



Thetis Island Local Trust Committee Minutes of Regular Meeting

Date: November 24, 2020
Location: Electronic Meeting

Members Present: Laura Patrick, Chair
Doug Fenton, Local Trustee
Peter Luckham, Local Trustee

Staff Present: Heather Kauer, Regional Planning Manager
Marnie Eggen, Island Planner
Wil Cottingham, Administrative Assistant
Sarah Shugar, Recorder

Others Present: Lynne Smith, Cowichan Valley Regional District Area G Saltair / Gulf Islands Electoral Area Director
3 members of the public

1. CALL TO ORDER

"Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change."

Chair Patrick called the meeting to order at 9:33 am and welcomed everyone to an electronic meeting of the Thetis Island Local Trust Committee. The meeting is being live streamed and a video recording of the meeting will be available on the Thetis Island Local Trust Committee website. Chair Patrick acknowledged that the meeting was being held in the territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

The following addition to the agenda was presented for consideration:
11.2 Cowichan Valley Regional District (CVRD) Community Dock

By general consent the agenda was adopted as amended.

Trustee Fenton joined the meeting at 9:45 a.m.

2.1 Resolution to Continue Holding Electronic Meetings

TH-2020-034

It was MOVED and SECONDED,

that in order to meet the principles of openness, transparency, and accessibility, meetings of the Thetis Island Local Trust Committee will be held electronically until Ministerial Orders under the Emergency Program Act and requirements or recommendations under the Public Health Act change regarding public attendance at trust body meetings; and that such meetings be live streamed, and the public invited to

participate in meetings by connecting to the link or the phone number provided in the meeting notice, in order to observe proceedings and speak when invited by the Chair.

CARRIED

3. REPORTS

3.1 Trustee Reports

Trustee Luckham reported it has been a relatively quiet time and there has been a focus on the impacts of the COVID-19 pandemic on local communities. He reported he has been involved with the CVRD community dock issue.

Trustee Fenton expressed gratitude for living and working within the Lyackson and Penelakut Territories. He reported he has attended meetings regarding the Islands Trust Policy Review project concerning First Nations reconciliation and climate change. He spoke to the impacts of the COVID-19 pandemic on the elders in the community.

3.2 Chair's Report

Chair Patrick encouraged everyone to follow the BC Provincial Health Officer's orders regarding COVID-19. The next Trust Council will be held on December 1-3, 2020 and the Town Hall will be held on Tuesday, December 1, 2020 at 7:00 p.m. The schedule for the next Trust Council meetings is available on the Islands Trust website

3.3 Electoral Area Director's Report

Director Smith reported the following:

- The CVRD has made service adjustments as of November 23, 2020 due to the BC Health office orders regarding COVID-19.
- The CVRD Strategic Plan includes impacts of the COVID-19 pandemic and recovery plan is available on the CVRD website.
- A presentation regarding the draft CRD 2020-2021 draft budget will be held on December 12, 2020.
- CVRD regional recreation decisions will be considered by referendum in 2022.
- The CVRD closed the Thetis Island community dock to vehicle traffic on October 29, 2020 with installation of bollards. Herold Engineering completed a conditional assessment of the wharf. Director Smith attended a meeting with CVRD staff, Thetis Island Port Commission, the Improvement District meeting regarding the community dock on November 13, 2020. The Thetis Island Community Wharf Options and Cost Projections Marine Engineering report prepared by Herold Engineering will be referred to the Thetis Island Port Commission at the CVRD Board meeting on November 25, 2020. The Thetis Island Port Commission will also receive a copy of the Service Draft Conditional Assessment prepared by Herold Engineering. Director Smith has allocated \$66,000 from the Community Works Fund to the Thetis Island Community Dock and the allocation was calculated based on the population of Area G.

In discussion the following comments were noted:

- There was a comment that the recent closure of the Thetis Island Community dock and communications regarding the closure has been unsatisfactory to the community. The original engineering report regarding the condition of the dock is

out of date. Director Smith reported the Service Draft Conditional Assessment prepared by Herold Engineering was completed in June 2020 and will be released to the Thetis Island Port Commission following the CVRD Board Meeting on November 25, 2020. Director Smith expressed support for stakeholder communication and collaboration concerning the Thetis Island Community Dock going forward.

- There was a question regarding what activities have taken place on Thetis Island regarding the Water Sustainability work that is underway in the CVRD. Director Smith will check in regarding the *Water Sustainability Act* for Thetis Island.
- Appreciation was expressed to Director Smith for allocating \$60,000 for the Thetis Island Community Dock. It was noted the community dock is a valuable infrastructure for the Thetis Island community.

4. TOWN HALL

There were no speakers in the town hall portion of the agenda.

5. MINUTES

5.1 Local Trust Committee Minutes dated September 29, 2020

By general consent the Local Trust Committee meeting minutes of September 29, 2020 were adopted.

5.2 Section 26 Resolutions-Without-Meeting - none

5.3 Advisory Planning Commission Minutes dated September 30, 2020

The Thetis Island Advisory Planning Commission minutes dated September 30, 2020 were received.

6. BUSINESS ARISING FROM MINUTES

6.1 Follow-up Action List dated November 17, 2020

Received.

7. APPLICATIONS AND REFERRALS

7.1 Cowichan Valley Regional District (CVRD) Official Community Plan for the Electoral Areas Bylaw No. 4270 Referral - Request for Response

Planner Eggen presented the Cowichan Valley Regional District (CVRD) Official Community Plan for the Electoral Areas Bylaw No. 4270 Referral. Director Smith spoke to the bylaw referral.

TH-2020-035

It was **MOVED and SECONDED,**

that the Thetis Island Local Trust Committee direct staff to conduct a preliminary review of the phase one harmonization of CVRD Bylaw No. 4270 - Official Community Plan for the Electoral Areas with respect to reflecting the Thetis Island Local Trust Committee interests.

CARRIED

8. LOCAL TRUST COMMITTEE PROJECTS

8.1 Projects Review Presentation - for information

Regional Planning Manager Kauer presented a PowerPoint presentation regarding LTC projects review.

In discussion, the following comments were noted:

- There was a suggestion to work with First Nations regarding developing policy with respect to clam gardens, private docks and all uses within setbacks to the sea.
- Heritage restoration provides opportunity to address issues with Provincial support.
- The Green Shores shoreline development guide is a current resource.
- The Regional Planning Committee will take a more active role regarding Local Trust Committee's common areas of interest such as shoreline protection.

TH-2020-036

It was MOVED and SECONDED,

that the Thetis Island Local Trust Committee request staff to engage with Trustees one-to-one to further inform the development of the Thetis Island Projects report and Top Priorities report and report back to a future meeting.

CARRIED

TH-2020-037

It was MOVED and SECONDED,

that the Thetis Island Local Trust Committee request staff to share the Gambier Island Shoreline Development Protection and the Salt Spring Island Local Trust Committee Coastal Douglas-fir and Associated Ecosystems Project with the Thetis Island Community.

CARRIED

Regional Planning Manager Kauer reported this is Planner Eggen's last LTC meeting as the Thetis Island Planner. Trustees expressed appreciation for Planner Eggen's work as the Thetis Island Planner.

8.2 Thetis Island Riparian Areas Protection Regulation Implementation - Staff Report

Planner Eggen presented a staff report dated October 12, 2020 regarding Thetis Island Riparian Areas Protection Regulation Implementation.

In discussion the following comments were noted:

- There was a question regarding whether there is any new information to be presented and whether there is a need for a Community Information Meeting to be held prior to a Public Hearing.
- Staff reported that February 2, 2020 could be a potential date for a Public Hearing.

TH-2020-038

It was MOVED and SECONDED,

that the Thetis Island Local Trust Committee request staff to schedule a Public Hearing regarding the Thetis Island Riparian Areas Protection Regulation Implementation and proposed Bylaw Nos. 108 and 109 prior to the next Thetis Island Local Trust Committee regular meeting and that the advertising indicate clearly to contact staff and / or Trustees for information.

CARRIED

9. DELEGATIONS - none

10. CORRESPONDENCE - none

(Correspondence received concerning current applications or projects is posted to the LTC webpage)

11. NEW BUSINESS

11.1 2021 Local Trust Committee Regular Meeting Schedule - Memorandum for decision

A memorandum dated October 16, 2020 was presented.

TH-2020-039

It was MOVED and SECONDED,

that the Thetis Island Local Trust Committee schedule regular business meetings on the following dates in 2021: February 9, April 13, June 1, August 3, September 28, and November 16.

CARRIED

11.2 Cowichan Valley Regional District (CVRD) Community Dock

Trustee Luckham expressed concerns regarding closure of the community dock and that the Thetis Island Local Trust Committee could request the CVRD to ensure the facility is retained to facilitate the emergency medical uses of the community dock and that the community is kept informed.

TH-2020-040

It was MOVED and SECONDED,

that the Thetis Island Local Trust Committee endorse a letter to the Cowichan Valley Regional District regarding the Thetis Island community dock to be collaborated on between Chair Patrick and Trustees and to be signed by the Chair.

CARRIED

12. REPORTS

12.1 Trust Conservancy Report dated October 6, 2020

Received.

12.2 Applications Report - none

12.3 Trustee and Local Expense Report dated September 2020

Received.

12.4 Adopted Policies and Standing Resolutions - none

12.5 Local Trust Committee Webpage - none

13. WORK PROGRAM

13.1 Top Priorities Report dated November 17, 2020

Received.

13.2 Projects List Report dated November 17, 2020

Received.

14. UPCOMING MEETINGS

14.1 Next Regular Meeting Scheduled (2021)

The next Regular Meeting is scheduled for Tuesday, February 9, 2021 at 9:30 a.m., location to be determined. Please check the website at www.islandstrust.bc.ca for details regarding this meeting.

15. ADJOURNMENT

By general consent the meeting was adjourned at 11:45 a.m.

Laura Patrick, Chair

Certified Correct:

Sarah Shugar, Recorder