



Northern Office
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Preliminary Building Permit Review Response Form

OFFICE USE ONLY:

Date Received	Islands Trust File No.	RDN Building Permit No.
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SUBJECT PROPERTY DETAILS:

Parcel Identifier Number (PID): _____ Civic Address: _____

PROPOSED DEVELOPMENT *(check all that apply):*

1 <input type="checkbox"/> New Construction <input type="checkbox"/> Alter/Repair <input type="checkbox"/> Replace <input type="checkbox"/> Addition <input type="checkbox"/> Change of Occupancy	2 <input type="checkbox"/> Single Family Dwelling <input type="checkbox"/> Two-Family Dwelling <input type="checkbox"/> Secondary Suite <input type="checkbox"/> Full-Time Rental Cottage <input type="checkbox"/> Seasonal Cottage <input type="checkbox"/> Garage	<input type="checkbox"/> Carport <input type="checkbox"/> Accessory Building <input type="checkbox"/> Commercial <input type="checkbox"/> Farm Building <input type="checkbox"/> Retaining Wall <input type="checkbox"/> Other: _____
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PROPOSED USE(S): Residential

APPLICABLE REGULATIONS:

LAND USE BYLAW NO. _____ **ZONING:** _____

COMPLIES

DOES NOT COMPLY REASON(S): _____

DEVELOPMENT PERMIT AREA (DPA):

NONE OR; APPLICABLE DPA(S): _____

Development Permit Required: Yes | No

WATER MANAGEMENT AREA: Yes | No

Rainwater Catchment & Cistern Required: Yes | No Capacity: _____

ARCHAEOLOGY :

Known Archaeological Site: NONE ON SUBJECT PROPERTY WITHIN 100 METERS

Areas of Archaeological Potential: NONE ON SUBJECT PROPERTY WITHIN 100 METERS

For properties that show sites and/or areas of potential, owners should submit an [Archaeological Site Data Request Form](#) to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development's Archaeology Branch. Notwithstanding the foregoing, the owner and applicant should be aware that there is still a chance that the lot may contain previously unrecorded archaeological material that is protected under the Heritage Conservation Act.

REQUIREMENTS:

REVIEWED BY: _____

SIGNATURE: _____

DATE: _____

INFORMATION NOTE: *this form serves only to identify applicable bylaws and regulations under the jurisdiction of the Islands Trust and does not constitute as an approval – any amendments to the attached plans must be reassessed by Islands Trust.*