Trust resolution at the 2017 UBCM convention. It was noted that staff will likely be attending the upcoming Salish Sea Ecosystem Conference and that a review of the revisions to the *Fisheries Act* may best be done after the conference.

7. WORK PROGRAM

7.1 Trust Programs Committee Work Program Report

TPC-2018-005

It was MOVED and SECONDED,

that the Trust Programs Committee amend the project “Improve cooperation and integration with other levels of government” by adding a second descriptive point to reference the service integration working group, and to forward its work program to the Islands Trust Council as amended.

CARRIED

8. **NEXT MEETING – April 16, 2018, Salt Spring Island**

9. **ADJOURNMENT**

The Trust Programs Committee meeting was adjourned at 2:22 p.m.

Brian Crumblehulme, Chair

CERTIFIED CORRECT:

Robert Barlow, Recorder

DRAFT



Follow Up Action Report

Trust Programs Committee

29-Feb-2016

Activity	Responsibility	Target Date	Status
Implement Crown Land Protocol project charter V2, circulate past RFD to TPC members, keep charter on future agendas until project is complete and consider inventory of current referrals, if it helps demonstrate the need for updating the letter of understanding.	Clare Frater	14-Nov-2016	On Going
Implement the Water Conservation Advocacy and Education project charter V2.	Clare Frater	16-May-2016	On Going
Implement the State of the Islands Project, and return the project charter to TPC until project is complete.	Clare Frater	31-Aug-2016	On Going

06-Nov-2017

Activity	Responsibility	Target Date	Status
Implement Baynes Sound/Lambert Channel Forum Project Charter dated October 31, 2017, as amended.	Clare Frater	22-Nov-2017	On Going

24-Jan-2018

Activity	Responsibility	Target Date	Status
Staff to submit a Business Case to the Minister of Municipal Affairs and Housing for the use of \$125,000 for the improvement of the provision and integration of government services within the Trust Area.	Russ Hotsenpiller Clare Frater	19-Feb-2018	On Going
Implement the revised Freshwater Sustainability Forum project charter, V 1.2 that reflects the new freshwater forum date of March 22, 2018.	Clare Frater	19-Feb-2018	Done

Follow Up Action Report

19-Feb-2018

Activity	Responsibility	Target Date	Status
Staff to identify a location and date for a further meeting of the TPC to continue the discussion on service integration.	Clare Frater Jas Chonk	09-Mar-2018	Done
that the Trust Programs Committee adopt the revised Baynes Sound/Lambert Channel Ecosystem Forum project charter, V 1.2, that reflects a project budget increase of \$3,000.	Clare Frater Karen Hurley	28-Feb-2018	Done
that the Trust Programs Committee amend the project Improve cooperation and integration with other levels of government by adding a second descriptive point to reference the service integration working group, and to forward its work program to the Islands Trust Council as amended.	Clare Frater Jas Chonk	28-Feb-2018	Done