



## Executive Committee Minutes of Regular Meeting

**Date:** July 21, 2021  
**Location:** Electronic meeting, Public venue  
Islands Trust  
200-1627 Fort Street  
Victoria, BC V8R 1H8

**Members Present:** Peter Luckham, Chair, Thetis Island Trustee  
Dan Rogers, Vice Chair, Gambier/Keats Island Trustee  
Laura Patrick, Vice Chair, Salt Spring Island Trustee  
Sue Ellen Fast, Vice Chair, Bowen Island Municipal Trustee

**Staff Present:** Russ Hotsenpiller, Chief Administrative Officer  
David Marlor, Director, Local Planning Services  
Julia Mobbs, Director, Administrative Services  
Lori Foster, Executive Coordinator/Recorder

**Members of the public:** 4 members of the public were in attendance

**Delegation:** Mairi Welman

### 1. CALL TO ORDER

At 9:04 a.m., Chair Luckham called the meeting to order and humbly stated gratitude to live and work on Coast Salish First Nations traditional and treaty territory.

### 2. APPROVAL OF AGENDA

#### 2.1 Introduction of New Items

For consideration to receive the following late items:

- 11.2 Port of Vancouver Operations update emails dated July 6, and July 12, 2021
- 11.3 Attendees of June 2021 Regional Meetings with Ministers Osborne and Eby letter dated July 20, 2021

#### 2.2 Approval of Agenda

**By general consent**, the agenda was approved as amended.

##### 2.2.1 Agenda Context Notes

Presented for information.

**3. RISE AND REPORT DECISIONS FROM PREVIOUS CLOSED MEETING**

**3.1 June 23 Closed Meeting**

Chair Luckham reported that the minutes from the closed meeting of May 26<sup>th</sup> were adopted as presented at the June 23<sup>rd</sup> closed meeting.

**4. ADOPTION OF MINUTES**

**4.1 June 23rd draft minutes**

**By general consent**, the minutes were adopted as presented.

**4.2 Resolutions without Meeting (RWM) Report**

Presented for information.

**5. FOLLOW UP ACTION LIST AND UPDATES**

**5.1 Follow Up Action List/Director/CAO Updates**

Staff reviewed follow-up action list (FUAL) items giving verbal updates and status reports on work in progress.

The meeting recessed for a break at 10:10 a.m. and reconvened at 10:16 a.m.

**By general consent**, at 10:16 a.m., items 6 and 6.1 were addressed next.

**6. DELEGATION REQUEST**

**6.1 Mairi Welman re: Further Public Engagement for the Islands Trust Draft Policy Statement - Power Point presentation**

Mairi Welman presented a Power Point titled "Further Public Engagement for the Islands Trust Draft Policy Statement" and answered Executive Committee questions.

**5.2 Local Trust Committee Chair Updates**

Local Trust Committee Chairs gave verbal updates on recently attended and upcoming meetings and the status of some current applications.

**5.3 Islands Trust Conservancy Liaison Update**

Islands Trust Conservancy, Vice Chair Fast, gave a verbal update on the joint Executive Committee/Conservancy Board meeting held July 13, 2021.

**7. BYLAWS FOR APPROVAL CONSIDERATION - None**

## 8. TRUST COUNCIL MEETING REVIEW AND PREPARATION

### 8.1 Executive

#### 8.1.1 Roundtable Discussion

Executive Committee and Chief Administrative Officer (CAO) Hotsenpiller provided feedback on the July 7 & 8 Special Trust Council meeting.

##### 8.1.1.1 Trustee Feedback

Executive Committee discussed Trustee Johnston's email and received it information.

#### 8.1.2 Trust Council Decision Highlights

Received for information.

**8.2 Local Planning Services - None**

**8.3 Administrative Services - None**

**8.4 Trust Area Services - None**

## 9. EXECUTIVE COMMITTEE PROJECTS

### 9.1 Trust Council Initiated

#### 9.1.1 Executive - None

#### 9.1.2 Trust Area Services

##### 9.1.2.1 Islands 2050 - Engagement and Next Steps – Briefing

Director of Local Planning Services (DLPS) Marlor spoke to the briefing.

Executive Committee discussed next steps regarding further engagement processes.

The meeting recessed for lunch at 12:05 p.m. and reconvened at 12:30 p.m.

#### **EC-2021-106**

#### **It was Moved and Seconded**

That Executive Committee request staff schedule a special Executive Committee meeting for September 2, 2021.

**CARRIED**

**EC-2021-107**

**It was Moved and Seconded,**

That Executive Committee direct staff to obtain third party advice to develop the next phase of the policy statement public engagement recognizing:

- that participative democracy is a best practice method of public engagement and likely the most suitable for building trust and reducing polarization across the Trust Area,
- that public input plays an integral part in the next draft of the Trust Policy Statement.
- that engagement may need to be tailored to different islands' needs.

**CARRIED**

**EC-2021-108**

**It was Moved and Seconded,**

That Executive Committee recommends staff investigate preparing a discussion guide to support and facilitate public engagement on the draft policy statement.

**CARRIED**

9.1.2.2 First Nations Capacity Funding for Early and Ongoing referral Engagement of the draft new Policy Statement - RFD

DLPS Marlor spoke to the request for decision (RFD).

**EC-2021-109**

**It was Moved and Seconded,**

That the Executive Committee approve up to \$15,000 from the Islands 2050 public engagement budget to be used for capacity funding for First Nations early and ongoing referral engagement of the draft new Policy Statement.

**CARRIED**

9.1.3 Local Planning Services - None

9.1.4 Administrative Services - None

**9.2 Executive Committee Initiated**

9.2.1 Executive

9.2.1.1 Vice Chair Rogers re: Islands Trust Act (s.8) (2) (e) re: communicating with Province – Briefing

Vice Chair Rogers spoke to the briefing as presented.

**EC-2021-110**

**It was Moved and Seconded,**

That the possibility of utilizing Section 8(2) (e) of the *Islands Trust Act* be added to the Executive Committee projects list.

**CARRIED**

9.2.1.2 Vice Chair Fast re: Trails Strategy what we heard report email dated June 13, 2021

Vice Chair Fast will inquire with Director of Trust Area Services Frater if Islands Trust was consulted in the B.C. Trails strategy.

9.2.1.3 Vice Chair Fast re: new tools for conduct, public hearing, electeds email dated June 13, 2021

Chair Luckham noted he referred to these tools to help craft today's script regarding safety in meetings.

9.2.1.4 Vice Chair Rogers re: Local Trust Committee and Advisory Planning Commission meeting protocol – Discussion

Vice Chair Rogers asked for clarification on the authority of an advisory planning commission's (APC) chair and meeting management.

DLPS Marlor noted that APC bylaws state the chair may expel a person who is acting improperly.

9.2.1.5 Vice Chair Rogers re: Scope of authority of the local trust committee email dated June 20, 2021

Vice Chair Rogers spoke to the three questions posed in the email contained in the agenda package.

DLPS Marlor responded verbally to the questions and will follow-up with Vice Chair Rogers and Regional Planning Managers via email.

9.2.2 Trust Area Services - None

9.2.3 Local Planning Services - None

9.2.4 Administrative Services - None

**10. NEW BUSINESS**

**10.1 Executive/Trust Council**

10.1.1 Request for Executive Committee Sponsorship of Development Application Fee – RFD

Director of Local Planning Services (DLPS) Marlor spoke to the request for decision (RFD) as presented in the agenda package.

**EC-2021-111**

**It was Moved and Seconded,**

THAT the Executive Committee approve financial sponsorship of \$1100.00 for temporary use application MA-TUP-2021.2 to allow for a *Thrift Store, Archive and Museum Storage* within an existing dwelling, and *Fall Fair Activities* on the outside area of the subject property.

**CARRIED**

**10.2 Trust Area Services**

10.2.1 LTC Chairs Report on Local Advocacy Topics

Vice Chair Patrick noted the work of Transition Salt Spring's recent advocacy and information session regarding Coastal Douglas-fir forests, wild fire control and that a community seminar was given.

**10.3 Local Planning Services - None**

**10.4 Administrative Services - None**

**11. CORRESPONDENCE (for information unless raised for action)**

Correspondence received concerning Islands 2050 is posted to the project's webpage under Project Information, Public Correspondence.

**11.1 K Reynolds re: an idea for TPS public engagement email dated July 14, 2021**

Received for information.

**11.2 Port of Vancouver Operations update emails dated July 6, and July 12, 2021**

Chair Luckham said he has been receiving weekly updates which he will forward to trustees and anchorage advocates.

**11.3 Attendees of June 2021 Regional Meetings with Ministers Osborne and Eby letter dated July 20, 2021**

Received for information.

**12. WORK PROGRAM**

**12.1 Review and amendment of current work program**

The work program will be amended by resolution **EC-2021-110** and updated for the next meeting. The current report was received for information.

**13. NEXT MEETING**

The next Executive Committee meeting is scheduled for August 4, 2021 starting at 9:00 a.m.

**14. CLOSED MEETING**

At 2:21 p.m., the meeting was closed to the public.

**EC-2021-112**

**It was Moved and Seconded,**

That Executive Committee close this meeting to the public subject to Section 90(1) (c) and (e) of the Community Charter in order to consider matters related to labour relations or other employee relations and, the acquisition, disposition or expropriation of land or improvements, if the committee considers that disclosure could reasonably be expected to harm the interests of the local trust area; and that staff be invited to remain in the meeting.

**CARRIED**

At 2:38 p.m. the meeting was reopened to the public.

**15. ADJOURNMENT**

**By general consent,** at 2:39 p.m., the meeting was adjourned.

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**Peter Luckham, Chair**

**Certified Correct**

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**Lori Foster, Executive Coordinator**