



Regional Planning Committee Minutes of a Special Meeting

Date: January 13, 2022
Location: Electronic Meeting

Members Present: Laura Busheikin, Chair
David Maude, Vice Chair
Doug Fenton, Local Trustee
Kees Langereis, Local Trustee
Laura Patrick, Executive Committee Representative
Timothy Peterson, Local Trustee
Kate-Louise Stamford, Local Trustee
Jane Wolverton, Local Trustee
Peter Luckham, Ex Officio Member

Member Regrets: Scott Colbourne, Local Trustee
Jeanine Dodds, Local Trustee

Staff Present: David Marlor, Director, Local Planning Services
Stefan Cermak, Regional Planning Manager, Salt Spring
Heather Kauer, Regional Planning Manager, Northern Office
Robert Kojima, Regional Planning Manager, Southern Office
Marnie Eggen, Island Planner
Jason Youmans, Island Planner
Robert Barlow, Legislative Services Clerk/Recorder

1. CALL TO ORDER

The meeting was called to order at 10:01 a.m. Chair Busheikin acknowledged that the meeting was being held on traditional, treaty and unceded territories of many indigenous peoples.

2. APPROVAL OF AGENDA

By general consent the Regional Planning Committee approved the agenda as presented.

3. RESOLUTIONS WITHOUT MEETING

3.1 RPC RWM-2021-01

Presented for information.

4. BUSINESS

4.1 Review of Trust Council Policy 5.9.1 Best Management Practices for Delivery of Local Planning Services to Local Trust Committees

ADOPTED

Director Marlor indicated the purpose of the meeting was to present an opportunity for the Committee to provide guidance to staff in regards to drafting amendments to the Policy, specifically to update the Policy in regards to delivery of planning services to local trust committees to include a recommended process and format for systematic updates to official community plans and land use bylaws and to provide a framework for allocating planning resources for local trust committees' land use planning projects. Draft amendments incorporating previous direction from the Committee were presented. Committee discussion ensued.

Committee recessed at 11:05 a.m. and returned at 11:15 a.m.

RPC-2022-001

It was MOVED and SECONDED,

that the goals of Trust Council Policy 5.9.1, Best Management Practices for Delivery of Local Planning Services to Local Trust Committees (LTCs), be as follows:

1. LTC planning projects are well-defined and planned;
2. LTC projects reflect community and First Nations expectations;
3. Staff, trustees, the public, and partners have certainty and clarity around how projects get allocated, resourced, and carried out, leading to realistic expectations;
4. Resource allocation is efficient, fair and equitable;
5. OCPs and LUBs are systematically updated on a regular basis;
6. Planning is both proactive and adaptive;
7. Local Planning implements Trust-wide planning initiatives and tools (eg. strategies, model bylaws).

CARRIED

Committee recessed at 12:00 p.m. and returned at 12:30 p.m.

RPC-2022-002

It was MOVED and SECONDED,

that Regional Planning Committee request that the draft Best Practices for Delivery of Planning Services Policy be amended to include a new policy that states that, within the first year of each term, all Local Trust Committees should undertake a strategic planning exercise to determine their goals and priorities for the term.

CARRIED

RPC-2022-003

It was MOVED and SECONDED,

that Regional Planning Committee request staff to report on incorporating Local Trust Committee strategic planning within the Trust Council strategic plan.

CARRIED

RPC-2022-004

It was MOVED and SECONDED,

ADOPTED

that Regional Planning Committee request staff to amend the draft Best Practices for Delivery of Planning Services Policy as follows:

- replace the word “growth” throughout document with the word “development”
- in section 2.3 - remove “relevant Local Trust Committee/Regional Planning Committee” - and just state “relevant committee”
- in section 3 “communication” - add First Nations as separate policy
- in section 4.4 - check that approval of Chair is same as in existing policy
- in section 8.1 - add “weekday evenings” after “weekends”, and change to “broadest participation”
- add a project definition phase with relevant policies.

CARRIED

RPC-2022-005

It was MOVED and SECONDED,

that Regional Planning Committee request staff to amend the draft Best Practices for Delivery of Planning Services Policy as follows:

- add shoreline protection areas to baseline criteria
- add criteria for “readiness” of the project to proceed
- add measurement of vulnerability
- add "issues/concerns" column to the evaluation framework
- change “DPA for...” to “e.g. DPA for...”
- change “forest” to “forest land use designation” under the fifth item of “Resilient Communities”

CARRIED

5. NEXT MEETING

Wednesday, February 9, 10:00 a.m. - 3:00 p.m.

6. ADJOURNMENT

By general consent the meeting adjourned at 2:16 p.m.

Laura Busheikin, Chair

Certified Correct:

Robert Barlow, Legislative Services Clerk