



**EXECUTIVE COMMITTEE**  
**SPECIAL ELECTRONIC MEETING**

May 4, 2020

**To:** Peter Luckham, Dan Rogers, Laura Patrick, Sue Ellen Fast  
Russ Hotsenpiller

**From:** Lori Foster

**Re:** **EXECUTIVE COMMITTEE SPECIAL ELECTRONIC MEETING**  
**For the meeting of Wednesday, May 6, 2020**

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1. CALL TO ORDER
2. APPROVAL OF AGENDA
  - 2.1. Introduction of New Items
3. ROUND TABLE
4. BUSINESS ITEMS
  - 4.1 Electronic June Trust Council – RFD (documents pending)
  - 4.2 June Trust Council draft schedule (attached)
  - 4.3 EC May 13<sup>th</sup> draft agenda (attached)
5. NEW BUSINESS
6. ADJOURNMENT





# Executive Committee Agenda

Date: Wednesday, May 13, 2020  
Time: 3:00 am  
Location: Electronic meeting, Public venue  
Islands Trust  
200-1627 Fort Street  
Victoria, BC V8R 1H8

Pages

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
  - 2.1 Introduction of New Items
  - 2.2 Approval of Agenda
    - 2.2.1 Agenda Context Notes
3. **ADOPTION OF MINUTES**
  - 3.1 April 15th Special Electronic Meeting
  - 3.2 April 22nd Special Electronic Meeting
  - 3.3 April 29th Special Electronic Meeting
  - 3.4 May 6th Special Electronic Meeting
4. **FOLLOW UP ACTION LIST AND UPDATES**
  - 4.1 Follow Up Action List/Director/CAO Updates
  - 4.2 Local Trust Committee Chair Updates
  - 4.3 Islands Trust Conservancy Liaison Update
5. **BYLAWS FOR APPROVAL CONSIDERATION**
  - 5.1 South Pender Island Local Trust Committee Meeting Procedure Amendment Bylaw No. 118
6. **TRUST COUNCIL MEETING PREPARATION**
  - 6.1 Executive
    - 6.1.1 June Trust Council draft meeting schedule
    - 6.1.2 June Trust Council draft agenda
    - 6.1.3 Trust Council Follow-up Action List (FUAL)
    - 6.1.4 Trust Council RWM Report
    - 6.1.5 Trust Council March 10-12, 2020 draft minutes
    - 6.1.6 Trust Council April 20, 2020 draft minutes

- 6.1.7 Bylaw No. 180, "Islands Trust Council Meeting Procedures Bylaw, 2004, Amendment No. 5, 2020"
- 6.2 Local Planning Services
- 6.3 Administrative Services
- 6.4 Trust Area Services
- 7. EXECUTIVE COMMITTEE PROJECTS
  - 7.1 Trust Council Initiated
    - 7.1.1 Executive
    - 7.1.2 Trust Area Services
    - 7.1.3 Local Planning Services
    - 7.1.4 Administrative Services
  - 7.2 Executive Committee Initiated
    - 7.2.1 Executive
    - 7.2.2 Trust Area Services
    - 7.2.3 Local Planning Services
    - 7.2.4 Administrative Services
- 8. NEW BUSINESS
  - 8.1 Executive/Trust Council
  - 8.2 Trust Area Services
    - 8.2.1 LTC Chairs Report on Local Advocacy Topics
  - 8.3 Local Planning Services
    - 8.3.1 Request for EC Sponsorship of Development Application fee GB-RZ-2020.1 (Gabriola Housing Society)
  - 8.4 Administrative Services
- 9. CLOSED MEETING (if applicable)
 

That the meeting be closed to the public subject to Sections 90(1)(c)(g) and (i) of the Community Charter in order to consider matters related to employee relations, litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.
- 10. RISE AND REPORT DECISIONS FROM CLOSED MEETING (if applicable)
- 11. CORRESPONDENCE (for information unless raised for action)
  - 11.1 Vancouver Island Construction Association Re: Covid-19 and Construction dated April 20, 2020
- 12. WORK PROGRAM
  - 12.1 Review and amendment of current work program
 

Report updated April 15, 2020
- 13. NEXT MEETING
  - 13.1 EC June 13th draft agenda

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14. ADJOURNMENT

DRAFT