



Victoria Office
 200 - 1627 Fort Street
 Victoria, BC V8R 1H8
 (250) 405-5151
information@islandstrust.bc.ca

Galiano, Mayne, North Pender,
 Saturna, South Pender Islands

Salt Spring Office
 1 – 500 Lower Ganges Road
 Salt Spring Island, BC V8K 2N8
 (250) 537-9144
ssiinfo@islandstrust.bc.ca

Salt Spring Island

Northern Office
 700 North Road
 Gabriola Island, BC V0R 1X3
 (250) 247-2063
northinfo@islandstrust.bc.ca

Denman, Gabriola, Gambier, Hornby,
 Lasqueti, Thetis, Ballenas-
 Winchelsea Islands

Land Use Application

Application Type: *Check all that apply*

See Associated Schedules for Information and Application Requirements

| | | |
|--|--|------------|
| <input type="checkbox"/> Bylaw Amendment | <input type="checkbox"/> OCP <input type="checkbox"/> Land Use / Rezoning <input type="checkbox"/> Land Use Contract | Schedule A |
| <input type="checkbox"/> Development Permit | <input type="checkbox"/> Renewal or Amendment | Schedule B |
| <input type="checkbox"/> Development Variance Permit | <input type="checkbox"/> Renewal | Schedule C |
| <input type="checkbox"/> Heritage Alteration Permit | | Schedule D |
| <input type="checkbox"/> LCRB License | <input type="checkbox"/> Liquor <input type="checkbox"/> Temporary Change <input type="checkbox"/> Cannabis Retail | Schedule E |
| <input type="checkbox"/> Order - Board of Variance | | Schedule F |
| <input type="checkbox"/> Siting & Use Permit | | Schedule G |
| <input type="checkbox"/> Soil Deposit / Removal | <input type="checkbox"/> Registration <input type="checkbox"/> Permit | Schedule H |
| <input type="checkbox"/> Strata Conversion | | Schedule I |
| <input type="checkbox"/> Subdivision Review | | Schedule J |
| <input type="checkbox"/> Temporary Use Permit | <input type="checkbox"/> Renewal | Schedule K |

Description of Subject Property:

| | |
|-------------------|-----|
| Civic Address | PID |
| Legal Description | |

Purpose of Application: *Provide a brief description (attached additional pages if needed)*

Applicant:

| | |
|------------------------|----------------|
| <i>Name</i> | <i>Company</i> |
| <i>Mailing Address</i> | |
| <i>Phone</i> | <i>Email</i> |

Declaration:

As the owner or agent authorized to act on behalf of the owner(s) of the subject property, I declare the information submitted in support of this application is true and correct in all respects.

Signature

Office Use Only:

| | | | |
|---------------|-----------|-------------|-----------|
| Date Received | Fees Paid | Receipt No. | TAPIS No. |
|---------------|-----------|-------------|-----------|

Owner Authorization:

As the registered owner(s) of the subject property, I/we declare that the information submitted in support of this application is true and correct in all respects. I/we hereby authorize Islands Trust staff or their contractors to conduct site inspections of the subject property for the purpose of processing this application, and hereby authorize and appoint:

| |
|--|
| |
|--|

Print Name (Complete if applicant is not the owner(s))

... to serve as the agent for this application, and communicate with Islands Trust staff and Islands Trust bodies on our behalf.

All registered owners on title must be listed on and sign the application. Corporations must include a list of directors.

| | |
|-------------------|------------|
| Name/Company Name | Signature |
| Mailing Address | |
| | |
| | |
| Phone | Print Name |
| | |
| Email | Date |
| | |

| | |
|-------------------|------------|
| Name/Company Name | Signature |
| Mailing Address | |
| | |
| | |
| Phone | Print Name |
| | |
| Email | Date |
| | |

| | |
|-------------------|------------|
| Name/Company Name | Signature |
| Mailing Address | |
| | |
| | |
| Phone | Print Name |
| | |
| Email | Date |
| | |

Application Checklist The following materials must accompany the application:

- Completed application form
- Current title search (issued within 30 days)
- Copies of all title charges (restrictive covenants, rights-of-way, etc.)
- Application fee (see applicable Local Trust Committee Fees Bylaw for current fees)
- If applicable, QEP Report registered in Province of BC Riparian Areas Regulation (RAR) Notification System
- Required plans, drawings, reports and other information as noted on the applicable schedules and DAI Bylaws**

NOTE A complete application and fee must be received before the application will be processed. Fees may be paid using cash, cheque or interac e-transfer (contact Islands Trust for e-transfer procedure). Applicants are advised that processing times may depend on applications volumes and timing of local trust committee meetings. Applicants are encouraged to apply for permission well in advance of scheduled development.

NOTE: Pursuant to section 4(4) of the Contaminated Sites Regulation, BC Reg. 375/96, a site profile is not required and will not be accepted by the Islands Trust.

Freedom of Information

The collection of personal information, for the purpose of processing this application, is authorized under the Local Government Act, Community Charter and section 26(c) of the Freedom of Information and Protection and Privacy Act. Enquiries may be directed to a Deputy Secretary at any of the Islands Trust Offices, as noted on page 1 of this form. A request for information, under the Freedom of Information and Protection of Privacy Act may be made to: FOI Coordinator, Islands Trust, 200-1627 Fort Street, Victoria, BC V8R 1H8, Tel. (250) 405-5151, Fax (250) 405-5155.