



Gabriola Island Local Trust Committee Minutes of Special Meeting

Date: January 27, 2022
Location: Electronic Meeting

Members Present: Dan Rogers, Chair
 Kees Langereis, Local Trustee
 Scott Colbourne, Local Trustee

Staff Present: Heather Kauer, Regional Planning Manager
 Sonja Zupanec, Island Planner
 Nadine Mourao, Recorder

Others Present: There were approximately zero (0) members of the public in attendance.

1. CALL TO ORDER

“Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change.”

Chair Rogers called the meeting to order at 10:31 am, welcomed the public and introduced Trustees, Staff and Recorder. Chair Rogers acknowledged that the meeting was being held in the territory of the Coast Salish First Nations.

Chair Rogers noted that the Special Meeting was to consider adoption of regulatory meeting procedures bylaws to conduct business in electronic format.

2. APPROVAL OF AGENDA

By general consent the agenda was approved as presented.

3. BUSINESS ITEMS

3.1 Proposed Meeting Procedures Bylaw No. 312 - for consideration and decision

Regional Planning Manager Kauer provided overview of the bylaw amendments to allow all meetings to be electronic and noted the following points:

- Recommended bylaws include at least two meetings to be in person and fully participatory;
- An additional Staff member is recommended for running electronic meetings, in particular labour intensive Town Hall meetings with electronic public participation and technology assistance;
- Recently, Staff have put their regular work aside to run electronic meetings, however, this is not sustainable in the long term;
- Delegations require less technological assistance, as they are planned in advance of the meeting; and

- As the next fiscal’s budget is being considered shortly and these bylaw amendments have budget implications, it is recommended the bylaw amendments are to be included in the next fiscal budget cycle.

Discussion ensued and the following key points were noted by Trustees:

- Would like to ensure full electronic participation of the public for business meetings;
- The public have an expectation to connect with elected officials in a variety of ways, including electronically, would like to find a way that works;
- Option of discussing items on the agenda, deferring decisions to next meeting to allow time for public to hear and respond;
- Requested additional time to consider Sections 18 – 40 and to obtain public comment; and
- Interested in exploring additional options for running meetings electronically in the short and long term, suggested using unused meeting expenses from this years’ budget for the short term.

GB-2022-001

It was MOVED and SECONDED

that Gabriola Island Local Trust Committee amend Gabriola Island Local Trust Committee Bylaw No. 312, cited as “Gabriola Island Local Trust Committee Meeting Procedures Bylaw, 2022” by adding in Section 3 the words ‘held in person’ after the word ‘to.’

CARRIED

GB-2022-002

It was MOVED and SECONDED

that Gabriola Island Local Trust Committee amend Gabriola Island Local Trust Committee Bylaw No. 312, cited as “Gabriola Island Local Trust Committee Meeting Procedures Bylaw, 2022” draft bylaw Section 13 adding ‘Local Trust’ before the word ‘Committee’.

CARRIED

GB-2022-003

It was MOVED and SECONDED

that Gabriola Island Local Trust Committee draft Gabriola Island Local Trust Committee Bylaw No. 312, cited as “Gabriola Island Local Trust Committee Meeting Procedures Bylaw, 2022” bylaw Sections 18 to 40 be removed.

CARRIED

GB-2022-004

It was MOVED and SECONDED

that Gabriola Island Local Trust Committee request Staff to return deleted Sections 18 to 40 of Gabriola Island Local Trust Committee Bylaw No. 312, cited as “Gabriola Island Local Trust Committee Meeting Procedures Bylaw, 2022” to the Gabriola Local Trust Committee for future consideration.

CARRIED

GB-2022-005

It was MOVED and SECONDED

that Gabriola Island Local Trust Committee Bylaw No. 312, cited as “Gabriola Island Local Trust Committee Meeting Procedures Bylaw, 2022”, be read a first time, as amended.

CARRIED

GB-2022-006

It was MOVED and SECONDED

that Gabriola Island Local Trust Committee Bylaw No. 312, cited as “Gabriola Island Local Trust Committee Meeting Procedures Bylaw, 2022”, be read a second time.

CARRIED

GB-2022-007

It was MOVED and SECONDED

that Gabriola Island Local Trust Committee Bylaw No. 312, cited as “Gabriola Island Local Trust Committee Meeting Procedures Bylaw, 2022”, be read a third time.

CARRIED

GB-2022-008

It was MOVED and SECONDED

that Gabriola Island Local Trust Committee Bylaw No. 312, cited as “Gabriola Island Local Trust Committee Meeting Procedures Bylaw, 2022”, be forwarded to the Secretary of the Islands Trust for approval by the Executive Committee.

CARRIED

GB-2022-009

It was MOVED and SECONDED

that the Gabriola Island Local Trust Committee request that Financial Planning Committee add funding resources to the 2022/23 Fiscal Year Budget for electronic meeting support.

CARRIED

GB-2022-010

It was MOVED and SECONDED

that the Gabriola Island Local Trust Committee request Staff explore the use and implement the Local Trust Committee specific budget to ensure full electronic connectivity for the March 3, 2022 Gabriola Local Trust Committee regular business meeting.

CARRIED

4. ADJOURNMENT

By general consent the meeting was adjourned at 11:26 am.

Dan Rogers, Chair

Certified Correct:

Nadine Mourao, Recorder