

ADOPTED



Local Planning Committee Minutes of a Regular Meeting

Date: February 12, 2020
Location: Electronic meeting, Public venue
Islands Trust
200 – 1627 Fort Street Victoria BC
V8R 1H8

Members Present: Laura Busheikin, Chair (via electronic)
David Maude, Vice Chair (via telephone)
Jeanine Dodds, Local Trustee (via telephone)
Kees Langereis, Local Trustee (via electronic)
Laura Patrick, Executive Committee Representative (via electronic)
Timothy Peterson, Local Trustee (via electronic)
Kate-Louise Stamford, Local Trustee (in person)
Jane Wolverton, Local Trustee (via electronic)
Peter Luckham, Ex Officio Member (via electronic)

Staff Present: David Marlor, Director, Local Planning Services
Narissa Chadwick, Island Planner
William Shulba, Senior Freshwater Specialist (via telephone)
Robert Barlow, Recorder

1. CALL TO ORDER

The meeting was called to order at 10:00 a.m. Chair Busheikin acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

The following addition to the agenda was presented for consideration:
4.1.2 Results of Budget Consultation

By general consent the Committee approved the agenda as amended.

The order of business on the agenda was varied to address items 4.3, 5.2, 5.3 and 5.4 after item 3.3 and before item 4.1.

3. ADOPTION OF MINUTES/COORDINATION

3.1 Minutes of Meetings – Draft Minutes of November 13, 2019

By general consent the Local Planning Committee Minutes of November 13, 2019, were adopted as presented.

ADOPTED

3.2 Resolutions Without Meeting

None.

3.3 Follow-Up Action List

The Follow-up Action List was reviewed.

4. WORK PROGRAM ITEMS

4.1 Model Development Approval Information Bylaw and Model Fee Bylaw - RFD

Director Marlor provided an overview of the Request For Decision including reviewing the attached Model Fee Bylaw and the Model Development Approval Information Bylaw. Discussion included some minor edits required for clarification and other amendments including: revising identified fees and including fees for community benefit, varying fees for different scales of development, improving the readability of the Processing Services, Cost Recovery Agreements and Extraordinary Processing Services Policy

The committee recessed from 12:47 p.m. and reconvened at 1:16 p.m.

LPC-2020-003

It was MOVED and SECONDED,

that Local Planning Committee endorse the Model Fee Bylaw in principle as amended.

CARRIED

Opposed by Trustee Patrick

LPC-2020-004

It was MOVED and SECONDED,

that Local Planning Committee endorse the Development Approval Information Bylaw in principle as amended.

CARRIED

LPC-2020-005

It was MOVED and SECONDED,

that Local Planning Committee endorse the revised Application Processing Services, Cost Recovery Agreements and Extraordinary Processing Services Policy in principle as amended.

CARRIED

LPC-2020-006

It was MOVED and SECONDED,

that Local Planning Committee request staff report back to the Local Planning Committee at the meeting of May 20, 2020, with a finalized Application Processing Services, Cost Recovery Agreements and Extraordinary Processing Services Policy incorporating the Model Fee Bylaw and Model DAI bylaw, with the addition of a Communications Plan.

CARRIED

ADOPTED

4.1.1 Email from Eric Booth to Financial Planning Committee (FPC) - Application Processing Questions

The email was discussed.

4.1.2 Results of Budget Consultation

Not discussed.

4.2 Coastal Douglas-fir Ecosystems Mapping – verbal update from Director Marlor

Director Marlor noted that the Local Planning Committee has allocated \$15k towards this project. The Coastal Douglas-fir Ecosystems Partnership has also provided \$10k for a total of \$25k for the project. Request for Proposals has gone out on BC Bid. Proponents have come forward with some proposals which have been vetted by IT Conservancy staff. The plan is to award the contract to the preferred bidder today and the deliverable is for the current fiscal year but might be the next fiscal year.

The Islands Trust Conservancy will use the mapping for regional conservation planning and the information will be available as a mapping layer on Tapis and MapIT. The Committee may wish to consider permits or bylaws to protect the Coastal Douglas-fir Ecosystems once they are mapped.

4.3 Saltwater Intrusion Mapping – verbal update from Senior Freshwater Specialist Shulba

Senior Freshwater Specialist Shulba indicated that the project team has addressed the concerns that Islands Trust staff brought forward in regards to the modelling of saltwater intrusion. It is now a more refined and realistic model. It is a two year project although the plan is to complete it in the first year. The data will be owned by the provincial Ministry of Environment, will be public and will be incorporated into Tapis, Mapit and iMAP BC.

5. BUSINESS

5.1 Waste Management

Trustee Patrick asked the committee if there a desire for LPC members to be involved in a project to study waste management in the Islands Trust Area. Discussion involved noting the variety of waste management arrangements presently working In the Islands Trust area.

5.2 Freshwater Management Strategy - discussion

Director Marlor discussed timing of a project for the next fiscal year of a \$4,000 budget for a facilitator to create one or two roundtable meetings of individuals who can help with establishing a framework and next steps/goals with a Freshwater Management Strategy.

**TPC-2020-001
It was MOVED and SECONDED,**

ADOPTED

that the Local Planning Committee request staff to bring forward a project charter for the Freshwater Management Strategy.

CARRIED

5.3 Groundwater Sustainability Strategy – verbal update from Senior Freshwater Specialist Shulba

The goal of the Strategy is to create a tool that provides a groundwater report for any PID for planning purposes. The project is going well. Senior Freshwater Specialist Shulba would like a review of the resulting product but that may not occur in this fiscal year. He is working on defining groundwater regions which will be harmonized with CRD watershed mapping. The regions, essentially collections of watersheds, will be the management unit. He is also working on developing terrestrial ecosystem mapping for groundwater recharge which will be a good way to show how ecosystems work and how they are affected. The tool can be used for various planning purposes and for conservation education. The Saltwater Intrusion Mapping is a part of the Groundwater Sustainability Strategy.

5.3.1 Email from Doug Fenton to FPC - Removal of Water Studies Data

Financial Planning Committee has asked for a clarification of the business case from Senior Freshwater Specialist Shulba as to the significance of the groundwater studies.

5.4 Matrix of climate change land use tools - referral from Trust Programs Committee

Director Marlor described the referral. Trust Programs Committee is requesting a document that shows the land use tools that are available for each climate change issue and to indicate which ones have been used by individual Local Trust Committees. A document was provided to Trust Council last year, albeit not in a matrix format, that provided the first part of the request. The purpose of the document is for education and to identify available or potential actions.

TPC-2020-002

It was MOVED and SECONDED,

that Local Planning Committee request staff to create a plain language matrix of climate change issues and tools and include talking points for trustees.

CARRIED

Opposed by Trustee Langereis

The Committee recessed at 11:18 a.m. and reconvened at 11:27 a.m.

6. NEW BUSINESS

6.1 LPC Members Roundtable

Members shared information about current issues in their Local Trust Areas. Trustees will send their comments to Chair Busheikin in regards to the value of this agenda item.

7. LOCAL PLANNING COMMITTEE – WORK PROGRAM

ADOPTED

7.1 Consideration of Strategic Plan items in Projects List

Director Marlor recommend adding items in the Strategic Plan to the Projects List

LPC-2020-007

It was MOVED and SECONDED,

that Local Planning Committee amend the Projects list by removing items 1, 2, 3 and 4, and adding Strategic Plan 2018-2022 items 1, 2, 5, 6, 7, 8, 9, 11 and 16 to the Projects List.

CARRIED

7.2 Work Program

LPC-2020-008

It was MOVED and SECONDED,

that Local Planning Committee add Strategic Plan item 7 *Regional Freshwater Management Framework* to the Top Priorities List.

CARRIED

LPC-2020-009

It was MOVED and SECONDED,

that Local Planning Committee move item 2 *Coastal Douglas-fir Ecosystems Mapping* from Top Priorities List to Projects List.

CARRIED

8. NEXT MEETING – Wednesday, May 20, 2020 (electronic meeting).

8.1 Any need for more than the scheduled four business meetings this year?

No other business meetings were added.

9. ADJOURNMENT

By general consent the meeting was adjourned at 2:11 p.m.

Laura Busheikin, Chair

Certified Correct:

Robert Barlow, Recorder