



Trust Programs Committee Minutes of a Regular Meeting

Date: October 20, 2020
Location: Electronic Meeting

Members Present: Deb Morrison, North Pender Island Local Trustee (Chair)
Scott Colbourne, Gabriola Island Local Trustee (Vice Chair)
Paul Brent, Saturna Island Local Trustee
David Critchley, Denman Island Local Trustee
Doug Fenton, Thetis Island Local Trustee
Michael Kaile, Bowen Island Municipal Trustee
Kees Langereis, Gabriola Island Local Trustee
Timothy Peterson, Lasqueti Island Local Trustee
Dan Rogers, Gambier Island Local Trustee (EC Representative)
Peter Luckham, Islands Trust Council Chair (Ex Officio)

Regrets: Benjamin McConchie, North Pender Island Local Trustee

Staff Present: Clare Frater, Director, Trust Area Services
David Marlor, Director, Local Planning Services
Dilani Hippola, Senior Policy Advisor
Robert Barlow, Legislative Services Clerk/Recorder

Members of the Public Darryn McConkey

1. CALL TO ORDER

The meeting was called to order at 10:03 a.m. Chair Morrison acknowledged with respect that attendees of the meeting are able to gather together in locations across the Coast Salish First Nations traditional and treaty territory.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

The following additions were presented for consideration:

- Item 7.1 – Request TPC meeting expense budget cover conference cost of \$50 for the November 6, 2020, VICC Resilience Summit for Chair Morrison’s participation;
- Item 7.2 – Budget Review referral from Financial Planning Committee;
- Item 8.4 – Correspondence from R. Hawkins to SSI LTC re: Islands Trust Climate Action Speaker Series (referred from SSI LTC)
- Item 8.5 – Correspondence from southern island trustees to TPC re: Southern Gulf Islands Secretariat – Request for Participation and Funding

2.2 Approval of Agenda

By general consent the agenda was approved as amended.

3. TOWN HALL AND DELEGATIONS

3.1 Darryn McConkey, Coastal Douglas-fir Conservation Partnership

Darryn McConkey, Chair of the Coastal Douglas-fir Conservation Partnership, spoke to the Committee in regards to providing an update to their request for funding to support the Partnership. He stated that he has been involved as Chair of the Conservation Partnership since its inception in 2013. A number of local trust committees and the Islands Trust Council are members of the Partnership. One example of their work is in regards to exploring the connection between forest conservation and carbon sequestration.

4. ADOPTION OF MINUTES/COORDINATION

4.1 Minutes of Meeting

4.1.1 Trust Programs Committee Minutes of October 7, 2020

By general consent the Trust Programs Committee Minutes of October 7, 2020, were adopted as presented.

4.2 Resolutions Without Meeting

None

4.3 Follow Up Action List

Director Frater provided an update about the items that are currently in progress.

4.4 Trust Programs Committee 2021 Meeting Dates

TPC-2020-052

It was MOVED and SECONDED,

that Trust Programs Committee adopt the proposed meeting dates for the 2021 calendar year as amended to include a change of date from August 20 to August 27 and the start time of 9:00 a.m.

CARRIED

TPC-2020-053

It was MOVED and SECONDED,

that Trust Programs Committee direct staff to schedule all the 2021 TPC meeting dates as electronic meetings with the exception of the August 27th meeting, and list the Victoria Office Board Room as the public meeting location should Ministerial Orders under the *Emergency Program Act* regarding local government meetings change in 2021 requiring a physical location be provided.

CARRIED

4.5 Recording Meetings and Posting of Recordings - RFD

TPC-2020-054

It was Moved and Seconded,

that Trust Programs Committee post their electronic meeting recordings to the Islands Trust website.

CARRIED

TPC-2020-055

It was MOVED and SECONDED,

that whereas Trust Programs Committee cannot conduct public in-person meetings at this time because the meeting venues traditionally used have limited access or do not meet the legislated requirements for the protection of the community, trustees and staff; and therefore, in order to meet the principles of openness, transparency, and accessibility, meetings of the Trust Programs Committee will be held electronically over the period November 1 to December 31, 2020 will be live streamed, and the public invited to participate in meetings by connecting to the link or the phone number provided in the meeting notice, in order to observe proceedings and speak when invited by the Chair.

CARRIED

5. TRUST COUNCIL BUSINESS

None

6. BUSINESS

6.1 Policy Statement Amendment Project Update – Briefing

Senior Policy Advisor Hippola introduced the briefing, reminding the Committee that at the Committee meeting of October 7, it was agreed to revisit the question that the Committee had put forward to Trust Council in August regarding the scope of the Trust Object. She also indicated that the timeline for the project has been amended to allow sufficient time for all the steps required to get to first reading of a revised Policy Statement. First Reading is now expected to occur in May rather than March of next year to accommodate all the necessary steps required. Phase 2 of the Public Engagement process, i.e. the What We Learned Report, is expected to be finalized in November and will include policy amendment options from the TPC working groups and staff analysis. The What We Learned Report will be accompanied by an online survey to solicit further public feedback on the policy options presented.

Discussion ensued in regards to community engagement for this project:

- it is challenging and expensive to obtain high levels of community input;
- average number of participants is comparable to larger communities;
- Islands Trust has advanced significantly in the past few years in being able to obtain public input;
- publishing the What We Learned report will provide opportunities for the public to react to ideas and that may result in more public input than the open ended questions of the initial public engagement;
- there are significant numbers of new property owners within the Trust Area;
- the Policy Statement hasn't been reviewed for a number of years and there is a need to establish an annual process to do so;
- how do we support trustees in reaching out to the public on this key initiative?;
- who have we not heard from?;
- is it possible to obtain statistically significant results given the small population size of the Trust Area?

Options for public engagement discussed included an online survey, an online public forum held on a weekend or evening when more community members are available, and materials to support trustee-led engagement at LTC/IM meetings.

TPC-2020-056

It was MOVED and SECONDED,

that Trust Programs Committee rescind Resolution TPC-2020-030 from August 13, 2020 to frame a question to Trust Council regarding the Policy Statement Amendment project.

CARRIED

By general consent the Committee discussed the possibility of moving to an In Camera portion of the meeting.

11. CLOSED MEETING

11.1 Motion to Close the Meeting

TPC-2020-057

It was MOVED and SECONDED,

that the meeting be closed to the public in accordance with the *Community Charter*, Part 4, Division 3, s. 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and that staff be asked to attend the meeting.

CARRIED

By general consent the Committee will meet In Camera immediately after a short recess.

The meeting recessed at 12:00 noon, resumed at 12:40 p.m. in closed meeting and reconvened in open meeting at 1:03 p.m.

Trustees Brent and Luckham did not return to the open meeting.

12. RISE AND REPORT

None.

6. BUSINESS

6.2 Budget 2021/22 for Secretariat

Director Frater indicated that this budget request agenda item was meant to be presented at the most recent TPC meeting but was inadvertently left off the agenda. A placeholder was put into the draft budget presented to the Financial Planning Committee with a proviso that it would be discussed at the current meeting.

By general consent the order of business on the agenda was varied to continue discussion of item #6.2 after item #6.3 and before item #6.4.

6.3 Secretariat Services to Regional Forums

Director Frater reminded the Committee that the Committee previously allocated funding to two coordination groups – the Baynes Sound/Lambert Channel Forum and the Howe Sound Forum and that the Committee postponed consideration of two requests to this meeting pending adoption by Trust Council of a Secretariat Services policy which occurred at the September 2020 Trust Council meeting. The two requests are for the Southern Gulf Islands and for the Coastal Douglas-fir Conservation Partnership. There is \$3,200 remaining in the 2020/21 fiscal year budget.

Trustee Luckham rejoined the meeting at 1:11 p.m.

Discussion included the following comments and questions:

- How do these regional forums originate?
- What needs do these forums respond to?
- Should Islands Trust be supporting only forums that are Trust-wide rather than regional?
- These funds are not grants but rather funds to support secretariat services via a contract or staff support.
- What might happen to some of these forums if Islands Trust does not provide funds?
- What has Islands Trust done or could do to support Trust-wide or regional information sharing?

By general consent this item will be addressed at the next scheduled TPC meeting of November 5, 2020.

6.2 Budget 2021/22 for Secretariat

TPC-2020-058

It was MOVED and SECONDED,

that Trust Programs Committee request that the Financial Planning Committee include in the Fiscal Year 2021/22 Budget \$12,000 for Strategic Plan Item 21 - Provide a secretariat role to forums within the Trust Area.

CARRIED

6.4 Letter of Support to My Sea to Sky (Climate Action Report Card Project)

TPC-2020-059

It was MOVED and SECONDED,

that Trust Programs Committee endorse a potential commitment by Islands Trust Council to participate as a pilot region for the Climate Action Report Card Tool that is being developed by My Sea to Sky Society and partners.

CARRIED

7. NEW BUSINESS

7.1 Conference cost for the November 6, 2020, VICC Resilience Summit for TPC members' participation

TPC-2020-060

It was MOVED and SECONDED,

that the Trust Programs Committee meeting expense budget cover the conference cost of \$50 each for the November 6, 2020, VICC Resilience Summit for Chair Morrison's, Vice-Chair Colbourne's and Trustee Peterson's participation.

CARRIED

7.2 Budget Review Referral from Financial Planning Committee

Director Frater stated that the Financial Planning Committee has requested staff bring forward to their November 12, 2020 meeting options for a budget that could be approximately \$200,00 less than what was proposed in the initial Version 1 of Draft 1 of the budget. As such, some projects may not be included in a revised budget. Director Frater will send to all TPC members a list of projects and members can provide their response in regards to this exercise.

8. CORRESPONDENCE

8.1 E. Eelsey re: What We Heard Islands 2050 Report - email dated Aug 12, 2020

Received for information.

8.2 Hornby Island Housing Society re: Islands 2050 Consultation Process - letter dated August 27, 2020

Received for information. Director Frater will provide a courtesy response.

8.3 S.Norgard re: Islands 2050 engagement - email dated Aug 15, 2020

Received for information. Director Frater will provide a courtesy response.

8.4 R. Hawkins to SSI LTC re: Islands Trust Climate Action Speaker Series (referred from SSI LTC) – email dated September 12, 2020

Received for information.

8.5 Local Trustees of the Southern Islands to TPC re: Southern Gulf Islands Secretariat – Request for Participation and Funding – letter dated October 16, 2020

Received for information.

9. WORK PROGRAM

9.1 Trust Programs Committee Work Program

By general consent the Work Program is deferred to the next scheduled meeting.

10. NEXT MEETING

The next scheduled meeting will take place on Thursday, November 5, 2020 from 10:00 a.m. to 3:00 p.m.

11. ADJOURNMENT

By general consent the meeting was adjourned at 2:57 p.m.

Deb Morrison, Chair

Certified Correct:

Robert Barlow, Legislative Services Clerk/Recorder