



Executive Committee Minutes of Regular Meeting

Date: December 15, 2021
Location: Public venue
Islands Trust
200-1627 Fort Street
Victoria, BC V8R 1H8

Members Present: Peter Luckham, Chair, Thetis Island Trustee (Victoria boardroom)
Dan Rogers, Vice Chair, Gambier/Keats Island Trustee (electronic)
Laura Patrick, Vice Chair, Salt Spring Island Trustee (electronic)
Sue Ellen Fast, Vice Chair, Bowen Island Municipal Trustee (electronic)

Staff Present: Russ Hotsenpiller, Chief Administrative Officer (CAO) (Victoria boardroom)
Clare Frater, Director, Trust Area Services (DTAS) (electronic)
David Marlor, Director, Local Planning Services (DLPS) (electronic)
Mark van Bakel, Information Services Manager (Victoria boardroom)
Lisa Wilcox, Senior Intergovernmental Policy Advisor (electronic)
Dilani Hippola, Senior Policy Advisor (electronic)
Lori Foster, Executive Coordinator/Recorder (Victoria boardroom)

Other: One member of the public attended the meeting electronically

1. CALL TO ORDER

At 9:03 a.m., Chair Luckham called the meeting to order and humbly stated gratitude to live and work on Coast Salish First Nations traditional and treaty territory.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

- Reorder agenda to address item 8.1.2.4 after item 3
- Receive late item 8.1.2.5 circulated as an addendum on December 14, 2021

2.2 Approval of Agenda

By general consent, that agenda was adopted as amended.

3. RISE AND REPORT DECISIONS FROM PREVIOUS CLOSED MEETING – None

8.1.2.4 Trust Programs Committee, Chair Morrison re: TPS amendments – Discussion

Chair of Trust Programs Committee, Trustee Deb Morrison, spoke on the Trust Policy Statement (TPS) amendment project and next steps.

Discussion followed on:

- Getting to a reading stage of the draft bylaw,
- Public engagement, what that would look like, LTC's will differ,
- Challenges of modernizing the document,
- Summary report coming in June,
- Trust Council resolution TC-2021-075,
- Request trustee input to Trust Programs Committee,
- Remind trustees to read all correspondence.

EC-2021-174

It was Moved and Seconded,

That Executive Committee request Trust Programs Committee to engage in a discussion on the draft Trust Policy Statement and that the Trust Council Chair and Trust Programs Committee Chair collaborate on a message to trustees to report back the feedback to facilitate the Trust Programs Committee deliberations.

CARRIED

Trustee Morrison left the meeting.

At 10:17 a.m. the meeting recessed for a break and reconvened at 10:23 a.m.

4. ADOPTION OF MINUTES

4.1 November 30th draft minutes

By general consent, the minutes were adopted as presented.

5. FOLLOW UP ACTION LIST AND UPDATE

5.1 Follow Up Action List (FUAL)/Director/CAO Updates

CAO Hotesenpiller and directors addressed FUAL items and gave status reports on emerging issues and staffing updates.

Information Services Manager van Bakel was present and discussed local trust committee electronic meeting management. This item is under review and feedback from local trust committee chairs is ongoing.

Director of Local Planning Services (DLPS) Marlor noted a grant application to the Time Immemorial Fund is pending.

5.2 Local Trust Committee Chair Updates

Local trust committee chairs gave verbal updates on recently attended meetings, status of applications and emerging issues.

5.3 Islands Trust Conservancy Liaison Update - None

6. BYLAWS FOR APPROVAL CONSIDERATION

6.1 Executive Committee acting as a Local Trust Committee (Ballenas-Winchelsea Islands) Bylaw No. 35 – RFD

EC-2021-175

It was Moved and Seconded,

THAT the Islands Trust Executive Committee approve Executive Committee acting as a Local Trust Committee (Ballenas-Winchelsea Islands) Bylaw No. 35, cited as "Executive Committee Acting as a Local Trust Committee (Ballenas – Winchelsea Islands) Fees Bylaw, 2021", in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

7. TRUST COUNCIL MEETING PREPARATION

7.1 Executive

7.1.1 Roundtable review Nov/Dec Trust Council

Discussion followed on:

- How the meeting presents over the Zoom livestream and recording,
- Process of determining vote count with mixed in-person and electronic attendance,
- Overall satisfaction with the venue.

7.1.2 Trust Council Business Decision Highlights

Amend the business decision highlights document as follows:

- Draft budget 2022/23 – first sentence after “draft budget” add “for public consultation,” and after “Bowen Island Municipality” add “for its municipal contribution.
- Housing Equity and Workforce Shortage Crisis - remove the words “a list of”.

EC-2021-176

It was Moved and Seconded,

That the business decision highlights document be circulated as amended.

CARRIED

7.1.3 Trust Council Follow-up Action List

It was noted that Director of Local Planning Services FUAL item #8 “Shoreline Protection Model Bylaw report has not been forwarded.

Received for information.

7.2 Local Planning Services - None

7.3 Administrative Services - None

7.4 Trust Area Services - None

8. EXECUTIVE COMMITTEE PROJECTS

8.1 Trust Council Initiated

8.1.1 Executive

8.1.1.1 Council Committee Appointments – Discussion

Chair Luckham made the following committee appointments as requested at the Nov/Dec Trust Council meeting:

- Trustee Scott Colbourne to the Regional Planning Committee.
- Trustee Steve Wright and Trustee Grant Scott to the Trust Programs Committee.

A Trust Council resolution without meeting (RWM) was initiated to ratify the appointments.

TC-RWM-2021-xxx

It was Moved by Chair Luckham and Seconded by Vice-Chair Rogers, That Trust Council ratify the appointments of Trustee Colbourne to the Regional Planning Committee, Trustee Scott to the Trust Programs Committee and Trustee Wright to the Trust Programs Committee.

Chair Luckham requested staff conduct the vote for the RWM as moved and seconded.

8.1.2 Trust Area Services

8.1.2.1 History Heritage and Conservation Grant Application Gabriola Historical & Museum Society – RFD

Senior Intergovernmental Policy Advisory (SIPA) Wilcox spoke to the request for decision (RFD).

Discussion on Snuneymuxw First Nation's support of the project followed.

EC-2021-177

It was Moved and Seconded,

That Executive Committee authorize a History, Heritage and Conservation grant of \$5,000 to Gabriola Historical & Museum Society in support of their application to embark on a major Reconciliation project developing and renewing the museum's "Snuneymuxw Village of the Ancestors" to create a dedicated space on the museum grounds, subject to the support of Snuneymuxw First Nation Chief and Council or representative.

CARRIED

8.1.2.2 AVICC/UBCM Resolution Selection – RFD

EC-2021-178

It was Moved and Seconded,

That the Executive Committee direct staff to draft a resolution and backgrounder on rural affordable housing project development support and climate vulnerability assessment support for submission to the Association of Vancouver Island and Coastal Communities 2022 convention for Executive Committee’s consideration in January 2022.

CARRIED

8.1.2.3 Draft Communications Strategy – Briefing

Director of Trust Area Services (DTAS) Frater spoke to the strategy as presented in the briefing. Discussion followed and the draft report was received for information.

8.1.2.4 Trust Programs Committee, Chair Morrison re: TPS amendments – Discussion

This item was addressed after item 3 in the re-ordering of the agenda.

8.1.2.5 Policy Statement Amendment Project Update – Briefing

DTAS Frater spoke to the briefing. The consultants will be presenting at the January 12th EC meeting.

8.1.3 Local Planning Services - None

8.1.4 Administrative Services - None

8.2 Executive Committee Initiated - None

8.2.1 Executive

8.2.2 Trust Area Services

8.2.3 Local Planning Services

8.2.4 Administrative Services

9. NEW BUSINESS

9.1 Executive/Trust Council – None

9.2 Trust Area Services

9.2.1 LTC Chairs Report on Local Advocacy Topics

LTC Chairs gave verbal updates on local advocacy topics. Ongoing items include the antenna/cell tower application on Galiano and the status of the New Brighton dock on Gambier.

- 9.3 Local Planning Services - None
- 9.4 Administrative Services – None

10. CORRESPONDENCE (Received for information unless noted otherwise)

- 10.1 Mayor Gary Ander to Honourable Katrine Conroy re Request for a prohibition of recreational motorized vehicles on Mount Gardner letter dated December 3, 2021
- 10.2 J. Garza email dated December 3, 2021 re Community climate action in Islands Trust
- 10.3 Invitation to Oceans Protection Plan Forum and newsletter dated December 6, 2021
- 10.4 Salish Sea Ecosystem Conference Early Bird Registration Open

11. WORK PROGRAM

- 11.1 Review and amendment of current work program

Received for information.

12. NEXT MEETING

The next Executive Committee meeting is scheduled for January 12, 2022.

13. CLOSED MEETING - None

14. ADJOURNMENT

By general consent, the meeting was adjourned at 12:30 p.m.

Peter Luckham, Chair

Certified Correct

Lori Foster, Executive Coordinator