



## Executive Committee Acting as a Local Trust Committee (Ballenas-Winchelsea Islands)

### Minutes of Regular Meeting

**Date:** June 29, 2022  
**Location:** Electronic Meeting

**Members Present:** Peter Luckham, Chair  
 Sue Ellen Fast, Trustee  
 Laura Patrick, Trustee  
 Dan Rogers, Trustee

**Staff Present:** Heather Kauer, Regional Planning Manager  
 Lori Foster, Executive Coordinator/Recorder

#### 1. CALL TO ORDER

Chair Luckham called the meeting to order at 10:33 a.m. He acknowledged that the meeting was being held on the traditional and treaty territory of the Coast Salish First Nations.

#### 2. APPROVAL OF AGENDA

**By general consent** the agenda was approved as presented.

#### 3. TOWN HALL

There were no members of the public in attendance.

**By general consent**, Executive Committee Acting as a Local Trust Committee (Ballenas-Winchelsea Islands) requested the standing agenda item 3. Town Hall be renamed to 3. Public Comments.

#### 4. MINUTES

##### 4.1 Local Trust Committee Minutes dated March 16, 2022 - for adoption

**By general consent**, the local trust committee meeting minutes of March 16, 2022, were adopted as presented.

##### 4.2 Section 26 Resolutions-Without-Meeting Report June 8, 2022

Received.

**5. BUSINESS ARISING FROM MINUTES**

**5.1 Follow-up Action List dated June 8, 2022**

Received.

**6. APPLICATIONS AND REFERRALS – None**

**7. LOCAL TRUST COMMITTEE PROJECTS**

**7.1 Projects List - Staff Report**

Executive Committee acting as a Local Trust Committee discussed the following:

- Early engagement and relationship building with Snaw-naw-as (Nanoose) First Nation, the Mount Arrowsmith Biosphere Region and the Nanaimo Regional District, before a project or top priority begins,
- Recommendations to the next local trust committee regarding projects and top priorities,
- Project charter definition and scoping,
- The table in Attachment 1 on page 12 of the agenda package.

**EX-2022-008**

**It was Moved and Seconded,**

that Executive Committee Acting as a Local Trust Committee (Ballenas-Winchelsea Islands) amend Attachment 1 to add a first activity, "To conduct early engagement with First Nations and others to provide input to define the project" and change the title to "Possible OCP/LUB Review".

**CARRIED**

**EX-2022-009**

**It was Moved and Seconded,**

that the Executive Committee acting as a Local Trust Committee (Ballenas-Winchelsea Islands) endorse the 'Top Priorities List' and 'Projects List' as presented on June 29, 2022, as amended by EX-2022-008, for further consideration by the incoming Local Trust Committee.

**CARRIED**

**7.2 Official Community Plan Business Case**

Discussion regarding this item was heard under 7.1.

**8. DELEGATIONS – None**

**9. CORRESPONDENCE – None**

**10. NEW BUSINESS – None**

**11. REPORTS**

**11.1 Trustee Reports - None**

**11.2 Chairs Report – None**

**11.3 Trust Conservancy Report - May, 2022**

Received.

**11.4 Regional District of Nanaimo Electoral Area E Director Update**

Regional District of Nanaimo Electoral Area E, Director Bob Rogers, was unable to attend and sent regrets.

**11.5 Snaw-naw-as (Nanoose) First Nation Representative Report - None**

**11.6 Applications Report – None**

**11.7 Trustee and Local Expense Report – None**

**11.8 Adopted Policies and Standing Resolutions - None**

**11.9 Local Trust Committee Webpage**

The webpage for the Ballenas-Winchelsea Local Trust Committee can be found at:  
<https://islandstrust.bc.ca/location/ballenas-winchelsea/>

**12. WORK PROGRAM**

**12.1 Top Priorities Report dated June 8, 2022**

Received.

**12.2 Projects List Report dated June 8, 2022**

Received.

**13. UPCOMING MEETINGS**

**13.1 Next Regular Meeting**

To be determined by the incoming local trust committee after the October 15, 2022 general elections.

**14. ADJOURNMENT**

**By general consent** the meeting was adjourned at 11:49 p.m.

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Peter Luckham, Chair

Certified Correct:

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Lori Foster, Recorder