



Trust Council Select Committee Governance and Management Review Agenda

Date: January 10, 2022
Time: 3:00 pm
Location: Electronic meeting, Public venue
Islands Trust
200-1627 Fort Street
Victoria, BC V8R 1H8

Pages

1. LAND ACKNOWLEDGEMENT
2. APPROVAL OF AGENDA
3. ADDOPTION OF MINUTES/COORDINATION
 - 3.1. Minutes of November 1, 2021, meeting for adoption 3 - 5
 - 3.2. Resolutions Without Meeting
None
 - 3.3. Follow-up Action List (FUAL) 6 - 6
4. PUBLIC COMMENTS
5. BUSINESS ITEMS
 - 5.1. Delivery of Consultant's Report - Discussion
 - Confirmation of report delivery date
 - Consultant's presentation to Trust Council
 - Trust Council resolution from December 1, 2021 meeting:

It was Moved by Trustee Kaile and Seconded by Trustee Dodds,

That the Governance Review report be received by Committee members and all trustees February 7, 2022, as a confidential document and be received incamera with the consultants at the March council meeting for release immediately following.

6. NEW BUSINESS

7. CORRESPONDENCE

7.1. M. Rondeau re: transparent meeting for report email dated December 16, 2021

7 - 8

8. NEXT MEETING

The next Select Committee meeting is scheduled for February 7, 2022, starting at 3:00 p.m.

9. ADJOURNMENT



Trust Council Select Committee Governance and Management Review Minutes of Regular Meeting

Date: November 1, 2021
Time: 3:00 pm
Location: Electronic Zoom Meeting

Members Present: Lee Middleton, Chair, Saturna Island Trustee
Kees Langereis, Vice Chair, Gabriola Island Trustee
Paul Brent, Saturna Island Trustee
David Critchley, Denman Island Trustee
Steve Wright, South Pender Island Trustee
Tim Peterson, Lasqueti Island Trustee standing in for Trustee Morrison as Trust Programs Committee representative
Ben McConchie, North Pender Island Trustee (absent)
Peter Luckham, Thetis Island Trustee
Michael Kaile, Bowen Island Municipal Trustee

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
Lori Foster, Executive Coordinator/Recorder

Others: Great Northern Management Consultants (GNMC):
Charles Kelly, James Roche, Eric Vance

Webinar Attendees: No webinar attendees were present

The meeting was held electronically.

1. LAND ACKNOWLEDGEMENT

At 3:01 p.m., Chair Middleton called the meeting to order and humbly stated gratitude to live and work on Coast Salish First Nations traditional and treaty territory.

2. APPROVAL OF AGENDA

For consideration to add under New Business:
5.1 Communications

By general consent, the agenda was adopted as amended.

2.1 Agenda Context Notes

Information provided for items 4.1 and 6.

3. ADOPTION OF MINUTES/COORDINATION

3.1 October 4, 2021 draft meeting minutes

Item 4.2 add as first sentence - "Trustee Luckham asked how staff engagement had been going and if there were any issues?"

SC-2021-053

It was Moved and Seconded,

That the October 4th minutes be adopted as amended.

CARRIED

3.2 Resolutions without Meeting - None

3.3 Follow-up Action List (FUAL)

No questions, the FUAL was received for information.

4. BUSINESS ITEMS

4.1 Work Plan Delivery Revised Timeline - for discussion

Great Northern Management Consultants (GNMC) project lead, Charles Kelly, spoke to the revised timeline and status of outstanding interviews. He noted that Islands Trust staff have been very accommodating with the process.

- Select Committee discussed receiving the consultants report in open and closed meeting scenarios,
- The attached timeline will amend the amended timeline received at the May 15th meeting.

SC-2021-054

It was Moved and Seconded,

That the Select Committee receive the timeline as amended.

CARRIED

GNMC project lead, Charles Kelly, noted that methodologies and criteria will be contained in the report regarding how other interviewees were chosen.

4.2 Themes from Interviews - Verbal Update

GNMC Eric Vance spoke to the status of planning staff interviews and the review of local planning services documentation addressing key and emerging themes.

At 3:53 p.m. Great Northern Management members James Roche and Eric Vance left the meeting.

5. NEW BUSINESS

5.1 Communications

Discussion regarding comments made at a community hosted webinar on the possible outcomes of the governance review ensued.

6. NEXT MEETING

SC-2021-055

It was Moved and Seconded,

That the next Select Committee meetings be held January 10, 2022 and February 7, 2022.

CARRIED

7. ADJOURNMENT

SC-2021-056

It was Moved and Seconded,

That the meeting be adjourned at 4:12 p.m.

CARRIED

Lee Middleton, Chair

Certified Correct

Lori Foster, Executive Coordinator/Recorder



Select Committee (SC)
Governance and Management Review
Follow-up Action List (FUAL)

| SC Mtg | WHO / Activity | TO | TARGET |
|-------------------------------------|---|----|---------------------------------|
| SELECT COMMITTEE | | | |
| Nov 1, 2021 | The Management Review final report deliverable date be extended to March 8-10, 2022, Trust Council meeting and received by Select Committee at its February 7 th , 2022 meeting. | SC | Feb 7, 2022 In progress |
| May 31, 2021 | Interview phase in progress by the consultants for the governance and management review. | SC | January 10, 2022 In progress |
| CAO HOTSENPILLER | | | |
| | None | | |
| EXECUTIVE COORDINATOR FOSTER | | | |
| Nov 1, 2021 | Adopt the October 4, 2021 minutes as amended and post to website. | SC | <i>DONE</i> |
| Standing Item | Prepare draft minutes for next meeting – (Consideration to Adopt) | SC | <i>DONE</i> |
| Standing Item | Create Draft agenda in E-scribe - circulate agenda package for next meeting | SC | <i>DONE</i> |
| Standing Item | Update FUAL for next meeting agenda | SC | <i>DONE</i> |

From: MARY BETH RONDEAU <[REDACTED]>
Sent: Thursday, December 16, 2021 11:01 AM
To: Trustees; Russ Hotsenpiller; Lori Foster
Subject: Governance and Management Review Report - Please Keep Open and Transparent

Follow Up Flag: Follow up
Flag Status: Flagged

To: Islands Trustees, Russ Hotsenpiller, Chief Administrative Officer
Cc Lori Foster, Executive Coordinator/Recorder, Islands Trust Policy & Purpose Discussion Facebook Forum

The Governance and Management Review Study is important for all of us citizens in the Islands Trust area and we should be able to transparently engage with respectful commentary/feedback to our staff and trustees. It is my understanding that some trustees and staff propose to delay this important information from becoming public until after the Phase 3 Public Engagement ending in May 2022.

Citizen Request:

1. Please keep the upcoming January 10, 2022 and February 7, 2022 Select Committee Meetings on Governance and Management Review open to the public and on the public record (similar to the November 1, 2021 meeting agenda and video).

<https://islandstrust.bc.ca/event/select-committee-governance-and-management-review-9/>

2. Please make the final report available to the public, as intended, at the February 7, 2022 meeting.

I am writing as a retired municipal employee of 25 years living part-time, year-around in Magic Lake Estates on North Pender. My role as an architect, now retired, was to review development proposals to achieve social and community goals as laid out in bylaws and guidelines. I also worked closely with neighbourhoods listening to the many valid responses to difficult questions of future changes to their communities. It is my experience in this public process that I am writing today.

Many local governments work hard to achieve the level of engagement that is rising in the Islands Trust area related to the Policy Statement and the policy directions already being taken by Council. This is a great opportunity!

My observation is that when the public is not listened-to or shuttered, it has the affect of amplifying the response, making the input more emotional and more divisive. Transparency is the way out of that. Trust your constituents. As a staff person, I was always aware that those citizens paid my salary and that I "served" them.

Rather than seeing errors in citizen input as "misinformation", in my work experience, it was seen as an opportunity for staff and elected officials to take the time to explain the complexities of the process to interested citizens. Engage, inform, listen and most importantly: incorporate that input on an equal level with other objectives like "Preserve and Protect". When there is a ground-swell of public input as is now being seen, it means there are problems with the policy direction, not problems with the citizens. The upcoming Phase 3 Public Engagement will be an opportunity for trustees and staff to really hear the citizen inputs and substantively incorporate those inputs.

If I have gotten a name or parts of this complex process wrong, even with my extensive experience in local government, it is not spreading misinformation, it is a genuine attempt to study as much as the process that I reasonably can. If understanding the process is difficult for me to get right, imagine how difficult it is for the average citizen. We need your support and consideration.

I look forward to seeing the Jan 10th and Feb 7th meeting show up on the website calendar page for public viewing and that the Governance and Management Review Report shows up for public viewing in the agenda package for the February 7, 2022 meeting as intended.
<https://islandstrust.bc.ca/whats-happening/meetings-and-events/>

Thank you for your time and consideration,
Mary Beth Rondeau
North Pender Island