



## Trust Council Minutes of Special Electronic Meeting

- Date:** April 20, 2020
- Location:** Islands Trust Victoria  
#200 – 1627 Fort Street  
Victoria, BC
- Executive Present:** Peter Luckham, Chair, Thetis Island (at Victoria Office)  
Sue Ellen Fast, Vice Chair, Bowen Island Municipality  
Laura Patrick, Vice Chair, Salt Spring Island  
Dan Rogers, Vice Chair, Gambier/Keats Island
- Trustees Present:** Michael Kaile, Bowen Island Municipality  
Laura Busheikin, Denman Island  
David Critchley, Denman Island  
Scott Colbourne, Gabriola Island  
Kees Langereis, Gabriola Island  
Jane Wolverton, Galiano Island  
Kate-Louise Stamford, Gambier Island  
Alex Allen, Hornby Island  
Grant Scott, Hornby Island  
Timothy Peterson, Lasqueti Island  
Jeanine Dodds, Mayne Island  
David Maude, Mayne Island  
Ben McConchie, North Pender Island  
Deb Morrison, North Pender Island  
Peter Grove, Salt Spring Island  
Paul Brent, Saturna Island  
Lee Middleton, Saturna Island  
Cameron Thorn, South Pender Island  
Doug Fenton, Thetis Island
- Regrets:** Steve Wright, South Pender Island  
Tahirih Rockafella, Galiano Island  
Peter Johnston, Lasqueti Island
- Staff Present:** Russ Hotsenpiller, Chief Administrative Officer (at Victoria office)  
David Marlor, Director, Local Planning Services  
Clare Frater, Director, Trust Area Services  
Julia Mobbs, Director, Administrative Services  
Carmen Thiel, Legislative Services Manager  
Lori Foster, Executive Coordinator/Recorder (at Victoria office)  
Nigel Hughes, Computer Applications Support Technician  
Mark van Bakel, Information Services Manager

**1. CALL TO ORDER**

Chair Luckham called the meeting to order at 1:15 PM stating gratitude for the ability to meet fully across the Salish Sea, on Coast Salish territory, at this precedent setting, Islands Trust Council electronic meeting.

**2. APPROVAL OF AGENDA**

**2.1 Introduction of New Items**

For consideration to add the following:

4.1 New Business – Stay Home 2 Visitor Press Release

**2.2 Approval of Agenda**

**By general consent,** the agenda was adopted as amended.

**2.2.1 Agenda Context Notes**

Provided for background to agenda items as indicated.

**3. BUSINESS ITEMS**

**3.1 Proposed Procedure for amending Financial Plan Bylaw – Briefing**

Chief Administrative Officer (CAO) Hotsenpiller spoke to the report which provided the legislative procedure for amending the Financial Plan Bylaw in this agenda package.

**3.2 2020/21 Financial Plan Considerations Re: COVID-19 – RFD**

Director of Administrative Services (DAS) Mobbs addressed Trust Council acknowledging this inaugural electronic meeting. She spoke to the request for decision and indicated where planned expenditures would not be realized resulting in the reduction as presented.

Chair of the Financial Planning Committee (FPC), Grove told Council FPC met last week and this report represents its recommendation.

**TC-2020-036**

**It was Moved by Trustee Grove and Seconded by Trustee Peterson,**  
That Trust Council amend the 2020/21 Financial Plan Bylaw No. 178 to reduce the property tax requisition to a 0% increase from last year and that this be achieved through reducing planned expenditures.

**CARRIED**

### **3.3 Financial Plan Bylaw No. 178 (Re-open and amend) – RFD**

DAS Mobbs spoke to the procedure for amending Financial Plan Bylaw No. 178.

#### **TC-2020-037**

**It was Moved by Trustee Grove and Seconded by Trustee Langereis,**  
That Islands Trust Council rescind the Third Reading of Islands Trust Council Bylaw 178, cited as the “Financial Plan Bylaw, 2020/21”.

**CARRIED**

#### **TC-2020-038**

**It was Moved by Trustee Grove and Seconded by Trustee Wolverton,**  
That Islands Trust Council amend Schedule A of Bylaw 178, cited as the “Financial Plan Bylaw, 2020/21” as resolved.

**CARRIED**

#### **TC-2020-039**

**It was Moved by Trustee Grove and Seconded by Trustee Fenton,**  
That Islands Trust Council Bylaw 178, cited as the “Financial Plan Bylaw, 2020/21” be Read a Third Time as amended.

**CARRIED**

#### **TC-2020-040**

**It was Moved by Trustee Grove and Seconded by Trustee Fast,**  
That Islands Trust Council Bylaw 178, cited as the “Financial Plan Bylaw, 2020/21” be forwarded to the Minister of Municipal Affairs and Housing for approval consideration.

**CARRIED**

### **3.3 Cancellation of the in-person June Trust Council meeting – RFD**

CAO Hotsenpiller spoke to the request for decision, that due to COVID-19 response requirements, a physical meeting of June Trust Council is not recommended. An electronic meeting format is being pursued.

#### **TC-2020-041**

**It was Moved by Trustee Brent and Seconded by Trustee Busheikin,**  
That the June 16-18, 2020 in-person Trust Council meeting on Hornby Island be cancelled.

**CARRIED**

Trustee Morrison joined the meeting at 2:05 PM.

## **4. NEW BUSINESS**

### **4.1 Stay Home 2 Visitor Press Release**

Discussion in consideration of sending a press release reminding visitors about non-essential travel and public health safety, as the May long weekend approaches, ensued.

**TC-2020-042**

**It was Moved by Trustee Allen and Seconded by Trustee Wolverton,**  
That Trust Council request staff write a press release that reminds people to avoid non-essential travel and minimize community interaction if coming to the islands in the Islands Trust area, as per the British Columbia Centre for Disease Control (BCCDC) guidelines.

**CARRIED**

Trustee McConchie Opposed

**5. ADJOURNMENT**

**By general consent,** Islands Trust Council adjourned the meeting at 2:40 PM.

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**Peter Luckham, Chair**

**Certified Correct**

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**Lori Foster, Executive Coordinator/Recorder**