



# Trust Council Select Committee Governance and Management Review Agenda

Date: November 1, 2021  
Time: 3:00 pm  
Location: Electronic Zoom Meeting

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<b>1. LAND ACKNOWLEDGEMENT</b>	
<b>2. APPROVAL OF AGENDA</b>	
<b>2.1. Agenda Context Notes</b>	2 - 2
Provided for information to corresponding agenda items as listed.	
<b>3. ADOPTION OF MINUTES/COORDINATION</b>	
<b>3.1. October 4, 2021 draft meeting minutes</b>	3 - 4
<b>3.2. Resolutions Without Meeting</b>	
None	
<b>3.3. Follow-up Action List (FUAL)</b>	5 - 5
<b>4. BUSINESS ITEMS</b>	
<b>4.1. Work Plan Delivery Revised Timeline - for discussion (attached)</b>	6 - 6
<b>4.2. Themes from Interviews - Verbal Update</b>	
See item 2.2.1 Agenda Context Notes	
<b>5. NEW BUSINESS</b>	
<b>6. NEXT MEETING</b>	
See item 2.2.1 Agenda Context Notes	
<b>7. ADJOURNMENT</b>	



**Select Committee  
Agenda – Context Notes  
For the meeting of November 1, 2021**

Agenda No.	From	Context Notes
4.2	Admin	<p>Themes from Interviews – Verbal Update</p> <p>Great Northern Management Consultant, Eric Vance, will provide a verbal update describing the themes of interviews with the land use planning staff and management.</p>
6.	Admin	<p>Next Meeting</p> <p>There are no further Select Committee meetings scheduled in 2021 at this time.</p> <p>In consideration of item 4.1., Work Plan Delivery Revised Timeline, Select Committee may wish to adopt 2022 meeting dates Monday, January 10, and Monday, February 7, 2022 or alternatives.</p> <p>The “proposed” March Trust Council meeting dates for 2022 are March 8-10. Trust Council will adopt its 2022 schedule at its Nov/Dec meeting. Agenda items going to March Trust Council must be received by the Executive Coordinator no later than February 17.</p>



# Trust Council Select Committee Governance and Management Review Minutes of Regular Meeting

**Date:** October 4, 2021  
**Time:** 3:00 pm  
**Location:** Electronic Zoom Meeting

**Members Present**  
Lee Middleton, Chair, Saturna Island Trustee  
Kees Langereis, Vice Chair, Gabriola Island Trustee  
Paul Brent, Saturna Island Trustee  
David Critchley, Denman Island Trustee  
Steve Wright, South Pender Island Trustee  
Deb Morrison, North Pender Island Trustee  
Ben McConchie, North Pender Island Trustee (regrets)  
Peter Luckham, Thetis Island Trustee  
Michael Kaile, Bowen Island Municipal Trustee (regrets)

**Staff Present:**  
Russ Hotsenpiller, Chief Administrative Officer  
Lori Foster, Executive Coordinator/Recorder

**Webinar Attendees:** None

**1. LAND ACKNOWLEDGEMENT**

At 3:00 p.m., Chair Middleton called the meeting order stating gratitude to live and work on Coast Salish First Nations traditional and treaty territory.

**2. APPROVAL OF AGENDA**

For consideration to add at 4.2 - Staff Engagement

**SC-2021-050**

**It was Moved and Seconded,**

That the agenda be adopted as amended.

**CARRIED**

**3. ADDOPTION OF MINUTES/COORDINATION**

**3.1 September 13, 2021 draft minutes**

**SC-2021-051**

**It was Moved and Seconded,**

That the minutes be adopted as presented.

**CARRIED**

**3.2 Resolutions Without Meeting - None**

**3.3 Follow-up Action List (FUAL)**

There were no questions, the report was received for information.

**4. BUSINESS ITEMS**

**4.1 Great Northern Management Consultants (GNMC)**

Chair Middleton read an update received from Project Manager, Charles Kelly, titled “Governance and Management Review October 4<sup>th</sup> interim update” which outlined the status of trustees, senior staff, First Nations and ministry official’s interviews. A progress report will be made at the November 4<sup>th</sup> meeting.

**4.2 Staff Engagement**

Chair Middleton stated the consultants were happy with the cooperation being provided by staff, that there were no issues.

**By general consent**, this item could be considered further when the consultants are present at the next meeting.

**5. NEW BUSINESS – None**

**6. CORRESPONDENCE**

**6.1 G. Brazier on behalf of Gulf Islands Alliance letter dated September 20, 2021**

Received for information.

**7. NEXT MEETING**

Trust Programs Committee (TPC) Chair/Trustee Morrison will not be able to attend the November 1 meeting and requested that TPC Vice Chair Peterson sit in on the meeting as the TPC representative.

The next meeting of the Executive Committee is scheduled November 1, 2021.

**8. CLOSED MEETING - None**

**9. ADJOURNMENT**

**SC-2021-052**

**It was Moved and Seconded,**

That the meeting be adjourned at 3:28 p.m.

**CARRIED**

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**Lee Middleton, Chair**

**Certified Correct**

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**Lori Foster, Executive Coordinator/Recorder**



**Select Committee (SC)  
Governance and Management Review  
Follow-up Action List (FUAL)**

SC Mtg	WHO / Activity	TO	TARGET
<b>SELECT COMMITTEE</b>			
May 10, 2021	The Management Review final report deliverable date be extended to March Trust Council with the final report to be received by April 30, 2022.	SC	April 30, 2022 In progress
May 31, 2021	Interview phase in progress by the consultants for the governance and management review.	SC	In progress
<b>CAO HOTSENPILLER</b>			
Sept 13, 2021	Work with GNMC regarding ministry interview contacts.	SC	In progress
<b>EXECUTIVE COORDINATOR FOSTER</b>			
Oct 4, 2021	Adopt the Sept 13, 2021 minutes as presented and post to website.	SC	<i>DONE</i>
Oct 4, 2021	Invite TPC Vice Chair Peterson to attend Select Committee Nov 1 meeting as TCP Rep to Select Committee.	SC	<i>DONE</i>
Sept 13, 2021	Correspondence items D. Korbin 6.1 and 6.2 were forwarded to Executive Committee (EC) Oct 6, 2021 business meeting. By EC-2021-135 resolution, Chair Luckham will work with staff to send response.	Executive Committee	<i>DONE</i>
Standing Item	Prepare draft minutes for next meeting – (Consideration to Adopt)	SC	<i>DONE</i>
Standing Item	Create Draft agenda in E-scribe - circulate agenda package for next meeting	SC	<i>DONE</i>
Standing Item	Update FUAL for next meeting agenda	SC	<i>DONE</i>

For Discussion  
Monday, November 1, 2021

**Governance and Management Review of Islands Trust  
Workplan Timeline  
Revised**

<b>Activity</b>	<b>Completion Date</b>
Interviews with Islands Trust Land Use Planning Officials and Discussion with Select Committee	November 1, 2021
Interviews with Remaining Islands Trust Management, CAO's, Provincial Officials and First Nations	December 23, 2021
Analysis of Findings (Ongoing)	
Discussion of Findings with Select Committee	January 10, 2022
Final Report Tabled with Select Committee	February 7, 2022
Presentation of Final Report to Council	March, 2022 at Trust Council