



## Thetis Island Local Trust Committee Minutes of Regular Meeting

<b>Date:</b>	<b>February 22, 2022</b>
<b>Location:</b>	<b>Electronic Meeting</b>
<b>Members Present:</b>	<b>Laura Patrick, Chair Doug Fenton, Local Trustee Peter Luckham, Local Trustee</b>
<b>Staff Present:</b>	<b>Heather Kauer, Regional Planning Manager (RPM) Wil Cottingham, Administrative Assistant Sarah Shugar, Recorder</b>
<b>Others Present:</b>	<b>Lynne Smith, Cowichan Valley Regional District Area G Saltair / Gulf Islands Electoral Area Director</b>

These minutes follow the order of the agenda although the sequence may have varied.

### 1. CALL TO ORDER

Chair Patrick called the meeting to order at 9:35 a.m. and welcomed everyone to an electronic meeting of the Thetis Island Local Trust Committee. Chair Patrick introduced herself, the Trustees and staff and humbly stated gratitude to live and work in Coast Salish First Nations treaty and traditional territory.

### 2. APPROVAL OF AGENDA

**By general consent** the agenda was approved as presented.

### 3. REPORTS

#### 3.1 Trustee Reports

Trustee Fenton presented the following report:

- Expressed gratitude to live and work in Lyackson and Penelakut territory;
- Attended several Trust Programs Committee meetings regarding the Islands Trust Policy Statement update;
- Attended an Islands Trust Conservancy meeting;
- Attended a Regional Planning Committee meeting;
- Attended several meetings regarding community composting projects;
- Attended meetings with the Thetis Island Nature Conservancy (ThINC) regarding a nature stewardship project;
- Encouraged members of the public to sign up for the Heron newsletter and updates on the Islands Trust Website.

Trustee Luckham presented the following report:

- Spoke to the high level of public engagement regarding the 2022/23 draft budget and the Islands Trust Policy Statement update. The Islands Trust hosted a series of webinars regarding the 2022/23 draft budget;
- Attended the following committee meetings:
  - Several Executive Committee meetings in preparation for the next Trust Council to be held March 8 to 10, 2022. Trust Council will be a hybrid in-person and electronic meeting;
  - Oceans Protection Dialogue Forum;
  - Lasqueti Local Trust Committee meeting;
  - Ballenas-Winchelsea Local Trust Committee meeting;
  - Salt Spring Island Local Trust Committee meeting;
  - Financial Planning Committee meeting;
  - Regional Planning Committee meeting;
  - A meeting with the Trust Council Governance and Management Review Select Committee;
  - A meeting with the Southern Gulf Islands Forum;
- Acknowledged Director Smith for her work on Thetis Island issues including the community dock.

### **3.2 Chair's Report**

Chair Patrick presented the following report:

- The next Trust Council will be held March 8 to 10, 2022 and there will be a public input session on March 8, 2022;
- A webinar regarding the Trust Policy update will be held on March 1, 2022;
- Encouraged members of the public to sign up for notifications on the Islands Trust Website to receive updates regarding events;
- Salt Spring Fire/Rescue and Salt Spring Island Conservancy are working together regarding the FireSmart program and wildfire resiliency.

### **3.3 Electoral Area Director's Report**

Electoral Area Director Smith presented the following report:

- The CRD draft 2022 budget is in process;
- Director Smith reported 97% of land within Area G is designated managed forest-Class 7 and there will be a tax rate increase due to the BC Assessment of the Class 7 lands;
- The CRD wrote a letter to BC Ferries requesting funding support for the Thetis Island Warf rehabilitation project;
- The CRD has submitted a grant application for Last Mile Connectivity and is waiting for an announcement regarding the funding;
- Encouraged a group of Thetis Island residents to contact the CVRD FireSmart Program;
- There is a Smart Home Heating Options rebate program for up to a \$2,000 rebate;
- The Regional Recreation Referendum is moving ahead and data is being collected.

Trustee Luckham asked if Director Smith could provide an update regarding the Last Mile Connectivity funding. Director Smith reported it is common for Provincial and/ or Federal grant funding to be a 1.5 to 2 year process and the CRD is waiting for an announcement regarding the Last Mile Connectivity funding.

#### 4. TOWN HALL

There were no speakers in the town hall portion of the meeting. Chair Patrick welcomed members of the public to submit comments and questions to northinfo@islandstrust.bc.ca.

#### 5. MINUTES

##### 5.1 Local Trust Committee Meeting Minutes dated September 28, 2021 - for adoption

**By general consent** the Thetis Island Local Trust Committee meeting minutes of September 28, 2021 were adopted.

##### 5.2 Local Trust Committee Special Meeting Minutes dated January 24, 2022 - for adoption

**By general consent** the Thetis Island Local Trust Committee meeting minutes of January 24, 2022 were adopted.

##### 5.3 Section 26 Resolutions-Without-Meeting Report dated February 15, 2022

Received.

##### 5.4 Advisory Planning Commission Minutes - none

#### 6. BUSINESS ARISING FROM MINUTES

##### 6.1 Follow-up Action List dated February 15, 2022

Received.

Regional Planning Manager Kauer presented a staff report dated January 31, 2022 regarding the Model Fees Bylaw.

In discussion, the following comments and questions were noted and answered:

- There was a question regarding “Temporary Use Permit for Community Benefit”.
  - Defining “community benefit” would be a process that would have to take place if community benefit was going to be included in the bylaw;
- There was a question regarding Section 6 - Extraordinary Service Costs.
  - Extraordinary Service Costs would be applied for OCP amendments or rezoning applications and is meant to provide capacity funding for First Nations to be involved in the process;
- There is pressure for the Islands Trust to be more fiscally responsible and the increased revenue would reduce tax requisitions. Fees bylaws are being reviewed by all Local Trust Committees within the Islands Trust Area;
- There is a mechanism in the bylaw to update the fees to be in line with the *Local Government Act*.

**TH-2022-006**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee Bylaw No. 110, cited as “Thetis Island Local Trust Committee Fees Bylaw, 2021”, be given First Reading.

**CARRIED****TH-2022-007**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee Bylaw No. 110, cited as “Thetis Island Local Trust Committee Fees Bylaw, 2021”, be given Second Reading.

**CARRIED****TH-2022-008**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee Bylaw No. 110 cited as “Thetis Island Local Trust Committee Fees Bylaw, 2021”, be given Third Reading.

**CARRIED****TH-2022-009**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee Bylaw No. 110, cited as “Thetis Island Local Trust Committee Fees Bylaw, 2021”, be forwarded to the Secretary of the Islands Trust for approval by the Executive Committee.

**CARRIED****7. APPLICATIONS AND REFERRALS****7.1 Salt Spring Island Local Trust Committee Referral Request for Response regarding Bylaw No. 225 - for decision**

A bylaw referral form dated November 16, 2021 regarding Salt Spring Island Local Trust Committee Bylaw No. 255 was presented.

**TH-2022-010**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee advise the Salt Spring Island Local Trust Committee that its interests are unaffected by Salt Spring Island Local Trust Committee Bylaw No. 255.

**CARRIED****8. LOCAL TRUST COMMITTEE PROJECTS****8.1 Shoreline Project Status Update – Powerpoint**

Regional Planning Manager Kauer gave a PowerPoint presentation regarding an update on the Shoreline Project.

In discussion, the following comments and questions were noted:

- Acknowledged the Lyackson First Nation and Penelakut Tribe for their interests in being consulted during the project definition phase;
- The deliverable could be a discussion guide including education, communication and stewardship practices that are within the Islands Trust toolbox;
- There was a suggestion to distil the Islands Trust Shoreline Protection Model Bylaw Report as a communications piece to support development of a project charter;

- Highlight the “in cooperation with” language of the Islands Trust mandate;
- South Pender Island Local Trust Committee is working on a Shoreline Protection project;
- The Thetis Island Local Trust Committee is in the learning phase of the project and there was support to develop a project charter in consultation with First Nations, community and stakeholders;
- There is opportunity to have a group such as a Heritage Commission or Marine Working Group to inform the project;
- Trustees expressed interest in doing some of the work to support staff with the project;
- There was a suggestion for the Green Shores Program to inform the project;
- There was a question regarding the timeline. Regional Planning Manager Kauer advised if the budget were over \$5,000 the timeline would be to have a business case ready to forward to the Financial Planning Committee in October 2022. She advised it would be important to define the staff skills required for the project.

Trustee Fenton reported he is planning marine tours for Trustees with the Lyackson First Nation and the Penelakut First Nation that will be funded by Community 2 Community (C2C) grant funds. The time and location will be determined.

**9. DELEGATIONS - none**

**10. CORRESPONDENCE - none**

Correspondence received concerning current applications or projects is posted to the LTC webpage.

**11. NEW BUSINESS**

**11.1 Advisory Planning Commission - Terms Expiring - Staff Report**

Regional Planning Manager Kauer presented a staff report dated January 25, 2022 regarding Advisory Planning Commission Appointments.

**TH-2022-011**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee request staff to:

- a. Send letters to members of the Advisory Planning Commission whose terms expired on February 11, 2022, thanking them for their participation and inviting their expressions of interest for reappointment for another two year term; and
- b. Advertise for public expressions of interest for new members.

**CARRIED**

The meeting recessed at 11:10 a.m. for a break and reconvened at 11:15 a.m.

**11.2 Shoreline Report - Briefing - for discussion**

Regional Planning Manager Kauer presented a briefing dated December 15, 2021 regarding the Islands Trust Shoreline Protection Model Bylaw Report – March 2021.

In discussion the following comments and questions were noted:

- Support for a public version such as a discussion guide to support the community in making decisions related to shoreline protection;
- There was a suggestion to ask the Regional Planning Committee whether there are regulatory tools that are available to the LTC;
- Spoke to heritage and cultural considerations;
- South Pender Island Local Trust Committee is working on a Shoreline Protection project;
- Could be a model bylaw or a suite of model bylaws.

**TH-2022-012**

**It was MOVED and SECONDED,**

that the Thetis Island Local Trust Committee respond to the Regional Planning Committee that the Thetis Island Local Trust Committee is pleased to receive the Islands Trust Shoreline Protection Model Bylaw Report and would be interested in collaborating and cooperating with the Regional Planning Committee and other Local Trust Committees and First Nations on this work.

**CARRIED**

**12. REPORTS**

**12.1 Trust Conservancy Report dated November 23, 2021 and January 25, 2022**

Received.

**12.2 Applications Report dated February 15, 2022**

Received.

**12.3 Trustee and Local Expense Report dated December 2021**

There was a question regarding the Riparian Areas Regulations (RAR) project. Regional Planning Manager Kauer reported the Province has advised that the RAR bylaw may need to be re-referred to the Snuneymuxw First Nation.

**12.4 Adopted Policies and Standing Resolutions**

Received.

**12.5 Local Trust Committee Webpage - None**

**13. WORK PROGRAM**

**13.1 Top Priorities Report dated February 15, 2022**

**By general consent,** the Thetis Island Local Trust Committee requested an update regarding bylaw enforcement activities on Thetis Island.

**13.2 Projects List Report dated February 15, 2022**

**By general consent,** the Thetis Island Local Trust Committee request staff to report on the Projects List at the next meeting.

**14. CLOSED MEETING - none**

**15. UPCOMING MEETINGS**

**15.1 Next Regular Meeting Scheduled for Tuesday, May 3, 2022 at 9:30 am - location to be determined**

The next Regular Meeting is scheduled for Tuesday, May 3, 2022 at 9:30 a.m. Please see the meeting calendar on the Islands Trust website at [www.islandstrust.bc.ca](http://www.islandstrust.bc.ca) for current meeting information and location.

**16. ADJOURNMENT**

**By general consent** the meeting was adjourned at 11:43 a.m.

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Laura Patrick, Chair

Certified Correct:

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Sarah Shugar, Recorder