

## Hornby Island Local Trust Committee Policies & Standing Resolutions

No.	Meeting Date	Resolution No.	Issue	Policy
1.	January 27, 2017 September 28, 2018 November 6, 2020	HO-2017-011  See Resolution no. HO-2020-081-below	Enforcement actions against three specific properties for unlawful dwellings	<p><b>It was MOVED and SECONDED</b> that the Hornby Island Local Trust Committee <b>adopt the following Standing Resolution:</b></p> <ol style="list-style-type: none"> <li>1. That whereas the Hornby Island Local Trust Committee intends to facilitate a community process to review residential density to address community housing needs, which may result in amendments to the Official Community Plan and Land Use Bylaw, it is resolved that related enforcement actions against properties identified as:               <ol style="list-style-type: none"> <li>a) Lot B, Section 15, Hornby Island, Plan 24652 (1655 Central Road);</li> <li>b) Lot B, Section 6, Hornby Island, Plan 30442 (7205 Central Road); and</li> <li>c) Lot 6, Section 10, Hornby Island, Plan 26332 (2475 St. Johns Point Road) shall be held in abeyance;</li> </ol> </li> <li>2. That nothing in this enforcement policy should be interpreted as giving permission to any party to violate Hornby Island Land Use Bylaw No. 150 and the Hornby Island Local Trust Committee may change this policy at any time and may give direction to commence enforcement activities with respect to the identified properties at any time without notice; and</li> <li>3. That <b>unless the Hornby Island Local Trust Committee extends the effective period, this enforcement policy expires on October 31, 2020 or when the housing needs project is complete, whichever is the sooner.</b></li> </ol>
2.	August 3, 2018	HO-2018-044	Processing non-medical cannabis retail license applications	<p><b>It was MOVED and SECONDED,</b> that the Hornby Island Local Trust Committee adopt the following Standing Resolution with respect to the processing of non-medical cannabis retail license applications:</p> <ul style="list-style-type: none"> <li>• Proposed or amended licenses for non-medical cannabis retail establishments require an application to the Local Trust Committee.</li> <li>• The application process shall comprise a public consultation component, which includes at least one notification to neighbours, one public meeting, posting of public notices and one advertisement in a local periodical.</li> <li>• The public consultation process shall be determined by the Local Trust Committee after initial review of the proposal.</li> </ul>

No.	Meeting Date	Resolution No.	Issue	Policy
				<ul style="list-style-type: none"> <li>• However, as a minimum, the Local Trust Committee will mail or otherwise deliver a notice to all owners and residents of properties within a 500 metre radius of the subject property where the establishment is proposed at least 10 days before adoption of a resolution providing comment on the application. The required notice shall include the following information:               <ul style="list-style-type: none"> <li>○ Name of the applicant and a description of the proposal in general terms</li> <li>○ The location of the proposed establishment and the subject site</li> <li>○ The place where, and date and time when, both a public meeting will be held and a resolution of the Local Trust Committee considered.</li> <li>○ The name and contact information of the Islands Trust planning staff member who can provide copies of the proposed or amended license application</li> <li>○ How public comments may be submitted to the Local Trust Committee.</li> </ul> </li> </ul>
3.	January 25, 2019	HO-2019-007	Notices of intention to apply for a federal cannabis license	<p><b>It was MOVED and SECONDED,</b>            that the Hornby Island Local Trust Committee adopt the following standing resolution:            “That the Hornby Island Local Trust Committee request that Notices of Intention to Apply for a Federal Cannabis License be forwarded to the Local Trust Committee upon receipt by the Islands Trust.”</p>

No.	Meeting Date	Resolution No.	Issue	Policy
4.	May 24, 2019	HO-2019-038	First Nations Relationship Building	<p><b>It was MOVED and SECONDED,</b> that the Hornby Island Local Trust Committee adopt the following standing resolution with respect to First Nations in the Local Trust Area:</p> <p>Whereas the Local Trust Committee seeks to engage in Reconciliation with local First Nations, governments and the island community by honouring the Truth and Reconciliation Commission Calls to Action, United Nations Declaration on the Rights of Indigenous Peoples, Draft Principles that Guide the Province of British Columbia's Relationship with Indigenous Peoples, and Islands Trust First Nations Engagement Principles, the Local Trust Committee endeavours to:</p> <ol style="list-style-type: none"> <li>a) Annually, write a letter to First Nations, (re)introducing Trustees and staff and provide a schedule of known Local Trust Committee meetings for the upcoming year, as well as, provide an update of current projects and advocacy activities;</li> <li>b) For various Local Trust Committee meetings, invite elders from local First Nations to attend and provide a traditional welcome to the territory;</li> <li>c) Work with First Nation governments on cooperative initiatives, including and not limited to, language, place names, territorial acknowledgements, and community education on Coast Salish and local First Nations' cultural heritage and history;</li> <li>d) Work with First Nation governments on engagement principles for inclusive land use, marine use, and climate change planning; advocacy, protection and stewardship; and knowledge and information sharing protocols;</li> <li>e) Establish and maintain government-to-government dialogue with First Nations, now and into the future, based on respect and recognition of Aboriginal rights and title, treaty rights, and First Nations' traditional territories within the Islands Trust Area.</li> </ol>
5.	January 24, 2020	HO-2020-013	Bylaw Enforcement to undertake proactive enforcement of non-compliant STVRs	<p><b>It was MOVED and SECONDED,</b> that the Hornby Island Local Trust Committee adopt the following Standing Resolution:</p> <p>authorize proactive enforcement of the Hornby Island Land Use Bylaw No. 150 regulations for Vacation Home Rentals. Short Term Vacation Rentals that have one or more of the following characteristics, will be subject to proactive enforcement:</p> <ul style="list-style-type: none"> <li>• Non-compliant Short Term Vacation Rentals are advertised on the internet, newspapers or other media.</li> <li>• More than one dwelling on the lot is made available simultaneously for a Short Term Vacation Rental.</li> </ul>

No.	Meeting Date	Resolution No.	Issue	Policy
				<ul style="list-style-type: none"> <li>• While the property is rented, additional persons are staying in tents, trailers or recreational vehicles.</li> <li>• There are issues related to health and safety in accordance with the Land Use Bylaw.</li> <li>• There is more than one complaint from the immediate neighborhood (defined as being within 200 meters of the subject property) regarding issues related to the Short Term Vacation Rental, such as noise, parking congestion, more than one guest/party in a week, or too many people.</li> <li>• The residential dwelling being used as a Short Term Vacation Rental does not meet the following criteria for Short Term Vacation Rentals from the Hornby Island Official Community Plan Bylaw No. 149: <ul style="list-style-type: none"> <li>○ that the owner or tenant of the parcel is ordinarily resident on the property and the vacation home rental use is occurring during the temporary absence of the owner or tenant; or</li> <li>○ where the owner or residential tenant of the parcel resides seasonally in the dwelling and the vacation home rental use is occurring during the absence of the owner or tenant; or</li> <li>○ where the owner or residential tenant is residing in another lawful dwelling on the property while the vacation home rental is occurring.</li> </ul> </li> <li>• The Short Term Vacation Rental is not managed locally, or was purpose built to be a Short Term Vacation Rental.</li> <li>• A complaint is made by an official of a government regulatory body or the bylaw enforcement officer and it concerns overuse of water, inadequate septic capacity, or too many buildings on the property.</li> </ul>
6.	June 26, 2020	HO-2020-055	Standing Resolution regarding Restaurant Expansion during COVID Emergency Response - Staff Report	<p><b>It was MOVED and SECONDED,</b> that the Hornby Island Local Trust Committee adopt the following standing resolution:</p> <p>That the Hornby Island Local Trust Committee has no objection to Liquor and Cannabis Regulation Branch issuance of Temporary Expanded Service Area Authorizations for liquor primary and manufacturer licensees in the Hornby Island Local Trust Area.</p>
7.	November 6, 2020	HO-2020-074	Proactive Enforcement of Year-Around Unlawful Housing	<p><b>It was MOVED and SECONDED,</b> that the Hornby Island Local Trust Committee adopt the following Standing Resolution:</p> <p>That enforcement on unlawful permanent dwellings be deferred until such time that the Local Trust Committee can review the critical housing supply issue on Hornby Island or until December 31, 2021.</p>

No.	Meeting Date	Resolution No.	Issue	Policy
8.	November 6, 2020	HO-2020-081 See HO-2017-011 above	Enforcement actions against three specific properties for unlawful dwellings	<b>It was MOVED and SECONDED,</b> that the Hornby Island Local Trust Committee amend the expiration date of Standing Resolution No. HO-2017-011 to December 31, 2021.