



## Regional Planning Committee Minutes of a Regular Meeting

**Date:** November 3, 2021  
**Location:** Electronic Meeting

**Members Present:** Laura Busheikin, Chair  
David Maude, Vice Chair (intermittent connection)  
Jeanine Dodds, Local Trustee (intermittent connection)  
Laura Patrick, Executive Committee Representative  
Timothy Peterson, Local Trustee  
Kate-Louise Stamford, Local Trustee (intermittent connection)  
Jane Wolverton, Local Trustee  
Peter Luckham, Ex Officio Member  
Kees Langereis, Local Trustee

**Staff Present:** David Marlor, Director, Local Planning Services  
Clare Frater, Director, Trust Area Services  
Narissa Chadwick, Island Planner  
William Shulba, Senior Freshwater Specialist  
Rob Pingle, Planning Team Assistant/Zoom Host

**Others Present:** Kirk Stinchcombe, consultant from Econics

### 1. CALL TO ORDER

The meeting was called to order at 10:03 a.m. Chair Busheikin acknowledged that the meeting was being held on traditional, treaty and unceded territories of many indigenous peoples.

### 2. APPROVAL OF AGENDA

#### 2.1 New Items and Re-ordering of the Agenda

**By general consent** the order of business on the agenda was varied to address item 6.2, Freshwater Sustainability Strategy (FWSS), and item 7.1, Updates to Business Cases Related to the Implementation of the Freshwater Sustainability Strategy, before item 6.1.

The following addition to the agenda was presented for consideration:

- 2.1.1. RFD for Agenda Item 6.1 - Review of Trust Council Policy 5.9.1 Best Management Practices For Delivery of Local Planning Services To Local Trust Committees

Note that the attachments to the RFD were already provided in this agenda. The late item was the RFD itself.

During the meeting, the following addition to the agenda was presented for consideration:

8.1 Groundwater Licences Collaboration

**2.2 Approval of Agenda**

**By general consent** the Regional Planning Committee approved the agenda as amended.

**3. TOWN HALL**

None

**4. DELEGATIONS**

None

**5. ADOPTION OF MINUTES/COORDINATION**

**5.1 Minutes of Meetings**

5.1.1 Regional Planning Committee Draft Minutes of September 29, 2021

**By general consent** the Regional Planning Committee minutes of September 29, 2021, were approved as presented.

**5.2 Resolutions Without Meeting**

None

**5.3 Follow-Up Action List**

Director Marlor noted that some of the in-progress items on the list are on the day's agenda and spoke to the other items in progress.

**6. WORK PROGRAM ITEMS**

**6.2 Freshwater Sustainability Strategy - RFD**

Planner Chadwick, Senior Freshwater Specialist Shulba and Kirk Stinchcombe (Econics) spoke to the RFD, indicating that the Strategy addresses threats to freshwater sustainability, including immediate issues and those that are anticipated to increase as a result of climate change.

**RPC-2021-032  
It was MOVED and SECONDED,**

that Regional Planning Committee direct staff to amend version 10 of the strategy to amend references to water sustainability needs to be “the lens” so that it reads “a key lens”.

CARRIED

**RPC-2021-033**

**It was MOVED and SECONDED,**

that Regional Planning Committee receive the amended Draft Freshwater Sustainability Strategy and forward it to Trust Council for review.

CARRIED

**RPC-2021-034**

**It was MOVED and SECONDED,**

that Regional Planning Committee request staff to return with an Islands Trust Freshwater Sustainability Strategy policy document for approval following Trust Council review.

CARRIED

The Committee recessed at 11:30 a.m. and reconvened 11:38 a.m.

**7. BUSINESS**

**7.1 Updates to Business Cases Related to the Implementation of the Freshwater Sustainability Strategy - RFD**

Planner Chadwick presented the RFD, indicating that business cases in relation to the FWSS were revised as per RPC’s request.

**RPC-2021-035**

**It was MOVED and SECONDED,**

that Regional Planning Committee forward to Financial Planning Committee for inclusion in the Fiscal Year 2022/23 Budget the revised business case for Strategic Plan Item No. 2.5 – to complete the Islands Trust Groundwater Recharge Mapping project.

CARRIED

**RPC-2021-036**

**It was MOVED and SECONDED,**

that Regional Planning Committee forward to Financial Planning Committee for inclusion in the Fiscal Year 2022/23 Budget the revised business case for Strategic Plan Item No. 2.4 – to implement Freshwater Sustainability recommendations related to the development of a State of Freshwater Report.

CARRIED

**RPC-2021-037**

**It was MOVED and SECONDED,**

that Regional Planning Committee defer the business case for Strategic Plan Item No. 2.4 – to implement Freshwater Sustainability recommendations

related to the development of a Freshwater Stewardship Outreach Plan to the 2023/24 budget year.

**CARRIED**

**RPC-2021-038**

**It was MOVED and SECONDED,**

that Regional Planning Committee request staff to create a business case for formatting and publication of the Freshwater Sustainability Strategy and forward it to Financial Planning Committee for inclusion in the 2022/2023 budget.

**CARRIED**

Committee recessed at 12:39 a.m. and reconvened at 1:13 p.m.

**6. WORK PROGRAM ITEMS - Continued**

**6.1 Review of Trust Council Policy 5.9.1 Best Management Practices For Delivery of Local Planning Services To Local Trust Committees - RFD**

Director Marlor presented the RFD, indicating that purpose is to update the Policy in regards to including a recommended process and format for systematic updates to official community plans (OCPs) and land use bylaws. Discussion included:

- the possibility of setting a higher standard for consultation in regards to OCPs
- the need to be cognizant of First Nations' capacity to respond to referrals
- the use of special tax requisitions to fund OCP reviews
- edits to the policy for clarity and completeness

Chair Luckham left the meeting at 2:00 p.m.

**RPC-2021-039**

**It was MOVED and SECONDED,**

that Regional Planning Committee request staff to schedule a special meeting of RPC for a workshop session on the draft policy "5.9.1 Best Management Practices For Delivery of Local Planning Services to Local Trust Committees"

**CARRIED**

Chair Busheikin invited RPC members to contact her and/or staff with suggestions or concerns as to the details of the workshop. Director Marlor indicated that he would draft a workshop outline, including background information and other materials to be provided, and will discuss with Chair Busheikin. Director Marlor also invited RPC members to contact him if they have specific questions or edit suggestions to the policy.

**RPC-2021-040**

**It was MOVED and SECONDED,**

that Regional Planning Committee invite to the special meeting workshop session on the draft policy the regional planning managers, the regional planning team and the senior intergovernmental policy advisor.

**8. NEW BUSINESS**

**8.1 Groundwater Licenses Collaboration**

Senior Freshwater Specialist Shulba indicated that since 2016, the *Water Sustainability Act* has made groundwater a vested interest of the Crown and for non-domestic uses, groundwater use now needs to be licensed. The current deadline is March, 2022, for users to make these applications. The Province (Forests, Lands, Natural Resource Operations and Rural Development) has contacted Islands Trust staff, asking if Islands Trust will collaborate with them to do outreach to landowners in the Local Trust Area to encourage water users to apply for their water license.

**RPC-2021-041**

**It was MOVED and SECONDED,**

that Regional Planning Committee direct staff to write a briefing note to Executive Committee to invite the Province to present the groundwater licensing process and March 2022 deadline at the November 2021 Trust Council meeting.

CARRIED

**9. CORRESPONDENCE**

**9.1 2021-10-23 Maxine Leichter**

Chair Busheikin indicated that she would work with staff to provide a response.

**10. WORK PROGRAM**

**10.1 Regional Planning Committee Work Program**

Presented for information.

**11. NEXT MEETING**

**11.1 Regional Planning Committee Meeting Schedule for 2022 - RFD**

**RPC-2021-042**

**It was MOVED and SECONDED,**

that Regional Planning Committee adopt the proposed meeting dates for the 2022 calendar year as presented.

CARRIED

**RPC-2021-043**

**It was MOVED and SECONDED,**

that Regional Planning Committee direct staff to schedule the 2022 RPC meeting dates of Feb 9, May 18, and Aug 24 as electronic meetings, and list the Victoria Office Board Room as the public meeting location.

**CARRIED**

**12. ADJOURNMENT**

**By general consent** the meeting adjourned at 3:13 p.m.

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Laura Busheikin, Chair

Certified Correct:

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Dionne LoForte, Local Planning Services & Bylaw Administrative Assistant

**Minutes are not official until adopted at a subsequent meeting.**