



Regional Planning Committee Minutes of a Regular Meeting

Date: May 12, 2021
Location: Electronic Meeting

Members Present: Laura Busheikin, Chair
David Maude, Vice Chair
Jeanine Dodds, Local Trustee
Kees Langereis, Local Trustee
Laura Patrick, Executive Committee Representative
Timothy Peterson, Local Trustee
Kate-Louise Stamford, Local Trustee
Jane Wolverton, Local Trustee
Peter Luckham, Ex Officio Member

Staff Present: David Marlor, Director, Local Planning Services
Clare Frater, Director, Trust Areas Services
Narissa Chadwick, Island Planner
William Shulba, Senior Freshwater Specialist
Lisa Wilcox, Senior Intergovernmental Policy Advisor
Dilani Hippola, Senior Policy Advisor
Dionne LoForte, Local Planning Services Administrative Assistant
Robert Barlow, Legislative Services Clerk/Recorder

Others Present: Kirk Stinchcombe, Econics
Elan Failing, Econics
Scott Colbourne, Local Trustee
Sue Ellen Fast, Local Trustee
Doug Fenton, Local Trustee
Peter Johnston, Local Trustee
Dan Rogers, Local Trustee

1. CALL TO ORDER

The meeting was called to order at 10:02 a.m. Chair Busheikin acknowledged that the meeting was being held on Coast Salish traditional and treaty territories.

2. APPROVAL OF AGENDA

2.1 New Items and Re-ordering of the Agenda

None

2.2 Approval of Agenda

By general consent the Regional Planning Committee approved the agenda.

3. BUSINESS

3.1 Freshwater Sustainability Strategy

All trustees were invited to attend an informational presentation provided by Kirk Stinchcombe of Econics in regards to Freshwater Sustainability Strategy. Trustees provided some general feedback in regards to the Strategy.

4. TOWN HALL

None

5. DELEGATIONS

None

6. ADOPTION OF MINUTES/COORDINATION

6.1 Minutes of Meetings

6.1.1 Regional Planning Committee Minutes of March 17, 2021

By general consent the Regional Planning Committee minutes of March 17, 2021, were approved as presented.

6.2 Resolutions Without Meeting

None

6.3 Follow-Up Action List

Director Marlor spoke to the one item on the FUAL that is in progress:

- The report of the Trust Programs Committee affordable housing discussions will be presented at the August RPC meeting.

7. WORK PROGRAM ITEMS

7.1 Local Planning Service Delivery

Director Marlor presented a briefing, Update on Regional Planning Team Work Program, that provides an update on the status of projects generally, and projects currently assigned to the Regional Planning Team planners. He noted an intent to provide draft policy amendments that would provide guidance for the prioritization of projects to the August RPC meeting. The briefing will be provided to the June Trust Council meeting for information.

Discussion involved the impact of having a current workload of 43 planning bylaws and 106 administrative bylaws requiring updating which could take 14 to 20 years to accomplish.

RPC-2021-005

It was MOVED and SECONDED,

that Regional Planning Committee direct staff to report on alternative approaches to maintaining and updating OCPs and LUBs.

CARRIED

7.2 Trust Council Strategic Plan Action Items

Director Marlor presented a briefing, Status of Strategic Plan Items Assigned to the Regional Planning Committee, indicating that staff will bring project charters for Strategic Plan items 2, 9 and 16iv to the August RPC meeting.

Discussion included consideration of the possibility of a special meeting prior to the August regular meeting.

Committee recessed at 12:06 p.m and reconvened at 12:41 p.m.

8. BUSINESS

8.1 2020/21 Annual Report – Regional Planning Committee section

The Committee suggested two minor edits to the text:

- replace “...developing of communication materials...” in the third sentence of the first paragraph of the 2020/21 Highlights section with “...the development of communication materials...”
- replace “...increase housing affordability.” in the first sentence of the second paragraph of the 2020/21 Highlights section with “...increasing housing options.”

RPC-2021-006

It was MOVED and SECONDED,

that Regional Planning Committee approve the attached text as amended for inclusion in the 2020/21 Annual Report for approval by Trust Council and submission to the Minister of Municipal Affairs and Housing.

CARRIED

8.2 Policy Statement Draft Amendment Recommendations

Senior Policy Advisor Hippola provided a presentation, indicating that the first draft has incorporated input from the public, trustees, other agencies and organizations, and staff. She highlighted the development and review process of the Policy Statement Amendment Project and potential changes to the Policy Statement. The Committee provided general feedback and asked clarifying questions.

The Committee recessed at 2:04 p.m. and reconvened at 2:17 p.m.

8.3 Application Processing Services Policy

Director Marlor introduced the Request For Decision, noting that the Model Development Approval Information Bylaw needs further work and is not ready to be presented to the Committee. What was presented for consideration of final endorsement was the Application Processing Services Policy and attached Model Fees Bylaw. Planner Chadwick indicated that individual trustees can send suggested minor edits directly to her and the Committee suggested some minor edits for clarification purposes.

Chair Busheikin lost electronic connection at 2:50 p.m.; Vice Chair Maude assumed responsibility as Chair of the meeting.

RPC-2021-007

It was MOVED and SECONDED,

that Regional Planning Committee request staff to add a \$100 per lot fee to the fee schedule under the Application for Subdivision Review under item 1 of Table 3 of the Model Bylaw.

CARRIED

Chair Busheikin reconnected at 2:53 by telephone only and did not resume acting as the Chair.

RPC-2021-008

It was MOVED and SECONDED,

that Regional Planning Committee request staff to bring back further analysis on fee-per-lot structure, including consideration of a cap and park dedication.

CARRIED

Trustee Stamford left the meeting at 3:00 p.m.

RPC-2021-009

It was MOVED and SECONDED,

that Regional Planning Committee endorse the Application Processing Services Policy with attached Model Fees Bylaw As amended.

CARRIED

RPC-2021-010

It was MOVED and SECONDED,

that Regional Planning Committee approve the attached Request for Decision and send it, along with the Application Processing Services Policy with attached Model Fees Bylaw, as amended, to Trust Council for approval.

CARRIED

RPC-2021-011

It was MOVED and SECONDED,

that Regional Planning Committee direct staff to prepare, in cooperation with the Regional Planning Committee Chair, a presentation to Trust Council to

explain the process and anticipated impacts of the Application Process Services Policy.

CARRIED

Chair Busheikin was able to reconnect by computer and resumed acting as Chair of the Committee.

9. NEW BUSINESS

None

10. WORK PROGRAM

The Committee reviewed the current Work Plan and had no comments.

11. NEXT MEETING

Wednesday, August 25, 2021, from 10:00 a.m. to 3:00 p.m.

Trustee Dodds left the meeting at 3:18 p.m. and Trustee Patrick left the meeting at 3:19 p.m.

RPC-2021-012

It was MOVED and SECONDED,

that Regional Planning Committee request staff to schedule an additional meeting to discuss the Shoreline Protection report and the Floor Area Ratio report.

DEFEATED

12. ADJOURNMENT

By general consent the meeting adjourned at 3:30 p.m.

Laura Busheikin, Chair

Certified Correct:

Robert Barlow, Legislative Services Clerk/Recorder