



## Executive Committee Minutes of Regular Meeting

- Date:** November 30, 2021  
**Location:** Coast Victoria Hotel, Gonzales Room  
146 Kingston Street  
Victoria BC, V8V 1V4
- Members Present:** Peter Luckham, Chair, Thetis Island Trustee  
Dan Rogers, Vice Chair, Gambier/Keats Island Trustee  
Laura Patrick, Vice Chair, Salt Spring Island Trustee  
Sue Ellen Fast, Vice Chair, Bowen Island Municipal Trustee
- Staff Present:** Russ Hotsenpiller, Chief Administrative Officer (CAO)  
Clare Frater, Director, Trust Area Services (DTAS)  
David Marlor, Director, Local Planning Services (DLPS)  
Lori Foster, Executive Coordinator/Recorder
- Other:** One member of the public attended the webinar

The in-person meeting was livestreamed, recorded, and available for electronic public attendance.

### 1. CALL TO ORDER

At 10:07 a.m., Chair Luckham called the meeting to order and humbly stated gratitude to live and work on Coast Salish First Nations traditional and treaty territory recognizing the Lekwungen speaking Peoples traditional territory of Esquimalt and Songhees First Nations where the meeting was being held.

### 2. APPROVAL OF AGENDA

2.1 Introduction of New Items - None

2.2 Approval of Agenda

By general consent, the agenda was adopted as presented.

2.2.1 Agenda Context Notes

Presented for information as indicated.

### 3. RISE AND REPORT DECISIONS FROM PREVIOUS CLOSED MEETING

Chair Luckham reported that at the November 17, 2021, Executive Committee closed meeting, the October 27 in-camera minutes were adopted and the December 1, 2021, Trust Council in-camera agenda was approved for forwarding as presented.

#### 4. ADOPTION OF MINUTES

##### 4.1 November 17, 2021 draft minutes

By general consent, the November 17, 2021, Executive Committee minutes were adopted as presented.

#### 5. FOLLOW UP ACTION LIST (FUAL) AND UPDATES

##### 5.1 Follow Up Action List/Director/CAO Updates

Chief Administrative Officer (CAO) Hotsenpiller spoke to:

- Circulating to trustees, the November 17<sup>th</sup> briefing on the tree protection/breakout session from September Trust Council,
- At the opening of Trust Council, rescinding resolution without meeting (RWM) TC-RWM-2021-005 then pass a new unanimous resolution that 11 council members may participate electronically.

Directors Marlor and Frater spoke to FUAL items and each gave a director's report.

Discussion followed on:

- Bill 29, an amendment to the *Interpretation Act*, that all provincial laws uphold the rights of Indigenous people,
- The model fees bylaw, community amenity and community benefit,
- Working with Metro (Vancouver) 2050 regarding referrals.

##### 5.2 Local Trust Committee Chair Updates

Local Trust Committee Chairs gave updates on recently attended meetings.

##### 5.3 Islands Trust Conservancy Liaison Update

Municipal Trustee/Vice Chair of Islands Trust Conservancy Fast noted that the Trust Council agenda package contains the most recent report on page 478.

#### 6. BYLAWS FOR APPROVAL CONSIDERATION – None

#### 7. TRUST COUNCIL MEETING PREPARATION

##### 7.1 Executive – None

##### 7.2 Local Planning Services

##### 7.2.1 Business Case for Gabriola Local Trust Area Biocultural and Housing Diversity Program – RFD

Director of Local Planning Services (DLPS) Marlor spoke to the request for decision (RFD) sent as a late item for consideration to forward to Trust Council.

Correspondence regarding this item had also been received for consideration to forward to Trust Council.

Vice Chair Rogers provided context that the business case was requested in July but hadn't been received until now.

**EC-2021-170**

**It was Moved and Seconded,**

THAT the Islands Trust Executive Committee forward the Gabriola Local Trust Committee business case for the "Gabriola Local Trust Area Biocultural and Housing Diversity Program" to the Islands Trust Council for consideration of funding in the 2022/23 fiscal year.

**CARRIED**

**EC-2021-171**

**It was Moved and Seconded,**

That the email correspondence received related to the "Gabriola Local Trust Area Biocultural and Housing Diversity Program" be forwarded to Trust Council.

**CARRIED**

**EC-2021-172**

**It was Moved and Seconded,**

That any correspondence related to the Housing Equity and Workforce Shortage Crisis - Trustee RFD be forwarded to Trustees.

**CARRIED**

**7.3 Administrative Services – None**

**7.4 Trust Area Services**

**7.4.1 Policy Statement Amendment Project Update – attachment**

Director of Trust Area Services (DTAS) Frater spoke to item.

**EC-2021-173**

**It was Moved and Seconded,**

That staff forward pages 67-74 of the Executive Committee agenda package to Trust Council as part of the Policy Statement Amendment Project update.

**CARRIED**

**8. EXECUTIVE COMMITTEE PROJECTS – None**

**8.1 Trust Council Initiated**

8.1.1 Executive

8.1.2 Trust Area Services

8.1.3 Local Planning Services

8.1.4 Administrative Services

**8.2 Executive Committee Initiated**

8.2.1 Executive

8.2.2 Trust Area Services

- 8.2.3 Local Planning Services
- 8.2.4 Administrative Services

**9. NEW BUSINESS - None**

- 9.1 Executive/Trust Council**
- 9.2 Trust Area Services**
  - 9.2.1 LTC Chairs Report on Local Advocacy Topics
- 9.3 Local Planning Services**
- 9.4 Administrative Services**

**10. CORRESPONDENCE (for information unless raised for action)**

**10.1 D. Varney email dated November 18, 2021, re advocacy and 2050**

By general consent, forward to the Islands 2050 mailbox.

**10.2 I. Middleditch email dated November 16, 2021 re Response to Bylaw 183**

By general consent, forward to the Islands 2050 mailbox.

**11. WORK PROGRAM**

**11.1 Review and amendment of current work program**

**12. NEXT MEETING**

The next Executive Committee meeting is scheduled for December 15, 2021, starting at 9:00 a.m.

**13. CLOSED MEETING – None**

**14. ADJOURNMENT**

By general consent, at 11:02 a.m., the meeting was adjourned.

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**Peter Luckham, Chair**

**Certified Correct**

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**Lori Foster, Executive Coordinator/Recorder**