



## Executive Committee Minutes of Regular Meeting

**Date:** May 25, 2022  
**Location:** Islands Trust Victoria Boardroom  
200-1627 Fort Street, Victoria, BC

**Members Present:** Peter Luckham, Chair, Thetis Island Trustee  
Dan Rogers, Vice-Chair, Gambier/Keats Island Trustee  
Laura Patrick, Vice-Chair, Salt Spring Island Trustee  
Sue Ellen Fast, Vice-Chair, Bowen Island Municipal Trustee

**Staff Present:** Russ Hotsenpiller, Chief Administrative Officer (CAO) Boardroom  
David Marlor, Director, Legislative Services (DLS)  
Clare Frater, Director, Trust Area Services (DTAS)  
Lori Foster, Executive Coordinator/Recorder Boardroom

**Others Present:** There was one member of the public attending electronically

### 1. CALL TO ORDER

Chair Luckham called the meeting to order at 9:03 a.m. and humbly stated gratitude to live and work on Coast Salish First Nations traditional and treaty territory then introduced elected officials and staff.

### 2. APPROVAL OF AGENDA

2.1 Introduction of New Items – None

2.2 Approval of Agenda

By general consent, the agenda was approved as presented.

2.2.1 Agenda Context Notes – None

### 3. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING

Chair Luckham reported that the minutes of the April 13<sup>th</sup> in-camera meeting were adopted at the May 4<sup>th</sup> in-camera meeting.

### 4. ADOPTION OF MINUTES

4.1 May 4<sup>th</sup> draft minutes

By general consent, the minutes were adopted as presented.

By general consent, item 6 was addressed next.

## 6. BYLAWS FOR APPROVAL CONSIDERATION

### 6.1 Hornby Island LTC Bylaw 168 (siting and use permit) – RFD

DLS Marlor spoke to the administrative bylaw request for decision (RFD).

#### EC-2022-066

##### It was Moved and Seconded,

THAT the Islands Trust Executive Committee approve Hornby Island Local Trust Committee Bylaw No. 168, cited as "Hornby Island Local Trust Committee Siting and Use Permit Bylaw No. 168, 2021" in accordance with Section 27 of the *Islands Trust Act*.

**CARRIED**

### 6.2 Hornby Island LTC Bylaw No. 169 (fees bylaw) – RFD

DLS Marlor spoke to the request for decision as presented.

#### EC-2022-067

##### It was Moved and Seconded,

THAT the Islands Trust Executive Committee approve Hornby Island Local Trust Committee Bylaw No. 169, cited as "Hornby Island Local Trust Committee Fees Bylaw, 2022", in accordance with Section 27 of the *Islands Trust Act*.

**CARRIED**

Vice-Chair Rogers requested an update on how many fees bylaws have been adopted by local trust committees, to date.

DLS Marlor will follow-up with information.

## 5. FOLLOW UP ACTION LIST AND UPDATES

### 5.1 Follow Up Action List/Director/CAO Updates

Chief Administrative Officer (CAO) Hotsenpiller and directors reviewed their FUAL list items and spoke to emerging issues.

Discussion ensued regarding Islands Trust History, Heritage and Grants-in-aid program/policy.

#### EC-2022-068

##### It was Moved and Seconded,

That Executive Committee request staff to provide advice to the Executive Committee in time for the September Trust Council on alternatives to increase the History Heritage Grants-in-aid funding for the current fiscal year.

**CARRIED**

## 5.2 Local Trust Committee Chair Updates

Local Trust Committee (LTC) chairs gave verbal updates on recently attended LTC meetings, applications in progress and projects status.

## 5.3 Islands Trust Conservancy Liaison Update

Vice-Chair Fast, who is also vice-chair of the Conservancy, spoke to agenda highlights and outcomes from the board's business meeting held yesterday.

## 7. TRUST COUNCIL MEETING PREPARATION

### 7.1 Executive

#### 7.1.1 June Trust Council Draft Schedule – Discussion

CAO Hotsenpiller gave an overview of the draft schedule as presented.

Executive Committee discussed Policy 5.9.1 which is being considered for amendments at June Trust Council.

### 7.2 Local Planning Services – None

### 7.3 Administrative Services - None

### 7.4 Trust Area Services - None

## 8. EXECUTIVE COMMITTEE PROJECTS -- None

### 8.1 Trust Council Initiated - None

#### 8.1.1 Executive - None

#### 8.1.2 Trust Area Services - None

#### 8.1.3 Local Planning Services - None

#### 8.1.4 Administrative Services - None

### 8.2 Executive Committee Initiated

#### 8.2.1 Executive

##### 8.2.1.1 Reschedule Executive Committee's July 6th business meeting – RFD

CAO Hotsenpiller introduced the request for decision as presented.

#### **EC-2022-069**

#### **It was Moved and Seconded,**

That Executive Committee reschedule its July 6, 2022, regular business meeting to July 7, 2022.

**CARRIED**

#### 8.2.2 Trust Area Services - None

#### 8.2.3 Local Planning Services - None

#### 8.2.4 Administrative Services – None

- 9. **NEW BUSINESS** - None
  - 9.1 **Executive/Trust Council** - None
  - 9.2 **Trust Area Services** - None
    - 9.2.1 LTC Chairs Report on Local Advocacy Topics - None
  - 9.3 **Local Planning Services** - None
  - 9.4 **Administrative Services** – None

The meeting recessed for a break at 10:52 a.m. and reconvened at 11:04 a.m.

**10. CORRESPONDENCE (for information unless raised for action)**

**10.1 SS LTC advocacy letter - Fulford Cleanup & More Destruction**

Executive Committee discussed advocacy regarding the issue of dock disposal.

**EC-2022-070**

**It was Moved and Seconded,**

That Executive Committee request staff prepare a letter from the Chair to the Ministry of Forests, Land, Natural Resource Operations advocating for the proper disposal of replaced docks.

**CARRIED**

Discussion ensued on removing some items from Director of Trust Area Services follow-up action list (FUAL) as contained in the agenda package.

**EC-2022-071**

**It was Moved and Seconded,**

That Executive Committee request staff remove the following items from Director of Trust Area Services follow-up action list as shown in the May 25<sup>th</sup> Executive Committee agenda package:

- 6. Staff to provide a Learning at Home series on the Murdered and Missing Indigenous Women and Girls Calls for Justice.
- 7. Staff to provide a briefing on the potential for webinars on Indigenous perspectives on climate change.
- 8. Trust Council requested staff provide a report outlining potential options for how the Trust and local trust committees can engage and assist with the Coast Guard Oil Spill response planning process.

**CARRIED**

**10.2 Save the Date - Trans Mountain email dated May 11, 2022**

Received for information.

**10.3 BC launches new program to accelerate local climate action news release dated May 16, 2022**

Staff are attending a webinar on this program and will bring back details to inform trustees on associated funding.

Received for information.

**10.4 Government of Canada re: engaging Canadians on a National Adaptation Strategy to build a climate ready economy and communities news release dated May 16, 2022**

Received for information.

**10.5 A. Hodson re: Gabriola bylaws email dated May 17, 2022**

**By general consent**, defer item 10.5 A. Hodson re: Gabriola bylaws email dated May 17, 2022 to Executive Committee June 8, 2022 meeting.

**10.6 Gulf Islands Alliance re: Governance Review email dated May 17, 2022**

**EC-2022-072**

**It was Moved and Seconded,**

That Executive Committee request item 10.6 Gulf Islands Alliance re: Governance Review email dated May 17, 2022 be forwarded to the June Trust Council agenda.

**CARRIED**

**10.7 J. Eastick re: proposed Gabriola Housing Agreement Bylaw 308 email dated May 19, 2022**

**By general consent**, defer item 10.7 J. Eastick re: proposed Gabriola Housing Agreement Bylaw 308 email dated May 19, 2022 to Executive Committee June 8, 2022 meeting.

**10.8 Minister Alghabra re: concerns about air pollution scrubbing and dumping from vessels in Canadian waters email dated May 19, 2022**

**By general consent**, forward item 10.8 Minister Alghabra re: concerns about air pollution scrubbing and dumping from vessels in Canadian waters email dated May 19, 2022 to June Trust Council agenda.

**11. WORK PROGRAM**

**11.1 Review and amendment of current work program**

**12. NEXT MEETING**

The next Executive Committee meeting is scheduled to be in-person, June 8, 2022 in the Victoria boardroom.

**13. CLOSED MEETING**

At 11:30 a.m., the meeting was closed to the public.

**EC-2022-073**

**It was Moved and Seconded,**

That the meeting be closed to the public subject to Sections 90(1)(c) and (k) of the Community Charter in order to consider matters related to employee relations and, negotiations and related discussions respecting the proposed provision of a service that is at preliminary stages and that, in the view of the committee, could reasonably be expected to harm the interests of the federation if they were held in public, and that staff attend the meeting.

**CARRIED**

At 12:39 p.m. the meeting was reopened to the public.

**14. ADJOURNMENT**

By general consent, at 12:39 the meeting was adjourned.

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**Peter Luckham, Chair**

**Certified Correct**

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**Lori Foster, Executive Coordinator**