



## Executive Committee Minutes of Regular Meeting

**Date:** September 14, 2020  
**Location:** Electronic meeting, Public venue  
Islands Trust  
200-1627 Fort Street  
Victoria, BC V8R 1H8

**Members Present:** Peter Luckham, Chair, Thetis Island  
Dan Rogers, Vice Chair, Gambier/Keats Island  
Laura Patrick, Vice Chair, Salt Spring Island  
Sue Ellen Fast, Vice Chair, Bowen Island Municipality

**Staff Present:** Russ Hotsenpiller, Chief Administrative Officer  
David Marlor, Director, Local Planning Services  
Clare Frater, Director, Trust Area Services  
Julia Mobbs, Director, Administrative Services  
Lisa Wilcox, Senior Intergovernmental Policy Advisor  
Warren Dingman, Bylaw Compliance & Enforcement Manager  
Dilani Hippola, Acting Senior Policy Advisor  
Lori Foster, Executive Coordinator/Recorder

### 1. CALL TO ORDER

At 9:03 a.m., Chair Luckham called the meeting to order stating gratitude to live and work in Coast Salish First Nations treaty and traditional territory.

### 2. APPROVAL OF AGENDA

2.1 Introduction of New Items – None

2.2 Approval of Agenda

**By general consent**, the agenda was adopted as presented.

2.2.1 Agenda Context Notes

Provided for information as indicated.

### 3. ADOPTION OF MINUTES

3.1 September 2, 2020

**By general consent**, the September 2, 2020 Executive Committee draft minutes were adopted as presented.

#### **4. FOLLOW UP ACTION LIST AND UPDATES**

##### **4.1 Follow Up Action List (FUAL)/Director/CAO Updates**

Chief Administrative Officer (CAO) Hotsenpiller and Directors reviewed the status of their FUAL items.

Verbal updates were given on the following:

- Union of British Columbia Municipalities (UBCM) minister meetings,
- Gambier Island dock management,
- Bylaw and planning technician positions,
- Fall webinar conservation series.

Executive Committee discussed the status of the freshwater/groundwater studies and the peer review element of the project.

##### **4.2 Local Trust Committee Chair Updates**

Local Trust Committee (LTC) Chairs gave verbal updates on recently attended and upcoming meetings.

Topics of note included:

- Short-term vacation rentals as a regional discussion,
- Connectivity problems on Hornby Island,
- Ongoing affordable housing project application and advisory planning commission meetings on Galiano Island,
- This afternoon's UBCM minister meetings.

##### **4.3 Islands Trust Conservancy Liaison Update**

Vice Chair Fast noted all updates on Conservancy business are contained in the Trust Council reports.

#### **5. TRUST COUNCIL MEETING PREPARATION**

**5.1 Executive** - None

**5.2 Local Planning Services** - None

**5.3 Administrative Services** - None

**5.4 Trust Area Services** - None

#### **6. EXECUTIVE COMMITTEE PROJECTS**

**6.1 Trust Council Initiated**

6.1.1 Executive

6.1.1.1 UBCM Minister Speak Notes

CAO Hotsenpiller introduced the minister meeting speaking notes for this afternoon's teleconference calls with Minister Donaldson and Minister Heyman.

Executive Committee and staff discussed the topics as contained in the speaking notes and how the teleconference calls would be conducted.

6.1.2 Trust Area Services – None

6.1.3 Local Planning Services – None

6.1.4 Administrative Services – None

**6.2 Executive Committee Initiated**

6.2.1 Executive

6.2.1.1 Coast Guard Consultation on Oil Spill Response – Briefing

Vice Chair Rogers spoke to the briefing and the gap in communication with the Coast Guard and regional jurisdictions and Islands Trust participation in oil spill response.

**EC-2020-108**

**It was Moved and Seconded,**

That Executive Committee request staff bring back a report to the September 30th meeting regarding Coast Guard oil spill response; and that staff explore the opportunity to invite the Coast Guard to bring a session to December Trust Council.

**CARRIED**

6.2.2 Trust Area Services – None

6.2.3 Local Planning Services – None

6.2.4 Administrative Services – None

**7. NEW BUSINESS**

**7.1 Executive/Trust Council** – None

**7.2 Trust Area Services** – None

7.2.1 LTC Chairs Report on Local Advocacy Topics - None

**7.3 Local Planning Services** - None

**7.4 Administrative Services** - None

The meeting recessed for a break at 10:50 a.m. and reconvened at 10:57 a.m.

At 10:57 a.m., the meeting was closed to the public.

**8. CLOSED MEETING (under separate cover)**

**EC-2020-109**

**It was Moved and Seconded,**

That the meeting be closed to the public subject to Sections 90(1)(g) and (i) of the Community Charter in order to consider matters related to, litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

**CARRIED**

At 11:44 a.m., the meeting was reopened to the public.

At 11:44 a.m., Chair Luckham's electronic connectivity crashed and he was offline.

**By general consent,** Vice Chair Rogers stepped in as Acting Chair.

**9. RISE AND REPORT**

Vice Chair Rogers reported that a legal opinion was received by Executive Committee and staff were requested to release it to the Minister and staff at Forest, Lands, Natural Resources and Rural Development regarding the Private Managed Forests Lands Act.

**10. CORRESPONDENCE (for information unless raised for action)**

**10.1 October 23, 2020 Howe Sound Community Forum**

Received for information.

**10.2 Follow-up to Georgia Strait Integrated Response Meeting email dated Sept 1, 2020**

Received for information.

**10.3 MOTI Minister Trevena response re: BC Ferries Service level in the Trust Area dated Sept 9, 2020**

This item was received for information and already posted to the website.

**10.4 Office of the Ombudsperson Quarterly Reports dated August 28, 2020**

Received for information.

**11. WORK PROGRAM**

At 11:47 a.m., Vice Chair Rogers recognized Chair Luckham was back on-line and requested that discussion continue on today's minister meetings.

**By general consent**, Executive Committee discussed this afternoon's minister meeting teleconference strategy regarding who would lead conversation, the tone of discussion and EC's request to the ministries.

**11.1 Review and amendment of current work program**

Received for information.

**12. NEXT MEETING**

The next meeting of the Executive Committee is September 30, 2020.

At 12:00 p.m., the Victoria boardroom electronic connection crashed.

**13. ADJOURNMENT**

**By general consent**, the meeting was adjourned at 12:01 p.m.

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**Peter Luckham, Chair**

**Certified Correct**

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**Lori Foster, Executive Coordinator**