



Islands Trust Conservancy

Minutes of the Regular Meeting

Date: Tuesday, May 25, 2021
Time: 10:00 am
Location: Electronic Zoom Meeting

Board Members Present Kate-Louise Stamford, Chair
Sue Ellen Fast, Vice Chair
Donald Clarke
Doug Fenton
Linda Adams

Staff Present Kate Emmings, Islands Trust Conservancy Manager (left the meeting at 11:39 am and returned at 11:59 am)
Clare Frater, Director, Trust Area Services (joined the meeting at 10:30 am)
Carla Funk, Acting Fundraising Specialist
Corlynn Strachan, Administrative Assistant/Recorder
Devin Hentschel, Co-op Student and Conservancy Technician
Dilani Hippola, Senior Policy Advisor (left the meeting at 12:15 pm)
Jemma Green, Covenant Management and Outreach Specialist
Kathryn Martell, Ecosystem Protection Specialist
Nuala Murphy, Property Management Specialist

1. CALL TO ORDER

Chair Stamford called the meeting to order at 10:05 am and acknowledged that the meeting was gathering virtually from locations across the treaty and unseeded territories the Coast Salish peoples.

1.1 Fund Development Training

The acting Islands Trust Conservancy Fundraising Specialist provided a presentation to Board members touching on the culture of philanthropy, roles, why people give, story-telling, inspiring and influencing others, and developing a personal elevator pitch.

2. APPROVAL OF AGENDA

By general consent, the Islands Trust Conservancy Board approved the agenda as presented.

3. RISE AND REPORT

The Islands Trust Conservancy Board reported on the following items:

- The Islands Trust Conservancy approved a Morrison-Waxler Biodiversity Protection Legacy Fund Grant of \$5,500 to pay for survey and baseline report costs for a NAPTEP covenant on lands owned by Lisa Baile and Peter Paré, of North Pender Island.

- The Islands Trust Conservancy approved an Opportunity Fund Grant of \$4,000 to be awarded to the Denman Conservancy Association.
- The Islands Trust Conservancy approved an Opportunity Fund Grant of \$2,500 to be awarded to the Salt Spring Island Water Preservation Society.

4. MINUTES/COORDINATION

4.1 Minutes of Meetings/Resolutions without Meetings

4.1.1 Approval of the March 30, 2021 Meeting Minutes

By general consent, the Islands Trust Conservancy meeting minutes of March 30, 2021 were adopted.

4.2 Follow-up Action List

The Islands Trust Conservancy Board accepted the document for information.

5. BUSINESS

5.1 Items for Approval

5.1.1 Islands Trust Conservancy Annual Report 2020-21 Draft - Request for Decision

Board members discussed edits to the resolution and suggested using the report for financial advisors and donors.

The Islands Trust Conservancy Manager advised the audience is the Minister of Municipal Affairs and staff are simultaneously working on a communications report for donors.

ITC-2021-018

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board approves the attached text for inclusion in the 2020/2021 Annual Report for approval by Trust Council and submission to the Minister of Municipal Affairs, with the following amendments:

- Within the Chair letter, possible removal of quotation marks and prioritization of 30th Anniversary;
- Notation within comments about SAR Grant that ITC was well poised for acceptance of funds with respect to existing programs;
- Notation within section about financial statements that ITC manages lands valued at \$X,XXX,XXX, with a budget of \$XXX,XXX;
- Note within section about land management that as ITC conservation lands grow, budgets for management are also required;
- Change to concluding statement as provided by Chair Stamford; and,
- Change to language about “public facing” to “community focussed.”

CARRIED

5.1.2 Crystal Mountain Nature Reserve Proposal, Galiano - Request for Decision

The Islands Trust Conservancy Manager advised a conflict of interest for this item and excused herself from the meeting.

The Islands Trust Conservancy Ecosystem Protection Specialist reviewed the background and recent changes to the proposal, highlighting this is the latest version of the proposal, revised to meet the conditions the Islands Trust Conservancy Board has presented to Crystal Mountain Society.

Board members discussed the location of the pagoda and suggested changing the wording regarding trails, page 38, from “public safety and ecological impact” to “ecological impact and public safety”.

ITC-2021-019

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board accept the updated approximate lot configuration proposed by the Crystal Mountain Society, subject to staff assessment that adjusted lot boundaries meet ITC conservation goals and policies, based upon a site visit and review of any necessary additional ecological information from the applicant.

CARRIED

ITC-2021-020

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board accept the Crystal Mountain Society proposal to register a Statutory Right of Way across Lot A on the upper ridge, in favour of Islands Trust Conservancy, to provide legal access to the eastern part of Lot A via the legal easement across neighbouring Lots B and C.

CARRIED

ITC-2021-021

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board express support for the Crystal Mountain Society proposal to alter the lot boundaries of Lot 9 and Lot 10, prior to land transfer to Islands Trust Conservancy, to remove the pagoda from the proposed nature reserve, subject to staff assessment that adjusted lot boundaries meet ITC conservation goals and policies, based upon a site visit and review of any necessary additional ecological information from the applicant.

CARRIED

ITC-2021-022

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board request that the Crystal Mountain Society update the Ecological Inventory report and other relevant documents to reflect the proposed boundary changes, prior to transfer of the land.

CARRIED

ITC-2021-023

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board accept the Crystal Mountain Society proposal to register a Statutory Right of Way for emergency access on Lot A in favour of the Capital Regional District prior to subdivision, subject to Crystal Mountain Society's working with ITC staff to develop an appropriate agreement.

CARRIED

ITC-2021-024

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board Chair write a letter to Crystal Mountain Society, indicating that any decisions about trail location and use would be determined through a management planning process.

CARRIED

5.2 Items for Discussion/Direction

5.2.1 Islands Trust Policy Statement Amendment Project - Briefing

The Islands Trust Senior Policy Advisor provided a presentation regarding the Islands Trust Policy Statement Amendment Project.

Board members discussed and commented on the following:

- What stage would the Islands Trust Conservancy Board provide written feedback? *After 1st reading.*
- Why is there not more explicit mention of the Islands Trust Conservancy and the Regional Conservation Plan throughout the document? *This document outlines Trust Council's action and ITC has not been identified as a separate entity.*
- This is a living document.
- Suggested focus on "island" or island ecosystem, island biodiversity.

5.2.2 Ruby Alton House, Salt Spring Island, Update – Briefing

The Islands Trust Conservancy Property Management Specialist briefed Board members on anticipated upcoming expenditures required for maintenance of the Ruby Alton house.

5.2.3 Executive Committee - Islands Trust Conservancy Board Liaison Meeting Agenda - Briefing

The Islands Trust Conservancy Manager provided a draft agenda to Board members for review and input. This draft agenda was provided to Executive Committee for comment at its May 26th meeting.

Board members requested the round table discussion be moved to after item three.

5.2.4 Gabriola Landowner Contact – Briefing

The Islands Trust Conservancy Covenant Management and Outreach Specialist briefed Board members on landowner contact partnership with Gabriola Land and Trails Trust, which will be formalized through a service contract for 2021/22 and a partnership agreement for 2021-2023.

Board members commented the brochure looks good and suggested linking “A Place in the Islands” document to information provided.

5.2.5 Sidney Island Ecological Restoration Plan – Briefing

The Islands Trust Conservancy Manager and Covenant and Outreach Specialist briefed the Board on the Sidney Island Ecological Restoration Plan.

Board members noted that the plan is compatible with its actions around First Nations reconciliation and climate change, that it is an informed document due to level of contributions from partners, and that the Board likes the emphasis on as restoration of ecosystems and animal welfare.

Staff will return to the Board for approval of the final plan at the July 13th meeting.

5.3 **Correspondence**

There was no correspondence.

5.4 **Updates for Information**

5.4.1 Executive Committee Updates (verbal)

Trustee Fast reported on the following:

- Executive Committee meets May 26th, the agenda is online, and is focussed on the June Trust Council meeting.
- There is a management and governance review of Islands Trust underway that does not include Islands Trust Conservancy or Bowen Island Municipality. Consultants have been hired.
- Freshwater strategy is underway – region wide mapping and strategy building.
- Association of Vancouver Island and Coastal Communities and Meets Friday.

5.4.2 Public Acquisitions Report

The Islands Trust Conservancy Board reviewed the Public Acquisitions Report for information.

5.4.3 Public Covenants Report

The Islands Trust Conservancy Board reviewed the Public Covenants Report for information. Erle Batista Covenant has been registered.

5.4.4 Budget Report

The Islands Trust Conservancy Board accepted the Budget Report for information. The Islands Trust Conservancy Manager advised the transition between fiscal years has not happened yet and amounts are subject to change.

6. PUBLIC COMMENTS AND DELGATIONS

There were no public comments or delegations.

7. NEW BUSINESS

There was no new business.

8. NEXT MEETING

The next meeting is scheduled for Tuesday, Jul 13, 2021 at 10:00 am.

9. CLOSED MEETING

9.1 Motion to Close the Meeting

ITC-2021-025

It was MOVED and SECONDED,

that the meeting be closed to the public in accordance with the Community Charter, Part 4 Division 3, section: 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Islands Trust Conservancy or another position appointed by the Islands Trust Conservancy; and (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Islands Trust Conservancy board; and that staff be invited to remain in the meeting.

CARRIED

The Islands Trust Conservancy Board convened the closed portion of the meeting at 1:40 p.m. Rise and Report from the in camera session will occur during the next regular board meeting on July 13, 2021.

10. ADJOURNMENT

By general consent, the meeting adjourned at 1:00 pm.

Kate-Louise Stamford, Chair

Certified Correct:

Corlynn Strachan, Recorder

DRAFT